

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: October 6, 2025

SUBJECT: **Approval of Bid Awards for Annual Requirements of Tree Supply and Planting to Texas Tree Surgeons (Primary) in the Estimated Amount of \$493,000 and Texas Garden & Horticulture dba Lone Star Products and Materials (Secondary) in the Estimated amount of \$569,525; and Authorization for the City Manager, or Her Designee, to Execute the Agreements.**

BACKGROUND

The City of Lewisville continues to prioritize tree planting and ecological restoration as part of its ongoing commitment to sustainability, urban forestry, and the goals outlined in the Healthy Infrastructure Plan. The City's initiatives include community planting events, replacement of dead or damaged trees, and installation of trees as part of new park development and landscape improvement projects.

In support of these efforts, the City issued Request for Bids to secure reliable suppliers of high-quality, nursery-grown trees. Specifications were created in accordance with Texas Local Government Code Chapter 252.043. Vendors were required to demonstrate capacity to deliver trees that meet species, size, and quality standards, as well as experience with municipal projects and compliance with ANSI Z60.1 specifications.

ANALYSIS

Six (6) bids were received and opened on September 10, 2025. After evaluating all bids received, Texas Tree Surgeons (Primary) and Texas Garden & Horticulture dba Lone Star Products and Materials (Secondary) are being recommended for award.

The awards will ensure that the City has access to the inventory needed for FY2026 projects, including Wayne Frady Park and Central Park restoration efforts, the Lewisville Centennial Tree Program, volunteer plantings, sapling giveaways, and new park developments.

The contract term will be twelve (12) months, with an option to extend up to three (3) additional twelve (12) month periods.

Funding is available in the Tree Mitigation fund.

CITY STAFF'S RECOMMENDATION

That the City Council approve the awards and authorize the City Manager, or her designee, to execute the agreements as set forth in the caption above.