

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: May 5, 2025

SUBJECT: **Approval of Bid Award for the construction of Old Town Grand Courtyard Remodel and Old Town Pocket Park to The Fain Group, Inc. in the Amount of \$1,419,155 and Authorization for the City Manager, or Her Designee, to Execute the Contract.**

BACKGROUND

The Parks and Recreation Department continually searches for areas to develop additional greenspace and takes an active role with the improvement of the City's existing landscape. When the multi-family development at the corner of Purnell and Mill Street was approved, a small pocket park was dedicated between the development and Sullivan's BBQ was negotiated. Additionally, the landscape surrounding the Grand Theater needed of a facelift and the courtyard was long overdue for a remodel. This presented a great opportunity to address the two outdoor spaces to enhance the quality of life for residents in the Old Town area.

The City retained the services of Studio Outside to serve as the Engineering Planning and Design Consultants for the project. In December 7, 2025 the project was advertised and posted as a Competitive Sealed Proposal and closed on January 28, 2025.

ANALYSIS

Two (2) companies submitted bids for the project. Prior to soliciting proposals, Studio Outside developed an Opinion of Probable Construction Costs (OPCC) of \$1,216,970.48 and assisted with the evaluation criteria for the project. A team of Park representatives and Finance Department employees evaluated the proposals using the following criteria:

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| • Proposed Price | 40% |
| • Proposed Construction Schedule | 30% |
| • Quality of Proposal Response to Specifications | 20% |
| • Previous Experience | 10% |

After evaluation, the Fain Group, Inc. is recommended for the contract award as the best value to the city in the amount of \$1,419,155. Construction for this project is expected to take 240 calendar days with notice to proceed issued within the next 60 days. Funding is available in

PARD Capital Improvement Projects – P2305 Old Town Pocket Park and G1708 Grand Courtyard.

CITY STAFF'S RECOMMENDATION

That the City Council approve the award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.