

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: October 6, 2025

SUBJECT: **Approval of the Second Amendment to the Agreement Between the City of Lewisville and Halff Associates, Inc., for Appraisal Services and Easement Acquisition Assistance for the Denton County Levee Improvement District (DCLID) Trail; Adding \$66,500 to the Agreement Amount of \$508,200, for a total of \$574,700; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

The development of the DCLID Trail is part of an overall vision to create a community that provides residents accessibility to our parks, trails and open space preserves within a 10-minute walk of their front door. The segment of trail being designed will address Phase I of the LID Trail Development and focuses on the westernmost portion of the planned trail system. It will connect nearby residents with Rockbrook Elementary School, churches and businesses. This project is a key component to meeting goals established in the Lewisville 2025 Big Move - Extending the Green and the Healthy Infrastructure Plan (HIP).

With the passing of Bond 2024, the City prepared to pursue engineering and design services to initiate this project. It was determined that Halff Associates, Inc., was the appropriate organization to spearhead this effort in light of their development of the DCLID Trail Master Plan and familiarity with the Levee District area as well as their role in the development of the HIP. The original PSA for design was approved by the City Council and executed in October 2024. Earlier this year, the first amendment to the contract was executed administratively to provide for additional design associated with pier foundations for public art and surveying to determine exhibits for easements.

ANALYSIS

The DCLID trail project requires Appraisal and Easement Acquisition services beyond the scope of the current Professional Services Agreement (PSA) with Halff. Given that Halff is intimately familiar with the Levee District, they are well positioned to leverage existing resources to perform the Additional Services needed to obtain easements including contacting property owners, preparing appraisal reports, providing oversight for negotiations, analyzing title reports and performing closing services. Funding for the project is available in the Denton County LID project.

CITY STAFF'S RECOMMENDATION

That the City Council approve the second amendment and authorize the City Manager, or her designee, to execute the second amendment as set forth in the caption above.