

## **MEMORANDUM**

**TO:** Claire Powell, City Manager

**FROM:** Jennifer Malone-Ippolito, City Secretary

**DATE:** February 2, 2026

**SUBJECT:** **Approval of a Resolution Calling the May 2, 2026, Lewisville City Council General Election; Approval of an Election Calendar; and Authorization for the Mayor to Sign the Election Order.**

### **BACKGROUND**

Council Place Nos. 1 and 3 were elected in May 2023 for three-year terms. Accordingly, an election is required to be called for May 2, 2026, to elect Council Place Nos. 1 and 3.

### **ANALYSIS**

An election calendar has been prepared for the May 2, 2026, City Council election, which will include Place Nos. 1 and 3 on the ballot. State law requires that canvassing of the election be held between the 3rd and 11th day following an election. City staff recommends the City Council conduct the canvassing at a Special-Called City Council meeting on May 13, 2026. City staff will be meeting with Denton and Dallas Counties in the coming weeks to obtain contracts for election services with both counties. These contracts will address polling locations for both early voting and election day. Staff is anticipating three locations including: Frederick P. Herring Parks and Recreation Center, Thrive and a location in east Lewisville.

### **CITY STAFF'S RECOMMENDATION**

That the City Council approve the resolution and election calendar and authorize the Mayor to sign the Election Order as set forth in the caption above.