

## **MEMORANDUM**

**TO:** Claire Powell, City Manager

**VIA:** Aaron Russell, P.E., Director of Public Services

**FROM:** Katelyn Hearon, Assistant Director of Public Services

**DATE:** July 7, 2025

**SUBJECT:** **Approval of a Bid Award for an Annual Requirements Agreement for Clamps, Fittings, and Pipe to Ferguson Enterprises, Inc., Dallas, TX, for the Estimated Amount of \$337,948.44; and Authorization for the City Manager, or Her Designee, to Execute the Agreements.**

### **BACKGROUND**

The Annual Requirements Agreement for Clamps, Fittings, and Pipe provides for the purchase of essential parts used in the repair and maintenance of the City's public water and wastewater infrastructure. These materials include pipes, clamps, mechanical joints, compression fittings, service line saddles, meter accessories, valves, and other components necessary for ongoing operational needs. The agreement is for a one-year term with the option to renew for three additional one-year periods.

These parts are critical to completing repairs such as main line and service line replacements, spot repairs using clamps, and service connections during meter installations. They also support both scheduled and emergency work by Utility Line Maintenance (ULM) crews.

In the past year, ULM repaired 40 water mains, 25 sewer mains, 29 sewer service lines, and 136 water service lines. The Meter Division replaced 280 water meters in-house (13,627 with the meter replacement program), each requiring fittings provided under this agreement. City crews responded to 3,281 requests and 1,290 work orders while maintaining approximately 488 miles of water mains and 379 miles of sanitary sewer mains.

### **ANALYSIS**

Three (3) bids were received and opened on April 7, 2025, for the Annual Requirements Agreement for Clamps, Fittings, and Pipe. Specifications were created in accordance with Texas Local Government Code Chapter 252.043. After evaluating all bids received, one was deemed non-responsive due to missing pricing on the majority of the line items. In view of this, the apparent low bidder is from Ferguson Enterprises, Inc. and is recommended for award as the lowest responsive responsible bidder.

Ferguson Enterprises, Inc., Dallas, TX, submitted a complete and responsive bid with pricing for all required materials. Based on estimated quantities, the total value of their proposal is \$337,948.44. Although Ferguson has not previously held this contract with the City of Lewisville, they are a reputable vendor with strong inventory availability, dependable service, and experience supporting municipal operations.

The agreement will serve both the Utility Line Maintenance and Meter divisions, supporting day-to-day and emergency repairs with parts such as clamps, valves, copper tubing, fittings, meter boxes, and hydrants. Under the previous contract held by a different vendor, combined annual spending across both divisions ranged from \$61,446 in 2022 to \$136,000 in 2023, \$106,127 in 2024, and approximately \$83,433 year-to-date in 2025. While the estimated award is based on a high-usage scenario, actual expenditures have historically remained well below this threshold.

The proposed contract duration is one year, with the option to renew for three (3) additional one-year periods.

Funding is available in existing Utility Line Maintenance and Meter Division budgets.

#### **CITY STAFF'S RECOMMENDATION**

That the City Council approve the award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.