

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Chris McGinn, Director of Neighborhood and Inspection Services

DATE: September 16, 2024

SUBJECT: **Approval of a Resolution of the City Council of the City of Lewisville, Texas, Authorizing Agreements Regarding the Disbursement of Grant Funding With Budgeted Subrecipients Receiving Portions of the City of Lewisville’s U.S. Department of Housing and Urban Development Community Development Block Grant Entitlement Funding and With City of Lewisville Social Service Agency Funding Recipients For FY 2024-2025; Authorizing the City Manager, or Her Designee, to Execute Said Agreements; and Providing An Effective Date.**

BACKGROUND

The City of Lewisville, a U.S. Department of Housing and Urban Development (HUD) Entitlement community, has submitted its 2024 Annual Action Plan as required by HUD to receive Community Development Block Grant (CDBG) funds. Agreements have been prepared for each of the non-profit entities receiving CDBG funds as well as those receiving City Social Service Agency Funds.

The City’s CDBG allocation for FY 2024-25 is \$818,349, an increase in \$55,581 from the 2023-24 Plan Year allocation of \$762,768. There is a 15% cap on CDBG funds that can be provided to public services, which amounts to \$122,752.35. This amount and the Lewisville Social Service Agency Funding equates to \$362,752.35 that can be allocated to non-profits that provide services to Lewisville residents. The plan includes continued funding for grants to sub-recipients for social service programs.

The CDBG Advisory Committee reviewed and scored all non-profit applications that were submitted in March 2024. The Committee then recommended awards and allocations that were presented to Council on August 5, 2024, for approval as part of the Annual Action Plan. The Performance Goal Chart identifies all allocation amounts as well as contract service unit and client goals.

ANALYSIS

Each social services contract is based on cost-per-unit reimbursements for services rendered specifically to Lewisville residents. Agencies report monthly on the number of clients served and the number of contracted services provided. Payment would not be made if agencies do not achieve the minimum goals established. Additionally, the agreements set performance goals including outcome measures that are reported on at the end of the year. Contracts are for a term of one year.

Staff has reviewed goals and costs per service unit with each agency based on what the CDBG Advisory Committee awarded the agency versus what was proposed in their application. Any significant differences were addressed resulting in updated goals as reported in the attached Performance Goals chart.

CITY STAFF'S RECOMMENDATION

That City Council approve the resolution set forth in the caption above.