

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: April 15, 2024

SUBJECT: **Approval of a Professional Services Agreement Between the City of Lewisville and Kimley-Horn and Associates for Architectural and Engineering Design Services for the Old Town Lewisville Gateways; in the Amount of \$95,000; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

Entry features are used to enhance awareness of a defined geographic area, especially historic districts, among residents and visitors. They can also serve as a highly photographed feature that expands awareness to a broader audience. Entry features generally fall into one of four categories: Overhead Signage, Monument Signage, Art Feature, and Decorative Landscaping (or a combination of listed categories).

The idea of Old Town Lewisville entry features has been discussed since at least 2004 (the Babendure Design Group Wayfinding Plan). Other touchpoints have included the Tourism Strategic Plan (2007), two Old Town Marketing Plans (2017 and 2020), IH-35 Public Property Plan (2020) and indirect references in the Lewisville 2025 vision plan. Most recently, the Community Relations and Tourism Department presented a concept plan for the pursuit of entry features during the March 2023 City Council.

Kimley-Horn and Associates is the Engineering Planning and Design Consultants were involved in updates to Lewisville 2025 and development of the Unified Development Code. In addition, they are responsible for the development of the IH-35 Public Property Plan (attached), and the design of Glory Park/Parque La Gloria, the Green Ribbon project with TxDOT, as well as the award-winning design of the Old Town Splash Pad.

ANALYSIS

Due to the extent of their knowledge of the City's plans to create Identify Focal Points that reflect the nature and history of Lewisville, Kimley-Horn was asked to design the Old Town Entry Features. The Agreement being considered includes architectural and engineering design services for the entry features, bid phase assistance, geotechnical engineering services, boundary and topographic survey, and illumination/electrical design. Kimley-Horn will work with the staff to complete the design and construction documents, identify a contractor to execute the design, and produce a set of record drawings. The amount of the Agreement is \$95,000. The preliminary

project schedule includes six months from notice to proceed to pre-construction meetings, and estimated construction timeframe of 16-20 weeks.

Funds for the agreement are available in the Capital Improvement Project for Loveable Old Town. Early estimates on the scope of the project indicate there will not be enough money in the current budget to complete all three entry features as presented in March 2023. In the first half of the project schedule, Kimley-Horn will present two concepts to the City for discussion and direction on how to proceed.

CITY STAFF'S RECOMMENDATION

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.