

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Jennifer Malone-Ippolito, City Secretary

DATE: September 15, 2025

SUBJECT: Approval of a Bid Award for the Official City of Lewisville Newspaper to the Denton Media Company; Authorization for the City Manager, or Her Designee, to Execute the Award; and Approval of a Resolution Designating the Denton Record-Chronicle as the City's Official Newspaper.

BACKGROUND

A total of one (1) bid was downloaded from Bonfire on August 5, 2025. The bid was evaluated with regards to cost, circulation, publication dates, and deadline dates. Newspapers must also meet the requirements of Section 2051 of the Texas Government Code to be the official newspaper. Based on these criteria, staff's recommendation is to award the bid to the Denton Record-Chronicle.

The bid award is for a one-year period with an option to renew for three additional years.

ANALYSIS

Denton Record-Chronicle has been the City's paper of record for the past ten years. This company has been great to work with, consistently demonstrating a strong commitment to delivering high-quality customer service.

CITY STAFF'S RECOMMENDATION

That the City Council approve the bid award, authorize the City Manager, or her designee, to execute the award and approve the resolution as set forth in the caption above.