

## **MEMORANDUM**

**TO:** Claire Powell, City Manager

**FROM:** Brook Rollins, Chief of Police

**DATE:** January 14, 2025

**SUBJECT:** Approval of Interlocal Agreement with the Lewisville Independent School District Regarding Continued Implementation of the Elementary School Rover Officer Salary, Benefits, and Vehicle Reimbursement and Authorization for the City Manager, or her Designee, to Execute the Agreement.

### **BACKGROUND**

The City of Lewisville has maintained an "Elementary School Rover Officer Interlocal Agreement" with the Lewisville Independent School District (LISD) for many years. This agreement outlines that LISD reimburses the Lewisville Police Department for the overtime costs of two officers per day assigned to work in LISD Elementary Schools, calculated at the overtime rate for a Step 7 police officer. The program is fully funded by LISD, covering 100% of the associated overtime salary and benefits. Additionally, the agreement specifies the mileage reimbursement for LPD vehicles used in this program.

### **ANALYSIS**

This approval is solely to update pay rates for LPD employees, effective October 1, 2024, and to revise the IRS mileage rate guidelines, also effective October 1, 2024, which will be used for reimbursement purposes.

### **CITY STAFF'S RECOMMENDATION**

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement.