

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Chris McGinn, Director of Neighborhood and Inspection Services

DATE: October 6, 2025

SUBJECT: **Approval of a Resolution of the City Council of the City of Lewisville, Texas, Authorizing Agreements Regarding the Disbursement of Grant Funding With Budgeted Subrecipients Receiving Portions of the City of Lewisville’s U.S. Department of Housing and Urban Development Community Development Block Grant Entitlement Funding and With City of Lewisville Social Service Grant Funding Recipients For FY 2025-2026; Authorizing the City Manager, or Her Designee, to Execute Said Agreements; and Providing An Effective Date.**

BACKGROUND

The City of Lewisville, a U.S. Department of Housing and Urban Development (HUD) Entitlement community, has submitted its 2025 Annual Action Plan as required by HUD to receive Community Development Block Grant (CDBG) funds. Agreements have been prepared for each of the non-profit entities receiving CDBG funds as well as those receiving City Social Service Grant Funds.

The City’s CDBG allocation for FY 2025-26 is \$847,606, an increase in \$29,257 from the 2024-25 Plan Year allocation of \$818,349. There is a 15% cap on CDBG funds that can be provided to public services, which amounts to \$127,140.90. The City also budgeted \$240,000 of General Funds for Social Service grant funds. These two funding sources equate to \$367,140.90 that can be allocated to non-profits that provide services to Lewisville residents. Applicants use the same application for both funding sources. A table laying out the recommended allocations for CDBG and General Fund Social Services is attached.

The CDBG Advisory Committee reviewed and scored all non-profit applications that were submitted in March 2025, after which the Committee recommended awards and allocations. CDBG awards were presented to Council on August 4, 2025, for approval as part of the Annual Action Plan. City Social Service Grant Funds were not included with the Annual Action Plan for review due to the timing of finalizing recipients and are now being presented for approval. The Performance Goal Chart identifies all allocation amounts as well as contract service unit and client goals.

ANALYSIS

Each social services contract is based on cost-per-unit reimbursements for services rendered specifically to Lewisville residents. Agencies report monthly on the number of clients served and the number of contracted services provided. Payment is not guaranteed if agencies do not achieve minimum goals established. Additionally, the agreements set performance goals including outcome measures that are reported on at the end of the year. Contracts are for a term of one year.

Staff has reviewed goals and costs with each agency comparing actual past performance to goals proposed by the agencies in their applications. Any significant differences were addressed resulting in updated goals as reported in the attached Performance Goals chart.

CITY STAFF'S RECOMMENDATION

That City Council approve the resolution set forth in the caption above.