

MEMORANDUM

TO: Claire Powell, City Manager

VIA: Aaron Russell, P.E., Director of Public Services

FROM: David H. Hunter, Assistant Director, Public Services

DATE: July 7, 2025

SUBJECT: Approval of a Bid Award for an Annual Requirements Agreement for Ready Mix Concrete to Holcim – SOR, Inc., Addison, Texas, for the Estimated Amount of \$59,230; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.

BACKGROUND

The Public Services Department uses ready-mix concrete for various maintenance and repairs, including utility cut restoration in streets, alleys, and other miscellaneous projects. To complete those repairs, staff utilize ready-mix concrete delivery or pick up the concrete at the plant using a city-owned concrete truck, depending on the situation.

ANALYSIS

On December 2, 2024, two (2) bids were received and opened for the Annual Requirements Contract for Ready Mix Concrete. Specifications were created in accordance with Texas Local Government Code Chapter 252.043. After evaluating all bids received, the apparent low bid was from Holcim – SOR, Inc., and is recommended for award as the lowest responsive responsible bidder in the estimated amount of \$59,230. Funding for this bid award is available from the 2024-2025 Street Division Maintenance budget.

The proposed contract duration is one year, with the option to renew for three (3) additional one-year periods.

CITY STAFF'S RECOMMENDATION

That the City Council approve the award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.