

MEMORANDUM

TO: Claire Powell, City Manager

FROM: David Salmon, P.E., City Engineer

VIA: Jim Proce, ICMA-CM, Assistant City Manager

DATE: April 21, 2025

SUBJECT: **Approval of a Transportation Consultation Services Agreement with Innovative Transportation Solutions, Inc. in the Amount of \$90,000; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

Innovative Transportation Solutions, Inc. (ITS, Inc.) has been providing consultation services on a variety of transportation issues for the City of Lewisville since March 2000. The City Council last approved a one-year contract with ITS, Inc. in the amount of \$90,000 in April 2024 to provide a variety of services including assisting staff in expediting timelines and funding issues with TxDOT through the NCTCOG on multiple state routes, local thoroughfares, and old town streets within the City. In addition, ITS, Inc. has assisted with capital funding coordination between the City and Denton County and has advocated TXDOT for the City on aesthetic and technical issues related to the pending and ongoing I-35 interchange projects.

ANALYSIS

A variety of transportation related projects are still ongoing within the City of Lewisville that require outside consultant services. ITS, Inc. has assisted the City and continues to assist with the NCTCOG driven transportation calls for projects, Transportation Improvement Plan (TIP) modifications, general project coordination between the two entities, assisting with coordination between TXDOT and the City on various needs associated with on-system roadways.

ITS, Inc. has previously worked successfully on several key City projects, grant and funding opportunities, represented and advocated for the City on numerous related programs and will continue such effort including:

- The TRIP-22 bond program;
- Coordination with the NCTCOG on issues related to Old Town Sustainable Development projects;
- Coordination with TxDOT on the next phase of I-35 construction while advocating on behalf of the City on specific design needs for the pending and ongoing I-35 interchange construction;

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- Acquiring TxDOT funding for the design and construction of the Mill Street/Business 121 intersection;
- Formulating a solution for Edmonds Lane at Main Street relative to the I-35E/Main Street Bridge;
- Assist with processing and managing a \$20M Surface Transportation Block Grant for South Mill Street including facilitating the grant award process;
- Continue to coordinate with the NCTCOG staff to close out the Windhaven/KCS Railroad project;
- Continue to provide coordination between the City and NCTCOG for Corporate Drive including TIP Modifications to shift funds between the various segments;
- Continue ongoing Old Town Sustainable Development projects, and coordination of City interests regarding Denton County funding;
- Assists on multiple other local transportation issues and TxDOT maintenance related on-going interest.

Innovative Transportation Solutions, Inc. is seeking a renewal of their annual contract in the amount of \$90,000. Funding is available in the Engineering Department General Fund Budget.

CITY STAFF'S RECOMMENDATION

That the City Council approve the agreement as set forth in the caption above and authorize the City Manager, or her designee, to execute the agreement.