

## MEMORANDUM

**TO:** Donna Barron, City Manager

**THROUGH:** David Erb, Finance Director

**FROM:** Todd White, Purchasing Manager

**DATE:** February 2, 2020

**SUBJECT: Approval of a Bid Award for CDBG Program Year 2019 Morningside Sewer Manhole and Sewer Main Line Rehabilitation Project to Canary Construction Company, Lewisville, Texas, in the Amount of \$543,737.25; and Authorization for the City Manager to Execute the Contract.**

### **BACKGROUND**

A bid invitation was created and posted on Bidsync.com November 15, 2019. Specifications were created in accordance with Texas Local Government Code Chapter 252.021, *Competitive Requirements for Purchases*. Specifications under this chapter of the law state the award is to be made on the basis of lowest responsible bidder.

### **ANALYSIS**

Sealed bids were due December 19, 2019 and two (2) bids were received. A bid tabulation was created indicating Canary Construction Company as submitting the lowest bid and after evaluation of their offer, they are being recommended for award on the basis of lowest responsible bidder.

### **RECOMMENDATION**

That the City Council approve the award as set forth in the caption above and authorize the City Manager to execute the agreement.