

# **City of Lewisville, TX**

151 W Church Street  
Lewisville, Texas 75057



## **Agenda**

**Workshop Session - 6:30 P.M.**

**Monday, August 20, 2018**

**6:30 PM**

**Council Chambers**

**City Council**

Call to Order and Announce Quorum is Present

## **Workshop Session - 6:30 P.M.**

*\*\*Items discussed during Workshop Session may be continued during the Regular Session after Reports if time does not permit holding or completing discussion of the item during Workshop Session.*

- A. [Discussion of Financial Management and Cost Recovery Model Process for Parks and Recreation Department and Community Relations and Tourism Departments](#)
- B. [Discussion of Regular Agenda Items and Consent Agenda Items](#)

## **Regular Session - 7:00 P.M.**

- A. **Invocation: Deputy Mayor Pro Tem Troyer**
- B. **Pledge to the American and Texas Flags: Mayor Pro Tem Jones**
- C. **Proclamation**
  - 1. [Proclaiming Special Recognition to Various 2018 Special Olympics Participants](#)
- D. **Presentation**
  - 1. [Presentation of the Maurice Strickland Award](#)
  - 2. [Certificates of Appointment and Oaths-of-Offices to Newly Appointed Members of the Youth Council](#)
- E. **Public Hearing**
  - 1. [Public Hearing: Consideration of an Ordinance Granting a Special Use Permit for Minor Automobile Services, on Approximately 1.0302 Acres, Legally Described as Lot 7B, Block A, SEC Garden Ridge & 1171 Addition, Located at 1540 West Main Street and Zoned Local Commercial District \(LC\); as Requested by Wes Gustin, Triune Architecture, on Behalf of Youtack Kim, Urban Car Wash LLC, the Property Owner. \(Case No. SUP-2018-07-12\).](#)

**ADMINISTRATIVE COMMENTS:**

The request is to remodel an existing car wash. The applicant plans to upgrade the building by removing metal awnings from the front and canopies from the front and side of the property and add brick to the facade. The proposed site improvements include adding landscape islands and replacing an existing pole sign with a monument sign. The applicant has requested that the upgrades required by the SUP occur in two phases. The property owner plans to make improvements to the building and to install the new sign as the first phase immediately, should the SUP be approved. He is requesting to delay planting the trees no more than six months from the date SUP approval. The Planning and Zoning Commission recommended unanimous approval (7-0) of the Special Use Permit at their meeting on July 17, 2018.

**RECOMMENDATION:**

That the City Council approve the ordinance as set forth in the caption above and to allow the SUP upgrades to be installed in phases as proposed.

**AVAILABLE FOR QUESTIONS:** Richard E. Luedke, Planning Director

**F. Visitor/Citizens Forum**

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.*

**G. Consent Agenda**

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so request. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary.*

2. [Approval of Amendment #3 of a Professional Services Agreement with HDR Engineering, Inc. in the Amount of \\$213,820 for Professional Engineering Services for the Bid Phase \(Task 10\) and Construction Administration Services \(Task 11\) in Connection with the Raw Water Pipeline Relocation; and Authorization for the City Manager to Execute the Amendment.](#)

**ADMINISTRATIVE COMMENTS:**

The United States Army Corps of Engineers (USACE) has requested that the City

relocate portions of its two raw water pipelines, in order to implement the Lewisville Lake Dam improvements. Amendment #3 of the Professional Services Agreement with HDR Engineering, Inc. includes engineering services for Tasks 10 and 11 which will include project bid and advertisement in coordination with the USACE, and construction oversight during the relocation of the two pipelines. The consultant will work with the City, USACE and other utilities to for the final phase of this project.

**RECOMMENDATION:**

That the City Council approve the amendment as set forth in the caption above.

3. [Approval of Lighting Agreement by and Between the City of Lewisville, Main & Mill Business Association, and Victor Ballas to Allow the City to Install and Maintain LED Lights on 190 W. Main Street; and Authorization for the City Manager to Execute the Agreement.](#)

**ADMINISTRATIVE COMMENTS:**

The City of Lewisville and Main & Mill Business Association are partnering to replace the existing decorative string lights installed on certain buildings in Old Town with programmable LED lights. These lights will match the lights currently installed on the roofline of City Hall and the MCL Grand Theater. The City has received a Lighting Agreement and Easement from the property owner of 190 W. Main Street. After City Council approves this agreement, staff will move forward with installation of lights on this building.

**RECOMMENDATION:**

That the City Council approve the Lighting Agreement for 190 W. Main Street and authorize the City Manager to execute the agreement.

4. [Approval of a Resolution for the Fiscal Year 2019 Financial Plan of the Denco 9-1-1 District](#)

**ADMINISTRATIVE COMMENTS:**

At their July 12, 2018 meeting, the Denco Area 9-1-1 District Board of Managers approved the FY 2019 draft financial plan. Pursuant to Section 772.309 of the Texas Health and Safety Code, Denco Area 9-1-1 is required to provide a draft of its annual financial plan to all participating jurisdictions soliciting comments. Response is requested prior to August 31, 2018. The District Board of Managers

at their regular meeting on September 13, 2018 will consider any responses on the draft budget and final approval of the 2019 financial plan.

**RECOMMENDATION:**

That the City Council approve the resolution as set forth in the caption above.

**H. Regular Hearings**

5. [Consideration of a Resolution Designating the City Manager, or her Designee, to be Responsible for, Acting for and on Behalf the City of Lewisville in Dealing With the Texas Parks & Wildlife Department for the Purpose of Participating in the Local Park Grant Program to Develop the Valley Vista Nature Park; Certifying the City of Lewisville is Eligible to Receive Program Assistance; Certifying the City's Matching Share is Readily Available; and Dedicating the Proposed Site for Permanent Public Park and Recreational Uses.](#)

**ADMINISTRATIVE COMMENTS:**

The Lewisville Parks & Recreation Department seeks approval to submit a grant application to the Texas Parks & Wildlife Department to participate in the Local Park Grant Program to develop the Valley Vista Nature Park. The total maximum funds available through the Program is \$500,000 with a 100% matching requirement. Matching Funds are available and have been earmarked in the 4B Cash Fund. Staff is working with Studio Outside and P, R, & S, LLC. to develop a master plan for the site and a grant application that will maximize scoring opportunities in the application.

**RECOMMENDATION:**

That the City Council approve the resolution as set forth in the caption above.

**AVAILABLE FOR QUESTIONS:** Stacie Anaya, Parks & Recreation Director

6. [Consideration of an Ordinance Amending the Lewisville City Code, Section 15-36, Maximum Speed Limits Near Schools, by Repealing the School Speed Zones on Cowan Avenue from 300 Feet South of Mill Street to 400 Feet North of Mill Street, on Mill Street From 600 Feet South of Valley Ridge Boulevard to 400 Feet North of Valley Ridge Boulevard, and on Valley Ridge Boulevard From 400 Feet West of Mill Street to Mill Street.](#)

**ADMINISTRATIVE COMMENTS:**

Twenty miles per hour school speed zones exist on Cowan Avenue, Mill Street and Valley Ridge Boulevard near the intersection of Mill Street and Valley Ridge Boulevard. These school speed zones are no longer used by children walking to or from the College Street Elementary School, to which the school zones belong. All the children in the nearby neighborhoods are bussed to the school. Also, the police department relocated the crossing guard at the Mill Street and Valley Ridge Boulevard intersection to another location because the crossing guard did not see any children using the crossings. The Transportation Board at their August 7, 2018 meeting, voted to approve the recommendation to the City Council with a vote of 6-0.

**RECOMMENDATION:**

That the City Council approve the ordinance as set forth in the caption above.

**AVAILABLE FOR QUESTIONS:** David Salmon, P.E., City Engineer

7. [Consideration of an Ordinance Amending the Lewisville City Code, Section 15-133, Parking Buses, Recreational Vehicles, Trailers, Etc., by Extending the Time Permitted for Temporary Parking of Recreational Vehicles on Public Streets in Residential Zoning Districts.](#)

**ADMINISTRATIVE COMMENTS:**

Current City ordinance allows the parking of recreational vehicles (RV) on public streets for a maximum duration of 20 minutes. Staff received a complaint from a resident that this duration is inadequate to complete the loading and unloading activities of contents and passengers. Staff researched ordinances passed by other cities in the Dallas/Fort Worth metroplex in this regard. Based on the research, staff recommends extending parking of RV's for a maximum duration of 4 hours. This will allow residents enough time to conduct the loading and unloading activities and will also prevent the nuisance of a parked RV on a residential street for an extended time, hindering the free movement of traffic on the public street. The 4-hour parking time restriction will be limited to public streets in single-family and two-family residential zoned districts. RV parking will continue to be restricted to 20 minutes in other zoning districts. The Transportation Board at their August 7, 2018 meeting, voted to approve the recommendation to the City Council with a vote of 6-0.

**RECOMMENDATION:**

That the City Council approve the ordinance as set forth in the caption above.

**AVAILABLE FOR QUESTIONS:** David Salmon, P.E., City Engineer

8. [Consideration of an Ordinance Amending the Lewisville City Code, Section 15-35, Maximum Speed Limits on Specific Streets; Establishing the Posted Speed Limits on the Managed Lanes, Main Lanes and Frontage Road Lanes of Interstate Highway 35E From South City Limits to North City Limits of 75 Miles Per Hour, 70 Miles Per Hour, 50 Miles Per Hour and 55 Miles Per Hour.](#)

**ADMINISTRATIVE COMMENTS:**

Upon the completion of Interstate Highway 35E (I-35E) construction through Lewisville, TxDOT conducted speed studies to determine the appropriate speed limits on the various travel lanes of the highway. Based on the study recommendations, the Texas Transportation Commission passed Minute Orders to establish the following speed limits on I-35E in Lewisville: 75 mph on the managed lanes; 70 mph on the main lanes; and 50 mph and 55 mph speed limits on the frontage roads in different sections of the highway. Adopting the TxDOT recommended speeds in the City ordinance will allow the police department to enforce the speed limits on I-35E. The Transportation Board at their August 7, 2018 meeting, voted to approve the recommendation to the City Council with a vote of 6-0.

**RECOMMENDATION:**

That the City Council approve the ordinance as set forth in the caption above.

**AVAILABLE FOR QUESTIONS:** David Salmon, P.E., City Engineer

9. [Consideration of an Amendment to the City Thoroughfare Plan to Change the Limits of North Cowan Avenue Between Jones Street and Mill Street.](#)

**ADMINISTRATIVE COMMENTS:**

The Valley Ridge Boulevard Extension project, completed in late 2017, required the opening of a new DCTA railroad crossing on Valley Ridge Boulevard. To grant the new railroad crossing, railroad regulations necessitated the closure of two existing crossings. Because of the proximity of Valley Ridge and North Cowan Avenue, a one-to-one exchange was negotiated and the DCTA railroad crossing at North

Cowan Avenue was closed and a cul-de-sac was constructed. North Cowan Avenue no longer connects to Mill Street from the north. The City Thoroughfare Plan needs to be updated to reflect this change. However, the functional classification of North Cowan Avenue as a Collector 2-Lane Undivided (C2U- 60' ROW) roadway is recommended to remain the same because the street provides access to large trucks and school busses. The Transportation Board at their August 7, 2018 meeting, voted to approve the recommendation to the City Council with a vote of 6-0.

**RECOMMENDATION:**

That the City Council approve the amendment to the Thoroughfare Plan as set forth in the caption above.

**AVAILABLE FOR QUESTIONS:** David Salmon, P.E., City Engineer

10. [Consideration of a Variance to the Lewisville City Code Section 2-201, Fee Schedule, Regarding Waiving Fees Associated with the Labor Day Rodeo on August 31-September 2, 2018; Authorize a Fundraiser Event on City Property; and Provide In-Kind Equipment and Staff Support, as Requested by Lewisville Saddle Club.](#)

**ADMINISTRATIVE COMMENTS:**

Lewisville Saddle Club will hold its annual Labor Day Rodeo on August 31-September 2, 2018, at Lewisville Rodeo Arena. Council has not previously been asked to consider a fee waiver or to approve a fundraiser on city property because the Saddle Club owned the buildings and fixtures. Now that those fixtures have been donated to the city, Council approvals are required. Lewisville Saddle Club does pay a rental fee for use of the arena.

**RECOMMENDATION:**

That the City Council approve the requested waiver of special event fees, approve a fundraiser event being held on City property; and approve providing in-kind marketing support for the Labor Day Rodeo event.

**AVAILABLE FOR QUESTIONS:** James Kunke, Community Relations and Tourism Director

- I. Reports** Reports about items of community interest regarding which no action will be taken.



- \* [Quarterly Investment Report April 1, 2018 - June 30, 2018](#)
- \* [10-Minute Walk to a Park Initiative Report](#)

## **J. Closed Session**

*In Accordance with Texas Government Code, Subchapter D,*

1. *Section 551.072 (Real Estate): Property Acquisition*
2. *Section 551.087 (Economic Development): Deliberation  
Regarding Economic Development Negotiations.*

**K. Reconvene** into Regular Session and Consider Action, if Any, on Items Discussed in Closed Session.

## **L. Adjournment**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS**

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I do hereby certify that the above notice of meeting of the City of Lewisville City Council was posted at City Hall, City of Lewisville, Texas in compliance with Chapter 551, Texas Government Code on \_\_\_\_\_, 2018 by \_\_\_\_\_ AM.

\_\_\_\_\_  
City Secretary