

MEMORANDUM

TO: Claire Powell, City Manager

FROM: Stacie Anaya, Director of Parks and Recreation

DATE: August 7, 2023

SUBJECT: **Approval of a Professional Services Agreement Between the City of Lewisville and Studio Outside for Landscape Architectural and Engineering Design Services for the Old Town Lewisville Pocket Park on the West Side of Mill Street Approximately 450 Feet South of Elm Street; in the Amount of \$90,800; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.**

BACKGROUND

The development of small urban parks in Old Town Lewisville (OTL) is a common strategy found in Lewisville 2025, the Healthy Infrastructure Plan and the Old Town Master Plan. Because of the density planned for OTL, each of the plans listed above establish a goal of providing a park or open space within a short walk of every residence in this area of the city.

Working to this end, the economic development agreement for the Mill at Old Town includes the dedication of a small parcel of land to serve as a pocket park. Located just south of Sullivan's Old Town Barbeque, the pocket park will provide a small buffer between the restaurant and residences, as well as a shaded area for residents and visitors. Similar to Poydras Plaza, the space will be available for pop up activities (yoga, markets, etc.).

Studio Outside is the Landscape Architecture firm responsible for design of landscaping around Thrive, as well as design of Thrive Nature Park. In addition, the firm has been retained to design landscape improvements at City Hall, The Grand and Visitor Information Center to bring continuity of open space in OTL with plantings along Mill and Main Street and Wayne Ferguson Park.

ANALYSIS

The Agreement being considered includes landscape architectural and engineering design services for the hardscape and shade structure design, grading and drainage, landscape planting, site furnishings and TDLR/Texas Accessibility Review documents. Studio Outside will work with the Parks and Recreation Department (PARC) and other city staff to engage stakeholders, complete the design and construction documents, identify a contractor to execute the design, provide construction oversight and produce a set of record drawings. The amount of the Agreement is \$90,800 (including the TAS review fees). The preliminary project schedule

includes five months from notice to proceed to pre-construction meetings, and estimated construction timeframe of 24-36 weeks.

Vacancy savings in the PARD FY23 operating budget will be used to fund the Agreement. An Action Step for construction funds is included in the FY24 4B Budget.

CITY STAFF'S RECOMMENDATION

That the City Council approve the agreement and authorize the City Manager, or her designee, to execute the agreement as set forth in the caption above..