

MEMORANDUM

TO: Claire Powell, City Manager

VIA: Aaron Russell, P.E., Director of Public Services

FROM: David H. Hunter, Assistant Director, Public Services

DATE: July 7, 2025

SUBJECT: **Approval of a Bid Award for an Annual Requirements Contract for Wood Screening and Chain-link Fence Replacement and Repair to Llano River Fence Company, LLC, Balch Springs, Texas, for an Estimated Amount of \$98,362; and Authorization for the City Manager, or Her Designee, to Execute the Contract.**

BACKGROUND

The City of Lewisville is responsible for the maintenance of screening walls that are designated public along the city's rights-of-way. While most of these screening walls are masonry, there is an estimated 4,000 linear feet that are made of wood. In addition, there are chain-link fences that need maintenance as well. An annual requirements contract for wood screening and chain-link fence replacement and repair provides an efficient means to effectively maintain city-owned wood screening walls and chain-link fences.

ANALYSIS

On March 3, 2025, four bids were received and opened for the Annual Requirements Contract for Wood Screening Fence replacement and repair. Specifications were created in accordance with Texas Local Government Code Chapter 252.043. After evaluation and reference checks were conducted, Llano River Fence Company is recommended for award as the lowest responsive responsible bidder in the estimated amount of \$98,362.

The proposed contract duration is one year, with the option to renew for three (3) additional one-year periods.

Funding for this work is available in the Screening Wall Capital Improvement Project.

CITY STAFF'S RECOMMENDATION

That the City Council approve the award and authorize the City Manager, or her designee, to execute the contract as set forth in the caption above.