

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Brook Rollins, Police Chief

DATE: May 19, 2025

SUBJECT: **Approval of Amendment No. 2 to the Professional Services Agreement for Project Control Services for the Lewisville Public Safety Campus Project with Peak Program Value, LLC, in the Amount of \$585,478; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

Peak Program Value, LLC (PPV) was engaged in 2021 as the City's Project Controls lead for the Public Safety Campus, providing services including overseeing the budget and schedule for the project, now these project controls services will need to continue past the completion of construction, resulting in the need to amend the agreement with an extension.

ANALYSIS

PPV has maintained their 2022 fee structure for Amendment No. 2, despite the cost inflation seen since then. The extension of PPV's services through this project close-out period will continue to deliver excellent value to the City.

Specifically, these closeout services include the validation of the actual project costs incurred vs. the CMAR's Guaranteed Maximum Price Contract Sum; proper archiving of the project's information management system for the City's future operations use; confirming the amount of retention to be released in the final Application for Payment; and other similar project finalization requirements.

The project's closeout services will extend well beyond the date projected when PPV's PSA Amendment #1 was approved. Amendment No. 2 will increase the current agreement amount of \$2,479,554 by \$585,478 for a total amount of \$3,065,032.

There have been some unforeseen delays related to weather impacts, construction activities, and project modifications. As a result, the project is now scheduled for a Ribbon Cutting Ceremony on June 23, 2025, with a series of Grand Opening events to follow that same week. Following these events, the Police and Fire Departments will begin their phased move-in process. Barring any additional construction impacts, full occupancy and operational status are anticipated by the

week of Monday, June 30, 2025. While the operational date remains subject to minor adjustments, the Ribbon Cutting date will proceed as scheduled.

CITY STAFF'S RECOMMENDATION

That the City Council approve the amendment and authorize the City Manager, or her designee, to execute the amendment as set forth in the caption above.