

ATTACHMENT B

City of Lewisville – Parks and Recreation Department

Proposal to Provide Construction Project Management Services for the Timbercreek Trail Extension Project

Proposal:

To represent the City of Lewisville's Parks and Recreation Department in the management of the construction phase of the Timbercreek Trail Extension project.

Scope:

- Participate in the evaluation and scoring of proposal submitted by contractors
- Work with City Staff (Parks & Purchasing) in the finalization of contracts
- Attend, lead, and/or actively participate in the following:
 - Owner, architect, and contractor meetings
 - Franchise Utility Coordination meetings
 - City of Lewisville Department Coordination meetings
 - Parks and Recreation
 - Engineering
 - Facilities
 - Public Art
 - Public Services
 - Communications, etc.
 - Schedule Review meetings
 - Quality Control meetings
 - Application for Payment meetings (if necessary)
 - Invoice Review meetings (if necessary)
 - Request for Information (RFI) meetings
 - Proposed Change Order (PCO) meetings
- Review test report, log deficiencies, and work with contractor to correct identified deficiencies
- Perform weekly quality control walks and document deficiencies
- Maintain City provided project budget
- Review and process changes in accordance with contractor agreement(s)
- Review Request for Information (RFI) and work with architect to resolve challenges
- Meet with City Staff, Park Board, and City Council as needed to convey project updates and budgets
- Work with project team to established overall construction schedule and lead efforts to achieve all milestone deadlines
- If necessary, work with other City Departments to coordinate of non-Park Department work to minimize the impact to the community
- If necessary, coordinate with other City Departments to coordinate street crossing(s), the inclusion of public art, and installation of way-finding devices



- Provide monthly progress reports detailing:
 - Risks
 - Budget Summary
 - Construction Progress
- Work with project team in creating the punch list and accepting punch list items
- Participate in 11-month warranty walk with owner, architect, and contractor

Terms:

18-Months

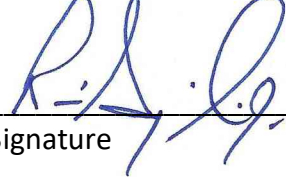
Fee:

One Hundred Eleven Thousand, Nine Hundred Sixty Dollars (**\$111,960.00**) billed at Six Thousand, Two Hundred Twenty Dollars (\$6,220.0) per month.

Exclusions:

- Design Management Services
- Design and Engineering services
- Permit fees
- Impact fees
- Construction
- Materials Testing
- Surveying
- Geotechnical Engineering Report(s)

Proposed By: **Ramel Company, LLC**



 Signature

Ramon Guajardo, Jr.

 Signed By:

July 12, 2024

 Date:

Accepted By: **City of Lewisville, Texas**

 Signature

 Signed By:

 Date:

