

MEMORANDUM

TO: Donna Barron, City Manager

FROM: Mark McNeal, Fire Chief

DATE: July 6, 2021

SUBJECT: **Approval of a Professional Services Agreement for Improving ISO Rating Services to Mike Pietsch, P.E. Consulting Services, Inc., Garland, Texas, Inc., in the amount of \$65,000; and Authorization for the City Manager to Execute the Contract.**

BACKGROUND

The Insurance Services Office (ISO) is a leading source of information about property/casualty insurance risk. Through the Public Protection Classification (PPC) program, ISO evaluates municipal fire protection efforts in communities throughout the United States. Insurance companies use PPC information to help establish fair premiums for fire insurance; generally offering lower premiums in communities with better protection. The program evaluates emergency communication systems, the water supply system, community efforts to reduce the risk of fire and fire department equipment, staffing, training, and stations. This information is used to assign a PPC grading from 1 to 10 with Class 1 being the best rating.

ANALYSIS

This contract engages Mike Pietsch, P.E. Consulting Services to perform professional services in connection with improving the City of Lewisville's ISO rating from a Class 2 to a Class 1. The consultant will perform a grading summary for our existing fire defense infrastructure and compile a list of suggested improvements that could be taken to improve our score. The Consultant will work with the City through the entire survey process, from completing and submitting the ISO pre-survey packet to the actual grading visit by the ISO representative. This project is expected to take four (4) months and is not to exceed \$65,000. Funding for this project is in 101.08.110.4358.

RECOMMENDATION

It is City staff's recommendation that the City Council approve the agreement as set forth in the caption above; and authorize the City Manager to execute the agreement.