

## MEMORANDUM

**TO:** Claire Powell, City Manager

**FROM:** David Salmon, P.E., City Engineer

**VIA:** Jim Proce, ICMA-CM, Assistant City Manager

**DATE:** February 5, 2024

**SUBJECT:** **Approval of Professional Services Agreement Amendment No. 5 with Halff Associates, Inc. in the Amount of \$684,896 for Additional Construction Administration and Inspection Services Related to Corporate Drive – Segments 2, 3, & 4 from Railroad Street to Holford’s Prairie Road and Authorization for the City Manager or Her Designee to Execute the Contract Amendment.**

### **BACKGROUND**

The project consists of constructing Corporate Drive from Railroad Street to just west of Holford’s Prairie Road, a four – lane divided roadway over the Elm Fork of the Trinity River including storm sewer improvements, a new water line, relocating a sanitary sewer line, a new sidewalk, a multipurpose trail, streetlights, and landscaping. Construction for Segments 2 & 3 including a half mile long bridge over the Elm Fork Trinity River was bid and a contract was awarded to Sundt Construction, Inc. on December 4, 2023, with an anticipated start of February 5, 2024. During design, the length and scope of the bridge component became much larger than anticipated and it became apparent that the City would need to hire a third-party inspector to inspect the bridge and associated retaining walls as those services are outside the expertise of the City’s inspection staff. Staff reached out to the design consultant Halff Associates, Inc. to negotiate amendment #5 in the amount of \$684,896 to add construction inspection and some administration services for the bridge and associated retaining walls.

### **ANALYSIS**

In September 2017, the City Council approved the original contract with Halff Associates, Inc. in the amount of \$2,153,691 including contingencies. The project was further amended on October 24, 2018, November 1, 2018, September 13, 2021, and May 1, 2023, in the amounts of \$12,000, \$10,340, \$120,400, and \$29,500 respectively for additional design work associated with the Midway Branch Channel, tree clearing for the geotechnical firm access, separating the design package into two packages for timing purposes and scope changes to accommodate the active landfill access driveway bringing the total contract amount to \$2,223,631.

Staff has negotiated Professional Services Agreement Contract Amendment No. 5 with Halff Associates, Inc. in the amount of \$684,896 to include construction inspection and additional

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administrative services through the duration of construction. A similar design contract amendment was previously executed with Bridgefarmer and Associates for Windhaven Parkway at the KCS railroad because of the specialized railroad bridge and retaining wall construction. With these additional services, the total maximum fee will increase to \$2,908,527. Design funding is available in capital projects G1122 and G1123.

**RECOMMENDATION**

That the City Council approve the Agreement as set forth in the caption above and authorize the City Manager or her designee to execute the agreement.