

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Chris McGinn, Director of Neighborhood & Inspection Services

DATE: January 6, 2025

SUBJECT: **Consideration of Declaring a Vacancy Exists on the Animal Services Advisory Committee; and Consideration of an Appointment to Place No. 4 on the Animal Services Advisory Committee.**

BACKGROUND

Historically, Place No. 4 on the Animal Services Advisory Committee is filled by a representative of the Animal Services staff as required by Title 10 - Health and Safety of Animals, Chapter 823 - Animal Shelters, Section 823.005. Advisory Committee, Texas Health & Safety Code § 823.005 (2023).

ANALYSIS

Place No. 4 is typically held by the Animal Services Administrator position. Due to this position being vacant as of December 16, 2024, Place No. 4 is currently also vacant. Danni Alcantara is the Animal Services Field Supervisor, which would suffice in meeting the Code requirements for this position, if appointed by the City Council.

CITY STAFF'S RECOMMENDATION

That the City Council declare a vacancy exists and consider the appointment of Animal Services Field Supervisor Danni Alcantara to the Animal Services Advisory Committee as set forth in the caption above.