

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: January 27, 2025

SUBJECT: **Public Hearing: Consideration of a Resolution of the City Council of The City of Lewisville, Texas, Certifying the City of Lewisville is Eligible to Receive Grant Assistance, Accepting a Grant Award From the Texas Parks & Wildlife department, Designating the Director of Parks and Recreation to act on Behalf of the City of Lewisville Relating to the Grant Award, and Providing an Effective Date.**

BACKGROUND:

In June 2024, the City Council approved a Professional Service Agreement (PSA) with Halff Associates, Inc. to provide engineering and consulting services for the design of Lake Park Erosion Phase I. This project includes plans to reconfigure the high-water boat launch parking lot and add two courtesy docks. Boat Launch #2, located at the northern end of Trotline Road, will be redesigned to remain accessible during periods of high water. Currently, high water levels often render the boat ramp inaccessible, forcing closures until lake levels recede.

The Parks and Recreation Department (PARD) is working with Halff Associates to develop an application for the Texas Parks and Wildlife Department's (TPWD) Boating Access Grant Program. The grant application deadline is February 1, 2025.

ANALYSIS:

The Texas Parks and Wildlife Department's (TPWD) Boating Access Grant Program offers a 75% matching grant to support the planning, construction, or renovation of public boat ramps that provide recreational boating access to public waters. Funding for the State Boating Access Program is derived from the Federal Aid in Sport Fish Restoration Act, supported by revenue from the federal gasoline tax on recreational motorboat fuel and a federal excise tax on fishing tackle and trolling motors.

Requirements for Local Government Sponsors

To qualify for this grant, local government sponsors must:

1. Submit an application to TPWD.
2. Provide the land and access to the proposed boat ramp.
3. Contribute 25% of the project's planning and development costs.

4. Commit to operation and maintenance responsibilities for at least 25 years.

Maintenance responsibilities include:

- Grass mowing and weed control.
- Litter and refuse pick-up and removal.
- Maintenance of signage.
- Security surveillance.
- Repairs and renovations as necessary to ensure public use and safety.

Application Process

Phase I – Planning Grant: Sponsors can apply for up to \$250,000 in matching funds to cover planning activities. Approval from TPWD and a Notice to Proceed from the U.S. Fish and Wildlife Service (FWS) are required before advancing to the next phase.

Phase II – Construction Grant: After completing planning and receiving the Notice to Proceed, sponsors may apply for construction grant funds before beginning any construction activities. Recommendations for funding are typically announced in May each year. Eligibility for the Phase II – Construction Grant, the local sponsor must apply and receive the Phase I-Planning Grant.

Funding and Reimbursement Details

- This program operates on a reimbursement basis, requiring sponsors to initially cover all project costs. Reimbursement is contingent upon submitting detailed financial records and proof of payment for eligible expenses.
- Phase II – Construction grants reimburse up to 95% of the grant amount during the project, with the remaining 5% withheld until final inspection and audit approval.
- Both the State and subrecipients must adhere to the Department's financial standards due to the use of federal funds.

If the City is granted Phase I Planning Grant, PARD intends to apply for the Phase II construction grant once approval is given by TPWD and notice to proceed is issued from UWS.

Matching funds for the project will come from the Lake Park Campground, Pavilion, and Day Use CIP funds.

CITY STAFF'S RECOMMENDATION:

That the City Council approve the resolution as set forth in the caption above.