

**MEMORANDUM**

**TO:** Mayor TJ Gilmore  
Mayor Pro Tem Patrick Kelly  
Deputy Mayor Pro Ronni Cade  
Council Member Bob Troyer  
Council Member William Meridith  
Council Member Brandon Jones  
Council Member Kristin Green

**FROM:** Jennifer Malone, Acting City Secretary

**VIA:** Claire Powell, City Manager

**DATE:** February 10, 2025

**SUBJECT:** **Consideration of an Ordinance Ordering a Charter Amendment Election to be Held on Saturday, May 3, 2025, for the Purpose of Considering Propositions for Changes to the Lewisville City Charter.**

**BACKGROUND**

Per City Council direction the proposed ordinance is being submitted to call a Charter Amendment Election for May 3, 2025. Per the Texas Election Code, the election must be ordered by February 14, 2025, (at least 78 days prior to the election date).

**ANALYSIS**

A link to ordinance Exhibit A will be provided on the City of Lewisville website to allow residents to view the proposed amendments that are included in Proposition A. Based on recent discussions with City Council, the following six propositions have been included in the proposed ordinance calling the election for the May 3, 2025:

**City of Lewisville Proposition A**

Should the charter be amended throughout to correct non-substantive errors such as capitalizations, punctuation and grammar; harmonize conflicting sections; and eliminate references to position titles that no longer exist?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**City of Lewisville Proposition B**

Should the charter be amended to eliminate the reading of ordinances at open meetings on three (3) separate days, allowing the passage of ordinances at a single meeting without the need to declare an emergency?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**City of Lewisville Proposition C**

Should the charter be amended to allow the city manager, instead of the city council, to appoint, remove, and assign duties to the city secretary?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**City of Lewisville Proposition D**

Should the charter be amended to require mayoral or councilmember candidates to submit a petition signed by qualified voters of the city eligible to vote for the candidate, equal in number to the number of signatures required for a candidate petition by state law, and to eliminate the requirement for a loyalty affidavit?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**City of Lewisville Proposition E**

Should the charter be amended to increase the number of citizens serving on a charter review commission from five (5) to seven (7)?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**City of Lewisville Proposition F**

Should the charter be amended to increase the compensation for the mayor and councilmembers from \$50.00 for each meeting to \$400.00 per month for the mayor and \$300.00 per month for each councilmember?

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**CITY STAFF’S RECOMMENDATION**

That the Council consider calling the charter amendment election for the May uniform election date and adopt the proposed ordinance.