

MEMORANDUM

TO: Claire Powell, City Manager

VIA: Shante Akafia, Assistant City Manager

FROM: Brett Bourgeois, PE, PMP, City Engineer

DATE: August 3, 2026

SUBJECT: **Approval of a Professional Services Agreement with WSP USA Inc., in the Amount of \$138,222 for Design Services Related to the South Mill Street Landscape Improvements Project and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

The Texas Department of Transportation (TxDOT) is realigning South Mill Street to remove the intersection at SH 121 across from Texas Street and building a new intersection with SH 121 farther north across from the Northwood Mobile Home Park entrance. To keep the same look and feel of South Mill Street, the City is preparing a streetscape and landscape design project to beautify the existing and new sections of South Mill Street. Additionally, the City will provide plan sheets to TxDOT to install conduit during their active construction phase to maximize cost savings and avoid future right-of-way disruption.

ANALYSIS

City staff negotiated a Professional Services Agreement with WSP USA Inc. in the amount of \$131,640 plus a 5% contingency in the amount of \$6,582 for a total cost of \$138,222 for the design services. The design fee is commensurate with a project of this size and scope. WSP USA Inc. has successfully completed designs for several City projects, including the final design of aesthetics for three interchanges along the IH-35E Corridor within the City limits, and is familiar with City standards and processes.

This project will include conceptual design of the following:

- Landscape areas;
- Streetscape with ADA-compliant sidewalks connections;
- Decorative street lighting;
- Decorative crosswalk pavement and median pavement;
- Median plantings, irrigation coverage areas, street trees and trees and planting beds in landscape areas.

The estimated completion date for the project is December 2026. Funding is available in the Mill Street at Bus 121 Intersection capital project.

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CITY STAFF'S RECOMMENDATION

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.