

## CITY OF LEWISVILLE

### ANNUAL REQUIREMENTS CONTRACT FOR CUSTODIAL SERVICES

**THIS CONTRACT SERVICES AGREEMENT** (this "Agreement") is made and entered into by and between the CITY OF LEWISVILLE, TEXAS, a Texas home rule municipal corporation (the "City") and Southlake Leasing & Management dba Regent Services, a Texas corporation authorized to conduct business in Texas (the "Contractor") (jointly, the "Parties").

**WHEREAS**, the City wishes to enter into an agreement with the Contractor, whereby the Contractor will provide custodial services as outlined in the City's Request for Proposals #25-74-P ("RFP"), and the Contractor wishes to enter into an agreement to provide such services to the City.

**NOW, THEREFORE**, it is agreed by and between the Parties hereto as follows:

#### **1.0 SERVICES OF CONTRACTOR**

**1.1 Scope of Services.** The City accepts the Contractor's Proposal ("Proposal"), attached hereto as Exhibit "A", to provide custodial services to the City of Lewisville as provided for in the RFP (Exhibit "B"), both documents are incorporated herein by reference. The Contractor agrees to perform the services necessary to provide custodial services as described in the RFP (Exhibit "B") and the Proposal (Exhibit "A") (the "Services"). As a material inducement to the City entering into this Agreement, the Contractor represents and warrants that the Contractor is experienced in performing the Services contemplated herein and, in light of such status and experience, the Contractor covenants that it shall follow the highest professional standards in performing the Services required hereunder. For the purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more firms performing similar work under similar circumstances, as determined by the City. It is understood that quantities shown in the Proposal (Exhibit "A") are estimates and do not obligate the City to order or accept more than the City's actual requirements during the Agreement, nor do the estimates limit the City to ordering less than its actual needs during the Agreement, subject to availability of appropriate funds.

**1.2 Order of Priority of Documents.** In the event of any inconsistency between the terms of the Proposal, the RFP, and this Agreement, documents shall control in the following order: (1) this Agreement; (2) the RFP (Exhibit "B"); and (3) the Proposal (Exhibit "A").

**1.3 Familiarity with Work.** By executing this Agreement, the Contractor warrants that the Contractor (a) has thoroughly investigated and considered the scope of Services to be performed, (c) has carefully considered how the Services should be performed, and (d) fully understands the facilities, difficulties and restrictions attending performance of the Services under this Agreement. If the Services involve work upon any site, the Contractor warrants that the Contractor will, investigate the site and will be fully acquainted with the conditions there existing, prior to commencement of Services hereunder. Should the Contractor discover any latent or unknown conditions which will materially affect the performance of the Services hereunder, the Contractor shall immediately inform the City of such fact and shall not proceed except at the Contractor's risk until written instructions are received from the City.

**1.4 Care of Work.** The Contractor shall adopt reasonable methods during the term of this Agreement to furnish appropriate protection to City property, and the equipment and materials used to perform and carry out the Services shall be appropriate and proper, with the expressed intent of preventing losses or damages. The Contractor shall be responsible for all such damages to persons or property caused by the performance of Services

provided to the City under this Agreement, except such losses or damages as may be caused by the City's own negligence.

**1.5 Further Responsibilities of Parties.** Both Parties agree to use reasonable care and diligence to perform their respective obligations under the Agreement. Both Parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement.

**1.6 Additional Services.** The City shall have the right at any time during the performance of the Services, without invalidating this Agreement, to order extra work beyond that specified in the RFP (Exhibit "B") and Proposal (Exhibit "A") or make changes by altering, adding to, or deducting from said Services. No such extra work may be undertaken unless written order is first given by the City to the Contractor, incorporating therein any adjustment in the time to perform the Agreement, which said adjustment is subject to the written approval of the Contractor. It is expressly understood by the Contractor that the provisions of this section shall not apply to Services specifically set forth in the RFP (Exhibit "B") and Proposal (Exhibit "A") or reasonably contemplated therein. The Contractor hereby acknowledges that the quantities of work provided for in the RFP (Exhibit "B") and the Proposal (Exhibit "A") are estimates, and that this Agreement is a requirements contract for work as needed by the City. The Contractor hereby acknowledges that it accepts the risk that the Services to be provided pursuant to this Agreement may be more costly or time consuming than the Contractor anticipates and that the Contractor shall not be entitled to additional compensation therefore.

## **2.0 COMPENSATION**

**2.1 Compensation Based on Unit Pricing.** For the Services rendered pursuant to this Agreement, the Contractor shall be compensated for Services performed in accordance with the unit prices outlined in the schedule of fees provided by Contractor in the Proposal (Exhibit "A") and any other payment terms outlined in the RFP (Exhibit "B").

**2.2 Payment Terms.** Contractor shall submit invoices for the Services as outlined in the RFP (Exhibit "B"). Payment terms are net 30 days after services are complete, as required, or a correct invoice is received, whichever is later. Invoices must be submitted to the City of Lewisville, Accounts Payable, P.O. Box 299002, Lewisville, TX 75029-9002 or emailed to [accountspayable\\_col@cityoflewisville.com](mailto:accountspayable_col@cityoflewisville.com). Payment may be withheld or refused for failure to comply with the terms of the RFP (Exhibit "B"), as provided for therein.

**2.3 Changes to Compensation.** Any change in unit prices outlined in the Proposal (Exhibit "A") during the Initial Term or any Renewal Terms, as hereinafter defined, which increase or decrease cost of the Services by \$50,000.00 or more shall require the approval of the Lewisville City Council. No unit price provided in the Proposal (Exhibit "A") may be increased by more than 25% during the total term of this Agreement, including the Initial Term and any Renewal Terms, as hereinafter defined. No change shall be made to the unit prices provided in the Proposal (Exhibit "A") without the written agreement of both Parties, except for price increases upon renewal, for which the City shall receive written documentation as outlined in the RFP (Exhibit "B").

## **3.0 COORDINATION OF WORK**

**3.1 Representative of Contractor.** Joshua Prescott, Senior Director is hereby designated as the principal and representative of the Contractor authorized to act on its behalf with respect to the Services specified herein and make all decisions in connection therewith ("Representative"). The Representative of the Contractor shall have the right to designate another Representative by providing written notice to the City.

**3.2 Contract Officer.** The City's Director of Aaron Russell, Public Services Director is hereby designated as the representative of the City authorized to act in its behalf with respect to the Services specified herein and

make all decisions in connection therewith (“Contract Officer”). The City Manager of the City shall have the right to designate another Contract Officer by providing written notice to the Contractor.

**3.3 Prohibition against Subcontracting.** The Contractor shall not contract with any entity to perform in whole or in part the Services required.

**3.4 Independent Contractor.** Neither the City nor any of its officials or employees shall have any control over the manner, mode or means by which the Contractor, its agents or employees, perform the Services required herein, except as otherwise set forth in this Agreement, the RFP (Exhibit “B”), or Proposal (Exhibit “A”). The Contractor shall perform all services required herein as an independent contractor of the City and shall remain under only such obligations as are consistent with that role. The Contractor shall not at any time or in any manner represent that it, or any of its agents or employees, are agents or employees of the City.

#### **4.0 INSURANCE, BONDS, INDEMNIFICATION, AND LIMITATION OF LIABILITY**

**4.1 Insurance.** The Contractor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to the City, during the entire term of this Agreement, including any extension thereof, insurance compliant with the requirements provided in the RFP (Exhibit “B”). Contractor shall provide a Certificate of Insurance compliant with the City’s insurance requirements. Insurance must be approved before work may commence and remain in effect throughout the term of the Agreement.

**4.2. Warranty and Bonds.** The Contractor shall provide a fidelity bond as required in the RFP (Exhibit “B”).

**4.3 INDEMNIFICATION. THE CONTRACTOR AGREES TO DEFEND, INDEMNIFY AND HOLD THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES, HARMLESS AGAINST ANY AND ALL CLAIMS, LAWSUITS, JUDGMENTS, COSTS AND EXPENSES FOR PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE OR OTHER HARM FOR WHICH RECOVERY OF DAMAGES IS SOUGHT, SUFFERED BY ANY PERSON OR PERSONS, THAT MAY ARISE OUT OF OR BE OCCASIONED BY CONTRACTOR’S BREACH OF ANY OF THESE TERMS AND CONDITIONS OR BY ANY NEGLIGENT OR STRICTLY LIABLE ACT OR OMISSION, INTENTIONAL TORT, INTELLECTUAL PROPERTY INFRINGEMENT, OR FAILURE TO PAY A SUBCONTRACTOR OR SUPPLIER COMMITTED BY CONTRACTOR, ITS OFFICERS, AGENTS, EMPLOYEES OR SUBCONTRACTORS, IN THE PERFORMANCE OF THIS AGREEMENT; EXCEPT THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL NOT APPLY TO ANY LIABILITY RESULTING FROM THE SOLE NEGLIGENCE OR FAULT OF THE CITY, ITS OFFICERS, AGENTS, EMPLOYEES OR SEPARATE CONTRACTORS, AND IN THE EVENT OF JOINT AND CONCURRING NEGLIGENCE OR FAULT OF THE CONTRACTOR AND THE CITY, RESPONSIBILITY AND INDEMNITY, IF ANY, SHALL BE APPORTIONED IN ACCORDANCE WITH THE LAW OF THE STATE OF TEXAS, WITHOUT WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW AND THE CITY’S REASONABLE ATTORNEY’S FEES SHALL BE REIMBURSED IN PROPORTION TO THE CONTRACTOR’S LIABILITY. THE PROVISIONS OF THIS PARAGRAPH ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. ANY INDEMNIFICATION AGREED TO BY THE CITY IS ONLY TO THE EXTENT ALLOWED BY LAW.**

**4.4 Limitation of Liability.** In the event that the Proposal (Exhibit “A”) should contain any provision limiting the Contractor’s liability arising out of or resulting from Contractor’s performance under this Agreement, the Parties agree that such provision is void.

**4.5. Indemnification, Defense, or Hold Harmless by City.** In the event that the Proposal (Exhibit “A”) should contain any provision requiring that the City indemnify or defend Contractor or hold Contractor harmless under any circumstance, the Parties agree that such provision is void.

## **5.0 TERM AND ADDITIONAL PERIODS; TERMINATION**

**5.1 Initial Term.** The initial term of this Agreement shall be for a period of twelve (12) months, beginning on the effective date of this Agreement, which shall be the date of execution of this Agreement by both Parties (“Initial Term”). The payment of any compensation due under this Agreement for any year within the Initial Term or any Renewal Terms (hereinafter defined) provided for herein is contingent upon the annual appropriation of funds by the City Council of the City. The failure of the City Council to appropriate funds for this purpose shall relieve all Parties from any responsibility under this Agreement and terminate the Agreement.

**5.2 Renewal Terms.** The term of this Agreement may be extended by four (4) twelve-month terms (“Renewal Terms”) subject to the mutual written agreement of the Parties, under the terms outlined in the RFP (Exhibit “B”). The City Manager is hereby authorized to enter into such mutual written agreement on the City’s behalf.

**5.3 Transition Term.** Upon the expiration of the Initial Term or any subsequent Renewal Term, if the Agreement is not extended as provided for in Section 5.2, above, the Contractor shall continue performance under this Agreement until the City has a new contract in place with either the Contractor or another provider or until the City terminates the Agreement. In no event shall this transition term exceed ninety (90) calendar days unless the City and the Contractor mutually agree otherwise in writing. The City will pay Contractor for all Services rendered in compliance with this Agreement during this transition term. If Services rendered during this transition term are not, in the City’s judgment, in compliance with the requirements of this Agreement, no payment will be owed.

**5.4 Termination Prior to Expiration of Term.** The City may terminate this Agreement at any time upon thirty (30) days written notice or as otherwise provided for in the RFP (Exhibit “B”). Upon receipt of the notice of termination, the Contractor shall immediately cease all Services hereunder except as may be specifically approved by the Contract Officer. In the event of termination by the City, the Contractor shall be entitled to compensation for all Services rendered in compliance with this Agreement prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Contract Officer after the termination notice, and the City shall be entitled to reimbursement for any compensation paid in excess of the services rendered after the termination notice. If additional services rendered upon authorization by the Contract Officer are not in compliance with the level of service outlined in this Agreement, no payment will be owed. In the event of termination by either Party, the City may enter into an agreement for substantially similar services to those Services provided for in this Agreement immediately upon receipt by the applicable party of the cancellation notice required herein.

## **6.0 MISCELLANEOUS**

**6.1 Covenant against Discrimination.** The Contractor covenants by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation

of any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. The Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

**6.2 Non-liability of City Officers and Employees.** No officer, official or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

**6.3 Successors and Assigns; Assignment.** The City and Contractor each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Agreement and to partners, successors, executors, administrators and assigns of each other in party in respect to all covenants of this Agreement. The Contractor shall not assign, sublet, convey or transfer this Agreement or its interest in this Agreement without the written consent of the City, and any such assignment, subletting, conveyance, or transfer without required consent shall be void. Nothing herein shall be construed as giving any right or benefits hereunder to anyone other than the City and the Contractor.

**6.4 Governing Law and Venue.** This Agreement is governed by the laws of the State of Texas. Exclusive venue for any dispute arising out of this Agreement is in Denton County, Texas.

**6.5 Arbitration.** In the event of a dispute which may arise under this Agreement, the City does not agree to arbitration.

**6.6 Severability.** In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

**6.7 Confidential Information.** To the extent allowed by law, the City will safeguard and keep from release any documents marked "proprietary" or information not generally available to the public. However, the City will, if required, comply with all requirements of the Texas Public Information Act with regard to any documents in its possession at the time of a request made under that Act.

**6.8 ADA Compliance.** All goods and services provided to the City must be compliant with the Americans with Disabilities Act and any amendments thereto ("ADA") and all regulations promulgated pursuant to the ADA. Contractor will be required to certify compliance, if applicable.

**6.9 Protection of Resident Workers.** The City actively supports the Immigration and Nationality Act (INA), which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9) for every worker performing services under the Agreement. The Contractor and its Subcontractors shall establish appropriate procedures and controls so no services or products under the Agreement will be performed or manufactured by any worker who is not legally eligible to perform such services or employment. The City reserves the right to audit Contractor's or Subcontractor's employment records to verify

the existence of a completed Employment Eligibility Verification Form (I-9) for every worker performing services or manufacturing products under the Agreement. The audit will be at the City's expense.

**6.10 Immigration Reform and Control Act.** The City supports the Immigration Reform and Control Act (IRCA; 8 U.S.C. §1324a) which is a comprehensive scheme prohibiting the employment of unauthorized aliens in the United States. The Contractor shall submit a declaration signed under penalty of perjury of the laws of the State of Texas stating that it has not been found in violation of the IRCA by the United States Attorney General or Secretary of Homeland Security in the preceding five (5) years. The Contractor shall ensure that its subcontractors submit a declaration signed under penalty of perjury of the laws of the State of Texas stating that they have not been found in violation of the IRCA by the United States Attorney General or Secretary of Homeland Security in the preceding five (5) years. The Contractor and its subcontractors shall at all times during the term of this Agreement comply with the requirements of the IRCA and shall notify the City within fifteen (15) working days of receiving notice of a violation of the IRCA. The City may terminate a contract with the Contractor if the City determines that (a) the Contractor or its subcontractors have been untruthful regarding IRCA violations in the preceding five (5) years; (b) if the Contractor fails to ensure that its subcontractors submit the aforementioned declarations; or (c) the Contractor or its subcontractors fail to timely notify the City of an IRCA violation. The Contractor shall submit the IRCA Compliance Statement, attached as Exhibit "C", to the City prior to any work being performed under this Agreement.

**6.11 Advertising.** Contractor shall not advertise or publish, without the City's prior consent, the fact that the Contractor has entered into this Agreement, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.

**6.13 Disclosure.** Pursuant to Chapter 176 of the Texas Local Government Code, a person or agent of a person who contracts or seeks to contract with the City of Lewisville must complete a conflict of interest questionnaire if the person or agent has an affiliation or business relationship that might cause a conflict of interest with the City. The conflict of interest questionnaire, which is available online at [ethics.state.tx.us](http://ethics.state.tx.us), must be filed with the City Secretary of the City of Lewisville no later than the seventh business day after the person or agent begins contract discussions or negotiations with the City of Lewisville or submits to the City of Lewisville an application, response to a request for proposal or bid, correspondence, or another writing related to a potential agreement with the City of Lewisville. An updated conflict of interest questionnaire must be filed in accordance with Chapter 176 of the Local Government Code. An offense under Chapter 176 is a Class C misdemeanor.

Contractor should consult with legal counsel with any questions regarding its compliance with the requirements of Chapter 176. It is the responsibility of each person or agent who is contracting or seeking to contract with the City of Lewisville to comply with the filing requirements of Chapter 176.

**6.14 Texas Government Code Chapter 2252.** Pursuant to Texas Government Code Chapter 2252, Subchapter F, Contractor affirms, by entering into this Agreement, that it is not identified on a list created by the Texas Comptroller of Public Accounts as a company known to have contracts with or provide supplies or services to Iran, Sudan, or a foreign terrorist organization.

**6.15 Texas Government Code Chapter 2271.** Pursuant to Texas Government Code Chapter 2271, Contractor affirms that execution of this Agreement serves as written verification that Contractor: (1) does not

boycott Israel, as defined by Texas Government Code Section 808.001; and (2) will not boycott Israel during the term of the Agreement. This section shall not apply if Contractor employs fewer than ten (10) full-time employees, or if the funds to be paid wholly or partly from public funds of the City under this Agreement are less than \$100,000.00.

**6.16 Texas Government Code Chapter 2274.** Pursuant to Texas Government Code Chapter 2274, Contractor affirms that execution of this Agreement serves as written verification that Contractor (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, as those terms are defined in that chapter; and (2) will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

This section shall not apply if Contractor employs fewer than ten (10) full-time employees, if the funds to be paid wholly or partly from public funds of the City under this Agreement are less than \$100,000.00, or if this Agreement is otherwise exempted from the requirements of Texas Government Code Chapter 2274. Any terms used in this section which are defined in Texas Government Code Chapter 2274 shall have the meaning given therein.

**6.17 Texas Government Code Chapter 2275.** Pursuant to Texas Government Code Chapter 2275, Contractor verifies it is not:

- A. owned by or the majority of stock or other ownership interest of the company is held or controlled by:
  - i. individuals who are citizens of China, Iran, North Korea, Russia, or other designated country, as that term is defined in Texas Government Code Section 2275.0101; or
  - ii. a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country, as that term is defined in Texas Government Code Section 2275.0101; or
- B. headquartered in China, Iran, North Korea, Russia, or other designated country.

The City may terminate this Agreement immediately without any further liability if the City determines, in its sole judgment, that Contractor has not provided accurate information in response to this section. This section is not applicable if the Agreement does not grant the Contractor direct or remote access to or control of critical infrastructure as defined in the Texas Government Code section 2275.0101, except as specifically allowed by the City for product warranty and support services.

**6.18 Texas Government Code Chapter 2276.** Pursuant to Texas Government Code Chapter 2276, Contractor affirms that execution of this Agreement serves as written verification that Contractor: (1) does not boycott energy companies, as defined by Texas Government Code Section 809.001; and (2) will not boycott energy companies during the term of this Agreement.

This section shall not apply if Contractor employs fewer than ten (10) full-time employees, if the funds to be paid wholly or partly from public funds of the City under this Agreement are less than \$100,000.00, or if this Agreement is otherwise exempted from the requirements of Texas Government Code Chapter 2276.

**6.19 Notice.** Notices required to be given to any party to this Agreement shall be given by certified mail, return receipt requested, postage prepaid, or overnight delivery by a nationally recognized courier, addressed to the party at its address as set forth below, and, if given by certified mail, shall be deemed delivered three (3) days after the date deposited in the United States' mail:

For City by notice to:

City of Lewisville  
Attn: Aaron, Russell, Public Services Director  
151 W. Church Street  
P.O. Box 299002  
Lewisville, Texas 75057

For Company by notice to:

Southlake Leasing & Management dba Regent Services Attn: Joshua Prescott, Senior  
Director  
\_\_\_\_\_ 101 St Louis Avenue  
Fort Worth, Texas 76104 \_\_\_\_\_

Any party may change the address to which notices are to be sent by giving the other Parties written notice in the manner provided in this paragraph.

**6.20 Worker's Compensation.** The Contractor and any of its subcontractors shall abide by the requirements of the Texas Administrative Code, Title 28, RULE §110.110, in regards to workers compensation.

**6.21 Compliance with Laws.** The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws.

**6.22 Miscellaneous Drafting Provisions.** This Agreement shall be deemed drafted equally by all Parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any party shall not apply. Headings in this Agreement are for the convenience of the Parties and are not intended to be used in construing this document.

**6.23 Representations.** Each signatory represents this Agreement has been read by the party for which this Agreement is executed and that such party has had an opportunity to confer with its counsel.

**6.24 Certification of Execution.** The Contractor and the person or persons signing and executing this Agreement on behalf of the Contractor, or representing themselves as signing and executing this Agreement on behalf of the Contractor, do hereby warrant and certify that this Agreement has been approved by appropriate action of the Contractor, and that the person or persons signing and executing this Agreement have been duly authorized by the Contractor to sign and execute this Agreement on behalf of the Contractor and to validly and legally bind the Contractor to all terms and conditions herein set forth.

**6.25 Force Majeure.** If by reason of Force Majeure, the Contractor shall be rendered unable wholly

or in part to carry out its obligations under this Agreement then the Contractor shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the Contractor, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term Force Majeure as employed herein, shall mean any contingency or cause beyond the reasonable control of the Contractor created by acts of God or the public enemy, war, riot, terrorism, civil commotion, insurrection, governmental or de facto governmental action including, but not limited to, government actions pertaining to the determination of flood zones or FEMA actions (unless caused by acts or omissions of the Contractor), fire, explosion or flood, strikes; provided, however, that (a) the event giving rise to Force Majeure was not caused by the act or omission of the Contractor and makes the performance of any obligation created under this Agreement illegal or impossible; and (b) the Contractor gives reasonable notice of the event giving rise to Force Majeure and exercises all reasonable diligence to remove the cause of Force Majeure.

**6.26 Waiver.** The City's failure to act with respect to a breach by Contractor does not waive its right to act with respect to subsequent or similar breaches. The failure of the City to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

**6.27 No Obligation.** The City shall not be obligated to pay any commercial bank, lender, or similar institution for any loan or credit agreement made by Contractor. None of the City's obligations under this Agreement shall be pledged or otherwise encumbered in favor of any commercial lender and/or similar financial institution.

**6.28 Entire Agreement; Amendments.** This Agreement and its exhibits contain the entire agreement of the Parties with respect to the matter contained herein. All provisions of this Agreement shall be strictly complied with and conformed to by the Contractor, and no amendment to the Agreement shall be made except through a written agreement executed by an authorized representative of each party hereto, which shall not be construed to release either party from any obligation of the Agreement except as specifically provided for in such amendment.

**6.29 Closure.** By signature below, the Parties to this Agreement hereby bind themselves to the terms stated herein, including all attachments referred to herein.

**(SIGNATURES ON FOLLOWING PAGE)**

IN WITNESS WHEREOF, the Parties, by their duly authorized agents, have executed and entered into this Agreement on the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF LEWISVILLE, TEXAS**  
Approved by the Lewisville City  
Council \_\_\_\_\_

**SOUTHLAKE LEASING & MANAGEMENT**  
**DBA REGENT SERVICES**

By: \_\_\_\_\_  
Claire Powell, City Manager

By: Joshua Prescott  
Joshua Prescott, Senior Director

Date: \_\_\_\_\_

Date: 07/07/2025

Attest: \_\_\_\_\_  
Jennifer Malone, City Secretary

Attest: Taylor Prescott  
Taylor Prescott, Chief Financial Officer

**CITY OF LEWISVILLE**  
151 West Church Street  
Lewisville, Texas 75057

**SOUTHLAKE LEASING & MANAGEMENT**  
**DBA REGENT SERVICES** 101 St Louis Avenue  
Fort Worth, Texas 76104

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lizbeth Plaster, City Attorney

**EXHIBIT A  
CONTRACTOR'S PROPOSAL**

**EXHIBIT B  
ANNUAL REQUIREMENTS CONTRACT FOR  
CUSTODIAL SERVICES**