

## **MEMORANDUM**

**TO:** Claire Powell, City Manager

**FROM:** David Salmon, P.E., City Engineer

**VIA:** Jim Proce, ICMA-CM, Assistant City Manager

**DATE:** February 2, 2026

**SUBJECT:** **Approval of a Professional Services Agreement with Halff Associates, Inc. in the Amount of \$953,295 for Design Services for Huffines Boulevard Improvements; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

### **BACKGROUND**

Huffines Boulevard has been shown as a 4-lane undivided collector street on the City's Thoroughfare Plan from SH 121 Business to Corporate Drive since the 1990s. The northern portion of the roadway has already been constructed to its full 4-lane width. The proposed project will widen the roadway from Corporate Drive, north through the Riverview Drive intersection to 4-lanes undivided.

In 2016, the Cities of Farmers Branch and Lewisville entered an agreement indicating that the City of Farmers Branch will dedicate right of way for the extension of Huffines Boulevard and contribute up to \$700,000 plus interest earned toward design and construction if the project commenced within 15 years of the date of the agreement. In addition, Denton County included \$2,325,000 in funding for Huffines Boulevard in their Trip-22 bond program. Subsequently, \$4,844,645 for the extension of Huffines Boulevard was included in the City's 2024 bond program for a total of \$7,869,645 in funding. The estimated cost for design and construction is \$8,225,295. As the City of Farmers Branch is dedicating the required right of way for the extension, no significant additional right-of-way acquisition costs are anticipated. In addition, no significant utility improvements are required for the project. Staff will work with the consultant during the design to manage the project scope to fit within the established budget.

### **ANALYSIS**

Due to the consultant team having familiarity with the Corporate Drive project, their work on adjacent development projects, and their prior performance, they were selected to be the most qualified firm for this project. City staff negotiated a Professional Services Agreement with Halff Associates, Inc. in the amount of \$907,900 plus a 5% contingency for a total cost of \$953,295 for the design services for approximately 2175 linear feet of roadway widening, realignment and

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drainage improvements. The negotiated fee is within the accepted range for this type and size of project. Design funding is available in the Capital Project accounts.

**CITY STAFF'S RECOMMENDATION**

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.