

## MEMORANDUM

**TO:** Donna Barron, City Manager

**FROM:** Chris McGinn, Director of Neighborhood and Inspection Services

**DATE:** August 2, 2021

**SUBJECT:** **Public Hearing: Consideration of a Resolution Authorizing the Adoption of the Community Development Block Grant 2021 Annual Action Plan; Authorization for the City Manager to Submit the Plan to the U.S. Department of Housing and Urban Development; and Acknowledgement of Receipt of the Recommended FY 2021-2022 City Social Service Agency Fund Budget of \$170,000 From the CDBG Advisory Committee.**

### **BACKGROUND**

This agenda item provides for the adoption of the CDBG Annual Action Plan, and it allows the City Council to acknowledge receipt of the CDBG Advisory Committee's recommended FY 2021-2022 City Social Service Agency Fund Budget. The committee voted 7-0 on June 29, 2021 to recommend a social service agency budget and voted 5-0 on July 20, 2021 to recommend approval of the attached Annual Action Plan which includes funds for a Park Development project (land acquisition and design) and a Southwest Parkway Complete Street Design project.

### **ANALYSIS**

#### **Adoption of Annual Action Plan**

Each year the City must prepare an Annual Action Plan proposing to spend Community Development Block Grant (CDBG) funds on priorities identified in the City's 2017 Five-Year Consolidated Plan for Housing and Community Development for the CDBG program. This year's CDBG allocation to the City will be \$784,038 (compared to \$768,876 in FY 2020-2021).

The Annual Action Plan was made available for public review during a 30-day public comment period beginning July 2, 2021 and was advertised for public hearings before the CDBG Advisory Committee on July 20, and City Council on August 2, 2021. The plan includes a chart summarizing comments from public hearings the CDBG Advisory Committee held last fall. To date, there have been no public comments to the committee or staff on this plan.

The 2021 Annual Action Plan fulfills requirements from the U.S. Department of Housing and Urban Development (HUD) in order to receive CDBG entitlement grant funds for Housing, Community Development, and Public Service projects. The CDBG budget recommendations are incorporated into the plan and are itemized in the chart on page 4.

The Annual Action Plan has been developed in accordance with HUD regulations and the City's Consolidated Plan. The plan also includes elements such as rationale for geographic targeting, funding sources, and coordination with community agencies. Funds for social service agencies

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were allocated based on an annual open application cycle. This year's "brick and mortar" projects were proposed by the Parks and Recreation Department (PARC) and the Planning Department.

#### Housing and Community Development Projects:

"Triangle Park" Development - \$250,000: A review of the City's parks, green space and recreation facilities using the "10-minute walk" standard revealed areas in the City where residents have reduced access. One such area, bounded by Highway 121 Business, Interstate 35, and Corporate Dr., also has a high concentration of low-to-moderate income residents. This is year three of a multi-year project to develop new park/greenspace through acquisition and public improvements and could include improved pedestrian access through sidewalk rehabilitation and expansion. The first-year commitment was \$498,279 and the second-year commitment was \$499,769. This year's funding will continue and complete property acquisition.

Southwest Parkway Complete Street Design - \$259,625: Complete Streets help create livable communities especially for the most vulnerable people who use our streets, including children, people living with disabilities, older adults, and people who cannot afford or do not have access to a car. It is a street designed and operated to allow all types of users—including but not limited to pedestrians, bicyclists, motorists, and transit users of all ages and physical abilities—to safely use and traverse the right-of-way. Southwest Parkway intersects the "Triangle" between Highway 121 Business and Corporate Drive. It will also complement the new CDBG-funded park and make it more accessible. Southwest Parkway is the main through street in this neighborhood. Making it pedestrian-friendly will help create a walkable, vibrant neighborhood. The estimated total for this project will be \$900,000. Staff is currently working on a DCTA TRiP application to offset the remaining costs.

#### Receipt of Proposed Budget for City Social Service Agency Fund

Concurrent with the consideration of proposals for CDBG funding, the CDBG Advisory Committee also scored and reviewed proposals for the City Social Service Agency Fund (City Fund). The Committee used a target budget of \$170,000 for the City Fund based on current funding. The City Fund recommendations are also presented in the attached draft budget to give Council the opportunity to review or comment, although they are not part of the HUD Annual Action Plan. The Committee's recommendations from the general fund budget are incorporated into the City Budget process.

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Highlights of Changes in Social Services Programming (CDBG and City Fund)

Agencies that had not completed applications last year submitted applications this year which made it difficult for the committee to ensure funding as detailed in the attached Recommended Grants Budget:

- New programs:
  - Children's Advocacy Center of North Texas – Direct Client Services. This was previously funded in other fiscal years, but not FY 2020 – 2021. Funds will be used for victim services for Lewisville residents who were victims of criminal child abuse.
- Unfunded or discontinued:
  - Considered but not recommended for funding was United Way of Denton County's Workforce Success Initiative – Financial Coaching.

**CDBG & City Fund - Joint Budget FY 21-22**

<b>Agency/Project</b>	<b>Rank</b>	<b>CDBG</b>	<b>City Fund</b>
Parks and Recreation Department – Park Land Acquisition & Design		250,000	-
Housing Rehabilitation – Minor Repairs		259,625	
<b>CDBG – CATEGORY I TOTAL</b>		<b>509,625</b>	<b>-</b>
<b>CDBG ADMINISTRATION TOTAL</b>		<b>156,808</b>	<b>-</b>
<b>Public Services</b>			
PediPlace	1	48,688	14,812
Health Services of N. TX – Primary Indigent Care	2		27,000
SPAN-Meals Program	3	18,000	
Retired Senior Volunteer Program (RSVP)	4		11,000
Journey to Dream	5		16,000
Court Appointed Special Advocates (CASA) Program	6	14,480	
Communities In Schools-Dropout Prevention Program	7		31,400
New Hope Learning Center	8		13,700
Children’s Advocacy Center of North Texas	9	25,000	
Denton County Friends of the Family - Shelter	10	11,438	
Denton County MHMR - Counseling	11		9,250
Christian Community Action (CCA)	12		14,950
Denton County Friends of the Family - Outreach	13		9,438
Special Abilities of N. TX-Educational Program	14		7,500
The Salvation Army (TSA)	15		14,950
United Way – Financial Coaching	16		
<b>CDBG AND CITY FUND - CATEGORY II TOTAL</b>		<b>117,606</b>	<b>170,000</b>
<b>GRAND TOTAL</b>		<b>784,038</b>	<b>170,000</b>

**RECOMMENDATION**

That the City Council approve the resolution, acknowledge receipt of the City Social Service Fund budget and authorize the City Manager or her designee to submit the plan as set forth in the caption above.