

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO AN AGREEMENT WITH SERVE LEWISVILLE, INC. REGARDING AN ALLOCATION FROM THE CITY OF LEWISVILLE’S BACKBONE SUPPORT FUNDING IN ORDER TO REFLECT THE TRANSITION OF THE AGREEMENT-SUPPORTED FUNCTIONS TO A NEW ROLE, AN INCREASE IN REIMBURSEMENT PER HOUR AND REDUCTION IN TOTAL HOURS FUNDED, AND AN INCREASE IN THE NUMBER OF COLLABORATION MEETINGS REQUIRED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lewisville recognizes the need and allocated grant monies to assist nonprofit organizations that provide backbone support to organizations who directly service predominantly Lewisville residents; and

WHEREAS, Serve Lewisville, Inc. (“Serve Lewisville”) received backbone support funding through the Agreement between the City of Lewisville and Serve Lewisville to support certain functions of an Operations Director position at Serve Lewisville by action of the Lewisville City Council through the passage and approval of Resolution No. 0668-24-RES on June 17, 2024 (the “Agreement”); and

WHEREAS, the Operations Director position at Serve Lewisville has been consolidated into a Chief Operating Officer role, which is paid and therefore reimbursed at a higher rate; and

WHEREAS, due to the higher hourly rate of reimbursement for the new Chief Operating Officer role, the number of staff hours for that position which are funded by the Agreement must be reduced; and

WHEREAS, to ensure that the City continues to receive sufficient consideration, the City and Serve Lewisville have agreed to add the coordination and execution of another annual Collaboration Meeting to the duties of the Chief Operating Officer as a term of the Agreement; and

WHEREAS, an amendment to the Agreement is necessary in order to reflect the transition of the Agreement-supported functions from the Operations Director role to a Chief Operating Officer role, the update in the rate of reimbursement per hour and reduction in total hours funded, and to increase the number of Collaboration Meetings required; and

WHEREAS, the City and Serve Lewisville wish to amend the Agreement to reflect those changes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, THAT:

SECTION 1. The City Manager or her designee is authorized to execute the First Amendment to the Agreement between the City of Lewisville and Serve Lewisville, attached hereto as **Exhibit A**, which will amend the Agreement by amending the funded position title and job description to that of the Chief Operating Officer, increasing the rate of reimbursement for an hour of staff time of the Chief Operating Officer, reducing the total staff hours required, and increasing the number of Collaboration Meetings to be coordinated and executed by the Chief Operating Officer.

SECTION 2. This resolution shall become effective immediately upon its passage and approval.

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**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF LEWISVILLE,
TEXAS, ON THIS THE __ DAY OF ____ 2024.**

APPROVED:

TJ Gilmore, MAYOR

ATTEST:

Thomas Harris III, CITY SECRETARY

APPROVED AS TO FORM:

Lizbeth Plaster, CITY ATTORNEY

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Exhibit A
First Amendment to the Agreement between the City of Lewisville and Serve Lewisville, Inc.