

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Chris McGinn, Director of Neighborhood and Inspection Services

DATE: September 18, 2023

Subject: **Approval of a Resolution Authorizing Agreements Regarding the Disbursement of Grant Funding with Budgeted Subrecipients Receiving Portions of the City of Lewisville’s U.S. Department of Housing and Urban Development Community Development Block Grant Entitlement Funding and with City of Lewisville Social Service Agency Funding Recipients for FY 2023-24; and Providing an Effective Date.**

BACKGROUND

The City of Lewisville, has submitted its 2023 Annual Action Plan as required by the U.S. Department of Housing and Urban (HUD) to receive Community Development Block Grant (CDBG) funds. Agreements have been prepared for each of the non-profit entities receiving CDBG funds as well as those receiving City Social Service Agency Funds.

The City’s CDBG allocation for FY 2023-24 is \$762,768, which is a reduction of \$21,000 from the 2022-23 Plan Year allocation of \$783,866. The plan includes continued funding for grants to sub-recipients for social service programs. The City Social Service Agency Funds for FY 2023-24 is \$240,000. This is an increase from \$170,000 in FY 2022-23 due to Council approval as part of the regular budget process.

The CDBG Advisory Committee reviewed and scored all non-profit applications that were submitted in March 2023. The Committee then recommended awards and allocations that were presented to and approved by Council on August 7, 2023 as part of the Annual Action Plan. The Performance Goal Chart identifies all allocation amounts as well as contract service unit and client goals.

ANALYSIS

Each social services agreement is based on cost-per-unit reimbursements for services rendered specifically to Lewisville residents. Agencies report monthly on the number of clients served and the number of contracted services provided. Payment is not guaranteed if agencies do not achieve minimum goals established. Additionally, the agreements set performance goals including

outcome measures that are reported on at the end of the year. Agreements are for a term of one year.

Staff has reviewed goals and costs with each agency comparing actual past performance to goals proposed by the agencies in their applications. Any significant differences were addressed resulting in updated goals as reported in the attached Performance Goals chart.

CITY STAFF'S RECOMMENDATION

That City Council approve the resolution as set forth in the caption above.