

MEMORANDUM

TO: Claire Powell, City Manager

VIA: Aaron Russell, P.E., Director of Public Services

FROM: Ron Carson, Public Works Manager

DATE: October 21, 2024

SUBJECT: **Approval of a Bid Award for an Annual Requirements Contract for Street Sweeping to Mister Sweeper, Dallas, Texas, for an Estimated Amount of \$133,655.10, and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

A request for sealed bids was created and posted on Bonfire on July 20, 2024. Specifications were created in accordance with Texas Local Government Code Chapter 252.042.

As part of the City's beautification initiative the City of Lewisville uses an annual requirements contract to perform street sweeping six times per year for commercial streets and four times per year for residential streets. A map of the streets swept with their scheduled weeks can be found on the City's website through the hyperlink below.

[Street Sweeping Schedule](#)

In addition, some streets are swept every month due to heavy debris loads and/or the presence of on-street bicycle facilities. The streets that are swept every month are Hebron Parkway, Railroad Street, Valley Ridge (College to Animal Services), and Kealy (College to Jones).

The most recent contract was awarded to Mister Sweeper in 2021 and was extended in 2022 and again in 2023 for a total of three years. During this time, Mister Sweeper maintained the sweeping schedule and was very responsive to the city's needs. This contract also includes street sweeping after special events. Their services are typically used to sweep affected streets after the Homecoming Parade, Christmas Parade, PBR Parade, and Western Week. Mister Sweeper has demonstrated considerable flexibility in coordinating the timing and locations for post-event street cleaning operations. They are also used to collect sand used during ice events.

ANALYSIS

On August 12, 2024, four bids were received and opened for the annual requirements contract for street sweeping. Upon reviewing all bids submitted, it was determined the lowest responsible bid received was from Mister Sweeper in the amount of \$133,655.10.

The contract is for one (1) year, with the option to renew for three (3) additional one (1) year periods. Funding is available for this contract through the Public Services operating budget.

CITY STAFF'S RECOMMENDATION

That the City Council approve the bid award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.