

MEMORANDUM

TO: Claire Powell, City Manager

THROUGH: David Erb, Finance Director

FROM: Earl Whitaker, Purchasing Manager

DATE: December 4, 2023

SUBJECT: **Approval of a Contract award for Construction Services for the Corporate Drive Segments 2 and 3 Project to Sundt Construction, Inc., Irving, TX, in the Amount of \$43,039,500 and Authorization for the City Manager, or Her Designee, to Execute the Contract.**

BACKGROUND

A request for sealed proposals was created and posted on Bonfire on October 21, 2023. Specifications were created in accordance with Texas Local Government Code Chapter 2269, Subchapter D.

ANALYSIS

Proposals were due November 15, 2023 and four (4) were received. An evaluation team was created to review, analyze, and score the proposals in accordance with weighted factors that were listed in the specifications. The evaluation team consisted of members from the City's Engineering, City Manager's Office, Public Services, and Finance departments. Each proposal was evaluated using the following criteria:

- Cost Proposal Form 37 pts
- Qualifications, Financial Soundness & Relevant Project Experience of Proposer) 23 pts
- Qualifications & Experience of the Proposed Project Personnel 20 pts
- Project Schedule and Construction Sequence 10 pts
- Safety Practices and Record for Last 5 Years & Required Purchasing Documents 10 pts

At the conclusion of the evaluation, it was determined that Sundt Construction, Inc. offered the best value for the City and is being recommended for award.

CITY STAFF'S RECOMMENDATION

That the City Council approve the award and authorize the City Manager, or her designee, to execute the contract as set forth in the caption above.