

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Jennifer Malone, City Secretary

DATE: June 16, 2025

SUBJECT: **Consideration of Initiating the Board/Commission/Committee Appointment Process and the Creation of City Council Subcommittees.**

BACKGROUND

On June 30, 2025, various terms of office on the City's boards, commissions, and committees will be expiring. Those positions have been identified and current appointees notified. Due to the runoff election, the initiation of the board/commission/committee appointment process was postponed to allow the new Councilmember Place No. 4 to participate. Current board/commission/committee members will continue to serve until July 31, 2025.

ANALYSIS

City Council will need to identify City Council subcommittees to review eligible reappointees, new applicants, and provide nominees for Council's consideration during a future meeting.

CITY STAFF'S RECOMMENDATION

That the City Council initiate the board/commission/committee appointment process and create the City Council subcommittees as set forth in the caption above.