

**EXCERPTED MINUTES  
COMMUNITY DEVELOPMENT BLOCK GRANT  
ADVISORY COMMITTEE (CDBGAC)**

**Tuesday, July 16, 2019**

The Community Development Block Grant Advisory Committee convened at 6:34 p.m. in the Community Development Conference Room, Deniese Sheppard presiding.

**Committee Members**

**Present:**

Deniese Sheppard, Vice Chair  
Jim Mustain  
Jim Meyer  
Traci Logue

**Committee Members**

**Absent:**

Eric Page  
Audra Smolinski  
Chris Crawford

**Staff Members**

**Present:**

Jamey Kirby, Grants Coordinator  
Stacie Anaya, Director of Parks  
and Recreation  
Drew Christ, Admin Analyst

**Guest:** none

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**Item 4 Public Hearing:** No citizens attended the public hearing. Jamey Kirby reviewed the Annual Action Plan document for the committee. The plan is the City's official application for CDBG funding and informs both HUD and the public of the City's priorities and projects selected for funding. It also contains discussions on homelessness, capacity building, community needs, anti-poverty efforts and citizen participation. Projects funded meet goals established in the 2017 Consolidated Plan for Housing and Community Development. The committee had previously made recommendations for social service programs funded in the Action Plan, although they will have the opportunity to re-allocate some funds at this meeting. Staff will present those re-allocations in a revised copy of the plan for Council approval.

Additionally, the Annual Action Plan funds a Park Development and Accessibility project that will address park, open space and pedestrian accessibility in the 'triangle' area between I-35, St. Hwy. 121 and Corporate Dr. This area overlays with a high density, low-income population that can be assisted with CDBG funds. The study area has over 4,000 residents of whom 71.5% are non-white/Hispanic, 24% under 16 and with a median household income of only \$35,000. Using CDBG funds will begin implementation of recommendations from the Urban Land Institute study that was recently conducted using the 10-minute walk to a park standard.

Following discussion of the plan, Traci Logue made a motion to recommend approval of the plan to City Council. Jim Mustain seconded the motion which passed 4-0.

**Item 5:** Mr. Kirby advised the committee that Chin Community Ministries has announced that it will close at the end of the year and they have withdrawn from the grant award process leaving \$8,500 available to re-allocate to other social service programs. Mr. Kirby suggested that before re-considering individual grants, the committee could agree on a funding approach: within the same category (health), to an under-funded category, or divided across all the funded agencies. Following some discussion, Jim Mustain suggested that funding specific agencies might mean

having to cut them back significantly next year. Mr. Mustain made a motion to re-allocate the available funds evenly to all agencies currently recommended for funding, approximately \$470 each. Traci Logue seconded. The motion passed unanimously.