



City of Lewisville, TX

City Council

Agenda

151 W Church Street
Lewisville, Texas 75057

Monday, July 11, 2022

6:30 PM

Council Chambers

Anyone wishing to submit comments prior to the meeting may do so through e-comments. To access e-comments, go to <https://cityoflewisville.legistar.com/Calendar.aspx> and utilize the e-comments link located to the far right hand side of the line containing this meeting details and agenda. E-comments will be accepted until 5 p.m. prior to the meeting.

Call to Order and Announce Quorum is Present

Workshop Session - 6:30 P.M.

***Items discussed during Workshop Session may be continued during the Regular Session after Reports if time does not permit holding or completing discussion of the item during Workshop Session.*

- A. [Discussion of Regular Agenda Items and Consent Agenda Items.](#)
- B. [Discussion of FY 22-23 Recommended Compensation Adjustments](#)

Regular Session - 7:00 P.M.

- A. **Invocation - Councilwoman Green**
- B. **Pledge to the American and Texas Flags - Mayor Pro Tem Jones**
- C. **Proclamation**
 - [Declaring the Month of July as "Park and Recreation Month"](#)
- D. **Presentation**
 - [Certificates of Appointment and Oaths-of-Offices to Reappointed and Newly Appointed Members of the City's Boards/Commissions/Committees](#)
- E. **Visitor/Citizens Forum**

Speakers must address their comments to the Mayor rather than to individual Council members or staff. Speakers should speak clearly and state their name and address prior to beginning their remarks. Speakers will be allowed 5 minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

F. Consent Agenda

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so request. For a citizen to request removal of an item, a speaker card or e-comment must be filled out and submitted to the City Secretary.

1. [APPROVAL OF MINUTES: \(a\) City Council Minutes of the May 16, 2022 Workshop Session and Regular Session; \(b\) City Council Minutes of the June 6, 2022, Workshop Session and Regular Session; and, \(c\) City Council Minutes of the June 20, 2022, Workshop Session and Regular Session.](#)
2. [Approval of an Economic Development Agreement Between the City of Lewisville and OTJV, LLC; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.](#)

ADMINISTRATIVE COMMENTS:

This agreement will allow for completion of the remaining eight (8) townhome units located at 125 W. Walters. Eleven (11) townhomes and a public parking lot have been completed. The development has had several delays due to the availability of construction materials and a labor shortage as a result of COVID-19.

RECOMMENDATION:

That the City Council approve the agreement as set forth in the caption above and authorize the City Manager, or her designee, to execute the agreement.

3. [Approval of an Amendment to the Professional Services Agreement Between the City of Lewisville and Kimley-Horn and Associates, Inc. for Visioning, Engagement, Design and Construction Documents, in the](#)

[Amount of \\$65,000 for a Total Agreement Amount of \\$264,535; and Authorization for the City Manager, or Her Designee, to Execute the Amendment.](#)

ADMINISTRATIVE COMMENTS:

The Parks and Recreation Department has worked with Kimley Horn on the visioning, engagement, design, and construction documents for the future park in the Triangle neighborhood. With the departure of several key staff members in the Department, assistance with construction management is required to ensure that design of the park is appropriately executed once a construction company is identified for the project.

RECOMMENDATION:

That the City Council approve the amendment as set forth in the caption above; and authorize the City Manager, or her designee, to execute the amendment.

4. [Approval of an Amendment of Professional Services Agreement Between the City of Lewisville and Kimley-Horn and Associates for Professional Services for the Lewisville Green Ribbon Program; in the Amount of \\$80,000 for a Total Agreement Amount of \\$235,000; and Authorization for the City Manager, or Her Designee, to Execute the Amendment.](#)

ADMINISTRATIVE COMMENTS:

The Parks and Recreation Department has worked with Kimley Horn on the design, and construction documents for the Green Ribbon Projects located at IH-35 and Valley Ridge Parkway and FM3040 and SH-121. The majority of this project is funded through TxDOT. With the departure of several key staff members in the department, assistance with construction management is required to ensure that designs of both areas are appropriately executed. In addition, the team at Kimley Horn is registered to submit all grant reimbursement documents with TxDOT on behalf of the City.

RECOMMENDATION:

That the City Council approve the amendment as set forth in the caption above and authorize the City Manager, or her designee, to execute the amendment.

5. [Approval of an Agreement Between the City of Lewisville and Half Associates, Inc. to Perform Professional Services in Connection With the](#)

[Lewisville DCTA Trail Connection Segment A; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.](#)

ADMINISTRATIVE COMMENTS:

The City has been awarded two grants to assist with the design and construction of the southern extension of the DCTA A-Train Rail Trail to the city limits shared with Carrollton. The North Central Texas Council of Governments initially hired Halff in 2018 to produce concept plans for the trail connectors between Carrollton, Coppell and Lewisville. Halff was selected to design this segment of trail due to the firm's knowledge of the overall project. The design of this segment of the trail will take approximately 12 months. The agreement will be funded through a grant received from Denton County Transportation Authority's TRiP Program.

RECOMMENDATION:

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.

6. [Approval of a Resolution Authorizing Agreements Between the City of Lewisville and United Way of Denton County and the City of Lewisville and Denton County MHMR and Authorizing the City Manager, or Her Designee, to Execute the Agreements.](#)

ADMINISTRATIVE COMMENTS:

On February 7, 2022, City Council directed staff to enter into an agreement with Denton County MHMR to fund a Licensed Practitioner of the Healing Arts (LPHA) position to serve as a member of the city's CoCARE team, overseeing the coordination of clinical services for individuals in Lewisville with mental health concerns. Additionally, Council directed staff to enter into an agreement with United Way of Denton County to fund a new mortgage assistance program for Lewisville residents at 80%-120% average median income. This resolution approves both of those agreements.

RECOMMENDATION:

That the City Council approve the resolution as set forth in the caption above.

7. [Approval of a Bid Award for the Removal of Backflow Devices in Castle Hills to Four Star Excavating, Inc., Dallas, Texas, in the Amount of](#)

[\\$235,250; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.](#)

ADMINISTRATIVE COMMENTS:

A total of nine (9) bid invitations were downloaded from Bonfire. Two (2) bids were received and opened on May 5, 2022. This project includes the removal of fifteen (15) backflow devices on the former Castle Hills metering stations, replacing with spool pieces as needed. These vaults have both meters and backflow devices to prevent water inside Castle Hill's system from flowing back into Lewisville's system. Since the annexation of Castle Hills, there is no need for the separation. While the removal of these devices allows for the merger of the water system ID's, it does not combine the water sources from Upper Trinity Regional Water District and Dallas Water Utilities. Funding for this project is available in the Castle Hills Backflow Device Removal Capital Improvement Project.

RECOMMENDATION:

That the City Council approve the bid award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.

8. [Approval of a Bid Award for a Meter Accuracy Test Bench to Core & Main, L.P., Dallas, Texas, in the Amount of \\$51,729; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.](#)

ADMINISTRATIVE COMMENTS:

A total of seven (7) bid invitations were downloaded from Bonfire. Two (2) bids were received and opened on May 24, 2022. This purchase is for a meter accuracy test bench. The bench will be capable of concurrently testing at least five (5) $\frac{3}{4}$ inch or 1 inch meters and at least two (2) $1\frac{1}{2}$ inch or 2 inch meters without requiring any adaptive equipment to accommodate the large meters. Funding for this project is available in the Utility Fund Meter Operations budget.

RECOMMENDATION:

That the City Council approve the bid award and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.

G. Regular Hearing

9. [Consideration of an Agreement to Transfer Ownership of a Law Enforcement Animal; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.](#)

ADMINISTRATIVE COMMENTS:

After a recent surgery, it was determined that Lewisville Police canine Stryker needs to be retired due to his advanced age and restricted functionality. Stryker's current handler, Officer Pat Robey, wishes to take custody of Stryker when he retires. Stryker has served and lived with Officer Robey for almost five years. The Texas Government Code outlines the process for the transfer of a law enforcement animal, including the suitability and eligibility requirements for an animal to be transferred, the requirements for the transferee, and the contract process to complete the transfer.

RECOMMENDATION:

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above.

10. [Consideration of an Ordinance Amending the Lewisville City Code, Chapter 15, Section 15-126, Establishing a Parking Prohibition on a Segment of Lake Falls Terrace, and Providing for a Repealer, Severability, Penalty, and an Effective Date; and Declaring an Emergency.](#)

ADMINISTRATIVE COMMENTS:

Lake Falls Terrace is an entry street shared between Memorial Elementary school and Lakewood Hills subdivision. Memorial Elementary parents regularly park on the short segment of Lake Falls Terrace immediately west of Josey Lane while dropping off and picking up students creating congestion within the entrance to the neighborhood. Staff has received multiple complaints from Lakewood Hills residents and LISD staff about the congestion during school drop off and pick up times. The proposed ordinance will prohibit parking on the north and west sides of Lake Falls Terrace from Josey Lane to Lakewood Bluff Trail and along the south side of Lake Falls Terrace from Josey Lane to a point 175 feet to the west. This item was presented to the Transportation Board on May 3, 2022, and the Board recommended approval of the proposed ordinance change with a vote of 7-0.

RECOMMENDATION:

That the City Council approve the ordinance as set forth in the caption above.

AVAILABLE FOR QUESTIONS:

David Salmon, P.E., City Engineer

11. [Consideration of an Ordinance Amending the Lewisville City Code, Chapter 15, Section 15-127, by Prohibiting Parking on North Mill Street From 200 Feet North of the Centerline of Hedgerow Lane to 300 Feet South of the Centerline of Hedgerow Lane Between the Hours of 10:00 PM and 7:00 AM Providing for a Repealer, Severability, Penalty, and an Effective Date; and Declaring an Emergency.](#)

ADMINISTRATIVE COMMENTS:

In 2013, Northview Baptist Church entered an agreement with the City of Lewisville to build at their own cost, public head-in parking along both sides of North Mill Street for roughly 200 feet north of and 300 feet south of Hedgerow Lane. Within the last year, the Parc Lake apartment community has instituted on-site parking restrictions to help curb unauthorized vehicles parking on premise. Since that time, both Engineering staff and the Police Department have received complaints regarding nuisances related to the public head-in parking spaces and are proposing time restrictions to help alleviate those nuisances. The Transportation Board recommended the ordinance with a vote of 4-0.

RECOMMENDATION:

That the City Council approve the ordinance as set forth in the caption above.

AVAILABLE FOR QUESTIONS:

David Salmon, P.E., City Engineer

H. Return to Workshop Session if Necessary

I. Closed Session

In Accordance with Texas Government Code, Subchapter D,

1. *Section 551.072 (Real Estate): Property Acquisition*
2. *Section 551.087 (Economic Development): Deliberation Regarding Economic Development Negotiations.*

J. Reconvene into Regular Session and Consider Action, if Any, on Items Discussed in Closed Session.

K. Adjournment

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

The Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a social function unrelated to the public business that is conducted by the City Council, or the attendance by a quorum of the City Council at a regional, state or national convention or workshop, ceremonial event or press conference if formal action is not taken and any discussion of public business is incidental to the social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conferences; however, there is no legal requirement to do so and in the event a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary's Office, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.

I do hereby certify that the above notice of meeting of the City of Lewisville City Council was posted at City Hall, City of Lewisville, Texas in compliance with Chapter 551, Texas Government Code on _____, 2022 by _____ AM.

City Secretary