

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Chris McGinn, Director of Neighborhood and Inspection Services

DATE: August 3, 2026

SUBJECT: **Public Hearing: Consideration of a Resolution of the City Council of the City of Lewisville, Texas, Providing for the Adoption of the 2026 Annual Action Plan as Required by the U.S. Department Of Housing And Urban Development And Authorization for the City Manager, or Her Designee, to Submit the Plan to the U.S. Department of Housing and Urban Development.**

BACKGROUND

An Annual Action Plan must be submitted to the Department of Housing and Urban Development (HUD) by August 15, 2026 as a requirement to receive Community Development Block Grant (CDBG) funds of \$821,411 and HOME Investment Partnership Funds (HOME) of \$373,536.84 in FY 2026-2027. The CDBG Advisory Committee reviewed applications submitted by nonprofit agencies and eligible governmental entities for projects that address HUD national objectives and Consolidated Plan priorities. At a meeting on May 19, 2026, the Committee voted 7-0 to recommend a social services budget with CDBG and City funds (\$240,000). At a meeting on June 16, 2026, the Committee voted 7-0 to recommend public infrastructure projects to be funded with FY 2026-2027 CDBG funds. The Plan was made available for a 30 day public comment period.

ANALYSIS

Adoption of Annual Action Plan

The Annual Action Plan was made available for public review during a 30-day public comment period beginning July 2, 2026 and was advertised for a public hearing before City Council on August 3, 2026. The plan includes a chart summarizing comments from public hearings on planned allocated funds held by Neighborhood and Inspection Services staff in the fall of 2025, the feedback from which was reported to the CDBG Advisory Committee. To date, there have been no public comments to the Committee or staff on this plan.

The 2026 Annual Action Plan fulfills requirements from HUD to receive CDBG entitlement grant funds for Housing, Community Development, and Public Service projects. The CDBG budget recommendations are incorporated into the plan and are itemized in the chart below. FY26-27 will be the third year the City of Lewisville will receive HOME Investment Partnership Funds (HOME) and recommendations are incorporated into the plan and are also itemized in the chart below.

The Annual Action Plan has been developed in accordance with HUD regulations and the City's Consolidated Plan. The plan also includes elements such as rationale for geographic targeting, funding sources, and coordination with community agencies. Funds for social service agencies were allocated based on an annual open application cycle. This year there was an open application for public infrastructure funds. The CDBG Advisory Committee reviewed and scored applications

and voted on a recommended budget for the social service activities and voted on recommended public infrastructure projects to be funded for the FY.

Administration

The City is allowed to utilize 20% of the total CDBG allocation for administrative costs. These funds will be used to fund 100% of the CDBG Grants Specialist's salary and 45% of the Neighborhood Services Manager's salary. The amount for FY2026-2027 will be \$164,282.

The City is allowed to utilize 10% of the total HOME allocation for administrative costs. These funds will be used to fund 20% of the Neighborhood Services Manager's salary. The amount for FY2026-2027 is \$37,353.

Housing and Community Development Projects through CDBG

Alvin Turner Sr. Park Refurbishment - \$158,991: Public infrastructure project that will support the installation of trail lights and recreational backstop as well as the upgrading of the playground's pour in place surface in a park located in a LMI area. This project will support park and recreation enhancement to a minimum of 2,185 LMI residents in that vicinity and will be available to all residents of Lewisville and surrounding areas. A portion of allocated funds will allow for staff costs to be charged for the oversight and review of the project and related federal requirements.

Raldon Park Pedestrian Bridge - \$211,400: Public infrastructure project that will support the construction of a pedestrian bridge, crossing a large concrete drainage ditch, in order to increase access to an existing City park for an LMI area. The project will support park and recreation access to a minimum of 3,135 LMI residents in the adjoining neighborhoods and will be available to all residents of Lewisville and surrounding areas. A portion of allocated funds will allow for staff costs to be charged for the oversight and review of the project and related federal requirements.

Journey to Dream Facility Repairs - \$79,480: Public infrastructure project will support repairs to Kyle's Place roof and siding, supporting a safer physical environment for teens experiencing homelessness. The project will support 100 teens experiencing or at risk of experiencing homelessness, who access the facility for shelter or related services throughout the year. A portion of allocated funds will allow for staff costs to be charged for the oversight and review of the project and related federal requirements.

Children's Advocacy Center for North Texas Facility Repairs and Refurbishment - \$84,047: Public infrastructure project will support repairs to the parking lot, fire suppressant compressor, and wiring required for communication infrastructure, and refurbishing the outside of the facility by repainting and landscaping improvements. The project will support 320 LMI Lewisville residents by ensuring the facility is physically safe for children and families according to Texas Standards for Children Advocacy Centers. A portion of allocated funds will allow for staff costs to be charged for the oversight and review of the project and related federal requirements.

Highlights of Changes in Social Services Programming (CDBG)

Eighteen total nonprofit agencies applied for the Social Services Funds Grant, applying for either CDBG, City funds, or both. Fifteen applications were recommended by the CDBG Advisory Committee to receive funding, with three applications not recommended for funding for FY 2026-2027. The CDBG Advisory Committee reviews and scores the applications. Each application can receive up to 150 points and the committee scores based on 13 questions that look at the applicant's budget, data, and how the program ranks in the City's Social Service Category Priority List. Please see highlights of new programs and agencies not recommended for funding below:

- New applicants/programs recommended for funding:
 - Saint Vincent de Paul – Rental and Utilities Assistance (Receiving City Funds not tied to the 2026 Annual Action Plan)
- Applications recommended for CDBG funding:
 - PediPlace – \$41,211: Primary Pediatric Healthcare with Integrated Mental Health
 - Boys & Girls Clubs of Greater Tarrant County – \$15,000: Mobile Clubhouse Programming in the City of Lewisville
 - Denton County Friends of the Family – \$16,000: Emergency Shelter for Victims of Domestic Violence and Sexual Assault
 - CASA of Denton County – \$26,000: Court Advocacy Program
 - SPAN – \$25,000: Delivered Meals for Home-Bound Seniors
- Considered but not recommended for funding because their scores were below 80%:
 - Business Community Lenders (BCL) of Texas – Housing Stability & Utility Assistance Program
 - Book Drive for Kids – Soaring Summer Reading Program
 - First United Methodist Church Lewisville – A Supportive Home

Receipt of Proposed Budget for City Social Service Agency Fund

Concurrent with the consideration of proposals for CDBG funding, the CDBG Advisory Committee also scored and reviewed proposals for the City Social Service Agency Fund (City Fund). The Committee used a target budget of \$240,000 for the City Fund based on current funding. The City Fund recommendations will be brought for Council review and discussion at a later date.

HOME Projects

Community Housing Development Organization (CHDO) set-aside activities - \$56,031: The City is required to set aside at least 15% of the City's HOME award for activities to be carried out by CHDOs.

Tenant Based Rental Assistance (TBRA) - \$280,152.84: TBRA project in partnership with Christian Community Action to provide temporary financial assistance to low-income seniors or elderly persons to support housing stability.

Project	CDBG	HOME
Administration		
	\$164,282	\$37,353
Public Infrastructure		
Alvin Turner Sr. Park Refurbishment	\$158,991	
Raldon Park Pedestrian Bridge	\$211,400	
Journey to Dream Facility Repairs	\$79,480	
Children's Advocacy Center for North Texas Facility Repairs and Refurbishment	\$84,047	
Eligible CHDO Set-Aside Activities		\$56,031
Tenant-Based Rental Assistance		\$280,152.84
Public/Social Services		
SPAN	\$25,000	
PediPlace	\$41,211	
Boys & Girls Club of Greater Tarrant County	\$15,000	
Denton County Friends of the Family - Shelter	\$16,000	
CASA of Denton County	\$26,000	
Total	\$821,411	\$373,536.84

CITY STAFF'S RECOMMENDATION

That the City Council approve the resolution as set forth in the caption above.