

CITY HALL

**2025
CHARTER
ELECTION**

2025 Lewisville Charter Election

Lewisville City Council has called a Charter Amendment election to be held Saturday, May 3, so voters can decide on six Propositions dealing with potential governance changes.



2025 Lewisville Charter Election

General Information

What is the City Charter?

The City Charter is the fundamental governing document for any home rule city in Texas. The City Charter specifies how the City will operate within the boundaries of State law. Any change to a City Charter must be approved through a local election.

How were these proposed amendments selected?

The City Council appointed a five-member volunteer Charter Review Commission in 2024 to review the City Charter and identify potential amendments. The group met regularly through the fall, and reported back to the City Council in January with six proposed amendments.

Where can I find the full text of the proposed amendments?

The full text of all six proposed amendments is available on the City's website, cityoflewisville.com/2025charter



2025 Lewisville Charter Election

General Information

When was the City Charter adopted?

Lewisville's City Charter was adopted in 1963 by voters in a citywide election. Adopting the Charter made Lewisville a Home Rule City under Texas law and established Lewisville's current council-manager form of government.

When was the City Charter most recently amended?

The Charter was most recently amended in May 2021. A Charter Review Commission must be appointed at least once every five years. Charter amendment elections can be held no more frequently than every two years.



2025 Lewisville Charter Election

Proposition A

Should the charter be amended throughout to correct nonsubstantive errors such as capitalizations, punctuation and grammar; harmonize conflicting sections; and eliminate references to position titles that no longer exist?



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Proposition A details

What types of corrections are proposed for the City Charter?

Non-substantive corrections primarily include punctuation changes, such as the consistent use of commas. References to the city assessor-collector, a position that no longer exists, would be removed since this function is now performed by the Denton County Tax Assessor. Harmonization clarifies that, consistent with another section of the City Charter, at least four council members must vote affirmatively for the City Council to take action.

Harmonization also clarifies, as per the results of a charter election in 2021, that the city manager is responsible for the management of city departments.

If Proposition A passes, will any of these changes affect city policies or operations?

Proposition A would not change any current practices or operations.



2025 Lewisville Charter Election

Proposition B

Should the charter be amended to eliminate the reading of ordinances at open meetings on three (3) separate days, allowing the passage of ordinances at a single meeting without the need to declare an emergency?



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Proposition B details

How does this City handle this situation currently?

In most cases, the City Council declares an emergency, as construed by the Charter, so the captions of ordinances that they approve only have to be read at one meeting. An emergency declaration removes the requirement that the caption of approved ordinances be read at two more separate meetings.

If Proposition B passes, how will this change the process for approving an ordinance?

If Proposition B passes, the City Council would no longer need to declare an emergency, as construed by the Charter, for ordinances to pass with a reading of the caption at a single meeting.



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Proposition B details

If Proposition B passes, how will this change impact public input on new ordinances?

If Proposition B passes, the public still would be able to provide input on proposed ordinances during the City Council meeting at which those ordinances are being considered.

What process is used to pass ordinances in other cities?

Among our 17 comparison cities, 88 percent require a single reading of an ordinance, 12 percent require two readings, and none require three readings.



2025 Lewisville Charter Election

Proposition C

Should the charter be amended to allow the city manager, instead of the city council, to appoint, remove, and assign duties to the city secretary?



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Proposition C details

What is the current role of the City Secretary?

Responsibilities assigned to the City Secretary by the City Charter are to give notice of City Council meetings; keep the minutes of each City Council meeting; keep an official record of meeting agendas, minutes, ordinances, and resolutions; and perform other duties assigned by the City Council or the City Charter.

If Proposition C passes, will this change impact the responsibilities of the city secretary?

If Proposition B passes, the City Secretary would continue to perform all of the responsibilities assigned by the City Charter. The City Manager, not the City Council, could assign the City Secretary additional duties. Supervision and direction of the City Secretary would change from the City Council to the City Manager.

What is the practice in other cities?

Among our comparison cities, 64 percent of City Secretaries are supervised by the City Manager.



2025 Lewisville Charter Election

Proposition D

Should the charter be amended to require mayoral or councilmember candidates to submit a petition signed by qualified voters of the city eligible to vote for the candidate, equal in number to the number of signatures required for a candidate petition by state law, and to eliminate the requirement for a loyalty affidavit?



2025 Lewisville Charter Election

Proposition D details

What are the current requirements to run for Mayor or City Council?

Per the City Charter, a City Council member “shall be a qualified voter of the city; shall have resided for at least one year immediately preceding his election within the corporate limits of the City of Lewisville, or shall have been a resident for at least one year immediately preceding his election of any territory not formerly within the corporate limits of said city, but which has been annexed to the city under the provisions of [section 1.03](#) of this charter. Members of the city council additionally shall have resided continuously in their council district for six months prior to the regular filing deadline for a place on the ballot, or in the case of an annexation or redistricting, have resided continuously for six months in a location that is in the council district on the date of the regular filing deadline for a place on the ballot. Additionally, the mayor and each member of the city council shall not be in arrears in the payment of any taxes or other liabilities due to the city; and shall not hold any other office or employment under the city government while he is a member of said council.”



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Proposition D details

If Proposition D passes, the loyalty affidavit requirement for candidates will be removed from the City Charter. What is a loyalty affidavit?

Currently, residents who file to run for Mayor or City Council are required to sign a loyalty affidavit stating that they “will support and defend the Constitution and laws of the United States and of the State of Texas. I am a citizen of the United States eligible to hold such office under the constitution and laws of this state. I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I am aware of the nepotism law, Chapter 573, Government Code. I am aware that I must disclose any prior felony conviction, and if so convicted, must provide proof that I have been pardoned or otherwise released from the resulting disabilities of any such final felony conviction. I am aware that knowingly providing false information on the application regarding my possible felony conviction status constitutes a Class B misdemeanor. I further swear that the foregoing statements included in my application are in all things true and correct.” Much of this also is included in the sworn oath of office that is not proposed for removal and that is taken by all incoming City Council members prior to taking office.



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Proposition D details

If Proposition D passes, what will be the petition requirement for mayoral and city council candidates?

Future candidates would be required to submit a petition containing the number of signatures required for a candidate petition by State law. State law requires the number of signatures to be the greater of 25 or one-half of one percent of the total votes received by all candidates in the most recent mayoral general election. As of today, Lewisville candidates would be required to provide at least 27 signatures.

What is the practice for candidate qualifications in other cities?

The majority of our comparison cities, 59 percent, either require a petition in all cases or require a petition in lieu of a filing fee. None of the comparison cities require a loyalty affidavit.



2025 Lewisville Charter Election

Proposition E

Should the charter be amended to increase the number of citizens serving on a charter review commission from five (5) to seven (7)?



2025 Lewisville Charter Election

Proposition E details

What is the role of a Charter Review Commission?

A Charter Review Commission is appointed at minimum every five years to consider the effectiveness of the City Charter and determine whether any charter provisions require revision. They can propose amendments to the City Charter to the City Council, which then decides whether to present proposed amendments to voters for consideration. The City Charter can only be amended by a citywide election.

How are members of the Charter Review Commission selected?

City Council appoints engaged citizens to this Commission. A change from five to seven members would result in the Commission being the same size as the City Council.



2025 Lewisville Charter Election

Proposition F

Should the charter be amended to increase the compensation for the mayor and councilmembers from \$50.00 for each meeting to \$400.00 per month for the mayor and \$300.00 per month for each councilmember?



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Proposition F details

When was the current level of City Council compensation set, and when was it most recently increased?

The current City Council compensation of \$50 per official meeting attended was added to the charter by Lewisville voters in a 2004 Charter Amendment Election. Prior to that, there was no compensation for Lewisville City Council members.

How does the proposed compensation compare to similar cities?

The Charter Commission based its recommendation on data from 15 comparable-sized cities that show a current average monthly compensation of \$697 for a mayor and \$469 for council members.

If Proposition F passes, will this increase impact the city budget or raise taxes?

The total cost would be \$26,400 per year, an increase of less than \$18,000 from the current budget.



2025 Lewisville Charter Election

Early Voting – Denton County

Frederick P. Herring Recreation Center - 191 Civic Circle

Thrive – 1950 S. Valley Parkway

Castle Hills North Community Center – 201 Anna Avenue

Tuesday, April 22 – Saturday, April 26

8 a.m. – 5 p.m.

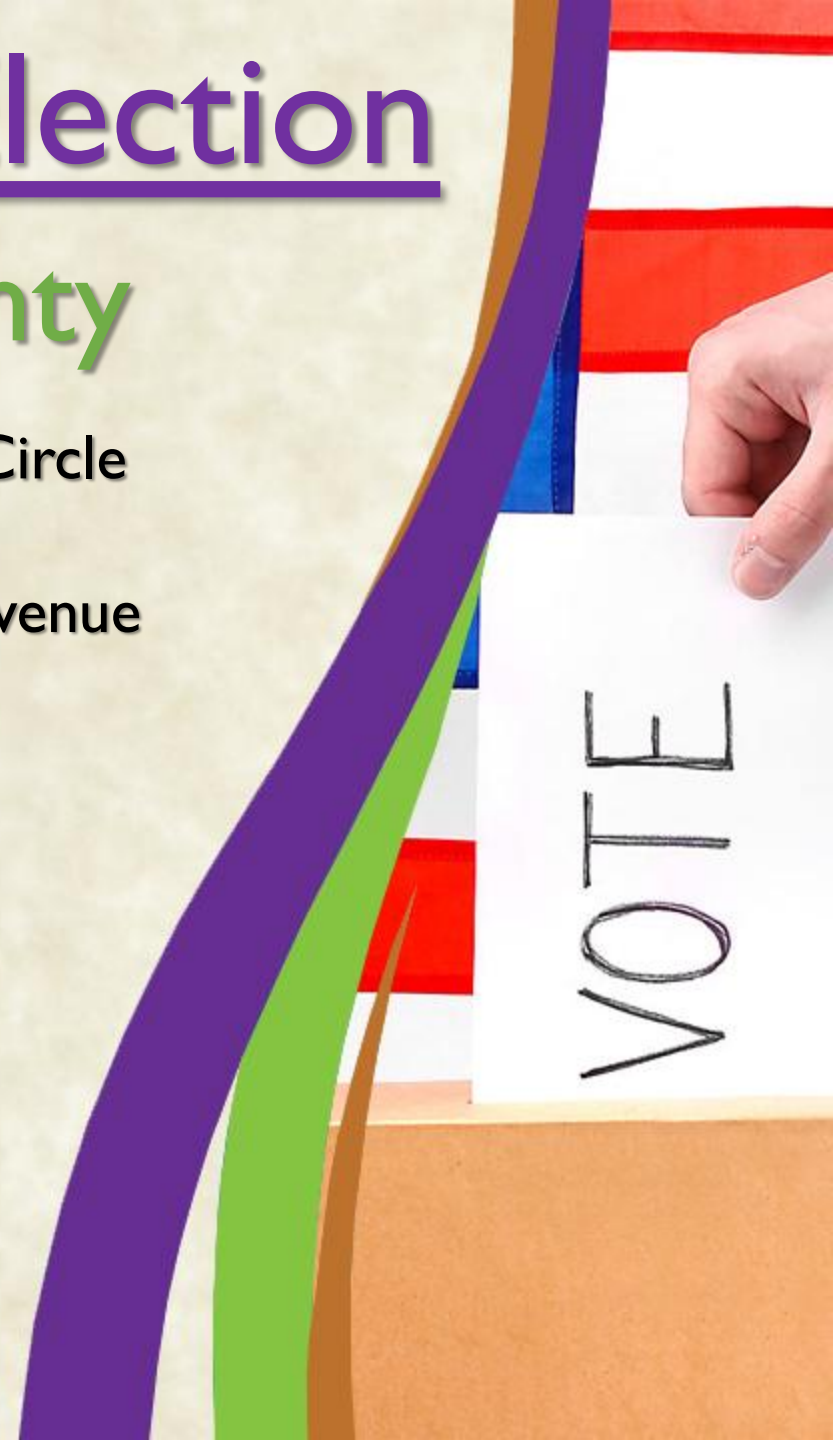
Sunday, April 27

11 a.m. - 5 p.m.

Monday, April 28 – Tuesday, April 29

7 a.m. – 7 p.m.

* Early Voting can be done at any Denton County Early Voting Location



2025 Lewisville Charter Election

Early Voting – Dallas County

Coppell Town Center, 255 Parkway Blvd., Coppell

Monday, April 22 – Saturday, April 25
8 a.m. – 5 p.m.

Saturday, April 26
7 a.m. – 7 p.m.

Sunday, April 27
Noon – 6 p.m.

Monday, April 28 – Tuesday, April 29
7 a.m. – 7 p.m.

* Early Voting can be done at any Dallas County Vote Center



2025 Lewisville Charter Election

Election Day

Saturday, May 3

Polling locations will be open from 7 a.m. – 7 p.m. Polling locations will be set and announced by each county.

If you having any questions about early voting, or election day voting locations, please contact the City Secretary's Office at 972.219.3648.

