

MEMORANDUM

TO: Claire Powell, City Manager

VIA: Aaron Russell, P.E., Director of Public Services

FROM: David H. Hunter, Assistant Director, Public Services

DATE: December 1, 2025

SUBJECT: **Approval of a Bid Award for an Annual Requirements Contract for Work Order Generated Concrete Repairs to HD Way Concrete Service LLC (Primary), in the Estimated Amount of \$1,137,020, and Vernara LLC (Secondary) in the Estimated Amount of \$1,195,981; and Authorization for the City Manager, or Her Designee, to Execute the Agreements.**

BACKGROUND

The Public Services Department regularly makes repairs to the City's transportation infrastructure. There is a regular need for repairs and maintenance in response to wear and tear, changes in environmental conditions, and unexpected situations or emergencies.

The annual contract for small concrete repairs is used by Public Services to maintain the concrete pavement, including alleys, streets, sidewalks, and curb ramps. The contract is used for smaller tasks generated by various requests and work orders in the City's Asset Management System. The previous annual contract for Concrete Pavement Repairs has expired, requiring new bids to be received. This contract is implemented in concert with another contract that addresses larger repairs. Specifications were created in accordance with Texas Local Government Code Chapter 252.43.

ANALYSIS

On August 11, 2025, eleven (11) bids were received and opened for the Annual Contract for Work Order-Generated Concrete Repair. After evaluating all bids received, HD Way Concrete Service LLC (Primary) and Vernara LLC (Secondary) are being recommended for award.

City staff reviewed each vendor's qualifications and references as well as their past performance on the city's annual concrete maintenance and repair contracts. In addition, we considered the size and complexity of this contract and the regional logistics involved. Based on all of these factors, staff recommends awarding the contract to a primary as well as a secondary contractor, providing added flexibility to staff when scheduling repairs and improved response times. Funding is available for this contract through various CIP Projects.

This will be a twelve (12) month contract, with the option to renew for three (3) additional twelve (12) month periods.

CITY STAFF'S RECOMMENDATION

That the City Council approve the award and authorize the City Manager, or her designee, to execute the agreements as set forth in the caption above.