

# LEWISVILLE CITY COUNCIL

## REGULAR SESSION

February 19, 2024

6:00 P.M.

### **Present:**

TJ Gilmore, Mayor

### **Council Members:**

William Meridith, Mayor Pro Tem  
Patrick Kelly, Deputy Mayor Pro Tem  
Bob Troyer  
Ronni Cade  
Brandon Jones  
Kristin Green

### **City Staff:**

Claire Powell, City Manager  
Gina McGrath, Deputy City Manager  
Shante Akafia, Assistant City Manager  
Jim Proce, Assistant City Manager  
Lizbeth Plaster, City Attorney  
Lauren Crawford, Deputy City Attorney  
Thomas Harris III, City Secretary  
Jennifer Malone, Assistant City Secretary

With a quorum of the Council Members present, the workshop session of the Lewisville City Council was called to order by Mayor Gilmore at 6:00 p.m. on Monday, February 19, 2024, in the City Council Conference Room of Lewisville City Hall, 151 West Church Street, Lewisville, Texas. City Department Heads were also in attendance.

## **WORKSHOP SESSION**

### **Discussion of Regular Agenda Items and Consent Agenda Items**

**(Agenda Item A)**

Mayor Gilmore led a discussion of regular agenda items and consent agenda items and received questions and comments from City Council and City staff.

Mayor Gilmore RECESSED into Closed Session at 6:03 p.m.

Section 551.071 (Consultation with Attorney)

Mayor Gilmore RECOVERED into Workshop Session at 6:07 p.m.

**Presentation of the Draft Update of the City  
of Lewisville Drainage Design Criteria  
Manual**

**(Agenda Item B)**

At the request of Mayor Gilmore, David Salmon, City Engineer, Steve Galloway, PE, Kimley-Horn and Associates, and Jeff Kelly, Assistant City Engineer, presented information regarding the draft update of the City of Lewisville Drainage Design Criteria Manual, answered questions, and comments from the City Council. The City Manager received questions, comments, and direction from the Mayor and City Council.

**ADA Transition Plan**

**(Agenda Item C)**

At the request of Mayor Gilmore, Erin Eurek, Kimley-Horn and Associates, presented information regarding the ADA Transition Plan, answered questions, and comments from the City Council. The City Manager received questions, comments, and direction from the Mayor and City Council.

**REGULAR SESSION**

With a quorum of the Council Members present, the regular session of the Lewisville City Council was called to order by Mayor Gilmore at 7:00 p.m. on Monday, February 19, 2024.

**Invocation**

**(Agenda Item A)**

At the request of Mayor Gilmore, Mayor Pro Tem Meridith gave the invocation.

**Pledge to the American and Texas Flags**

**(Agenda Item B)**

At the request of Mayor Gilmore, Councilmember Cade gave the pledge to the United States and Texas flags.

**Proclamation Declaring the February 24, 2024  
as "Government Communicators Day."**

**(Agenda Item C-1)**

Mayor Gilmore presented the proclamation to Director of Community Relations and Tourism James Kunke and staff.

**Presentation of Awards to Police Officers and  
Firefighters Involved in a Water Rescue on  
November 17, 2023.**

**(Agenda Item D-1)**

At the request of Mayor Gilmore, Police Chief Rollins and Fire Chief McNeal presented the awards to the Police Officers and Firefighters involved in a water rescue on November 17, 2023.

**Presentation of the 2023 Mayors Red Kettle  
Challenge Award to Mayor Gilmore.**

Major Durham, The Salvation Army, presented the 2023 Mayors Red Kettle Challenge award to Mayor Gilmore.

**PUBLIC HEARING**

**Public Hearing: Consideration of an Ordinance Granting a Zone Change Request From Warehouse (WH) District to Light Industrial (LI) District, on 1.029 Acres, Being a Portion of Riverview Industrial Park, Block A, Lot 11R1; Located on the South Side of Stonewall Drive, Approximately 200 Feet West of Huffines Boulevard; as Requested by Paul Bartel, Halff Associates Inc., on Behalf of Prologis Exchange TX 2004 LLV, the Property Owner (23-12-18-Z).**

**(Agenda Item E-1)**

In 2011, the property was rezoned from Light Industrial (LI) District to Warehouse (WH) District for a proposed storage facility, which was never built. The applicant is requesting a zone change from Warehouse (WH) District back to Light Industrial (LI) District to facilitate the development of a business park. The Planning and Zoning Commission recommended unanimous approval (5 0) of the request on February 6, 2024. Public hearings to remove a deed restriction limiting the use of the property are scheduled for the Planning and Zoning Commission and the City Council on February 20, 2024, and March 4, 2024, respectively. In order to consider both requests at the same meeting, staff recommends that the public hearing for the zone change be continued to the March 4, 2024, City Council meeting.

The City staff's recommendation was that the City Council continue the public hearing to the March 4, 2024, City Council meeting.

Director of Planning, Richard Luedke was available for questions posed by the City Council.

Paul D. Bartel, P.E., Halff Associates, Inc., on behalf of Prologis – Exchange was available for questions.

Mayor Gilmore opened the public hearing at 7:19 p.m.

**MOTION:** Upon a motion made by Councilmember Jones and seconded by Councilmember Green, the Council voted six (6) “ayes” and no (0) “nays” to continue the public hearing to the March 4, 2024, City Council meeting. The motion carried.

**Public Hearing: Consideration of Ordinance  
No. 0641-24-ORD, an Ordinance Amending  
Chapter VII.2, Allowed Uses by District, of  
Volume 2 of the Lewisville City Code,  
Known as the Unified Development Code, by  
Adding Section VII.2.1.5, Interim  
Prohibition on Short Term Rental of  
Dwelling Units.**

(Agenda Item E-2)

This ordinance amends the Unified Development Code (UDC) to establish a one year temporary prohibition on new short term rentals (STR) of dwelling units until the permitting process adopted on January 8, 2024 can be established and initial results evaluated. Existing short term rentals may continue to operate per the nonconformities section of the UDC. The Planning and Zoning Commission recommended unanimous approval (5-0) on February 6, 2024.

The City staff’s recommendation was that the City Council approve the ordinance as set forth in the caption.

Director of Planning, Richard Luedke was available for questions posed by the City Council.

Mayor Gilmore opened the public hearing at 7:22 p.m.

Brent Meyers, 938 Southwood Drive, Flower Mound, TX, spoke in favor of short-term rentals.

Song Wu, 1035 Seneca Way, Lewisville, TX, spoke in opposition of the one-year prohibition on short term rentals.

Tiago Rael, 1300 Winnipeg Drive, Lewisville, TX, spoke in opposition of the one-year prohibition on short term rentals.

Ainsely Stelling, 1001 Forest Park Drive, Lewisville, TX, spoke in favor of the one-year prohibition on short term rentals.

Jeff Woods, 1001 Forest Park Drive, Lewisville, TX, spoke in favor of the one-year prohibition on short term rentals.

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**MOTION:** Upon a motion made by Councilmember Jones and seconded by Deputy Mayor Pro Tem Kelly, the Council voted six (6) “ayes” and no (0) “nays” to close the public hearing. The motion carried.

Mayor Gilmore closed the public hearing at 8:08 p.m.

City Attorney Liz Plaster read the ordinance caption into the record as follows:

“An Ordinance of the Lewisville City Council, Amending Chapter VII.2, Allowed Uses by District, of Volume II of the Lewisville City Code, Known as the Unified Development Code, by Adding Section VII.2.1.5, Interim Prohibition on Short-Term Rental of Dwelling Units; Providing a Repealer, Severability, Penalty, and an Effective Date; and Declaring an Emergency.”

**MOTION:** Upon a motion made by Deputy Mayor Pro Tem Kelly and seconded by Councilmember Jones, the Council voted four (4) “ayes” (which included Mayor Gilmore voting “aye” as the tie breaking vote), and three (3) “nays”, by Councilmember Green, Councilmember Cade and Councilmember Troyer, to approve **Ordinance No. 0641-24-ORD**, as set forth in the caption. The motion carried.

**Visitors/Citizens Forum**

**(Agenda Item F)**

Daniel Law, 313 Winehart Street, Lewisville, TX 75056 was called to speak and spoke to the City Council regarding sidewalk safety.

**CONSENT AGENDA**

**(Agenda Item G)**

**MOTION:** Upon a motion made by Councilmember Troyer and seconded by Councilmember Jones, the Council voted six (6) “ayes” and no (0) “nays” to approve the Consent Agenda as presented.

3. **APPROVAL OF MINUTES:** City Council Minutes of the February 5, 2024, Workshop Session, and Regular Session.
4. Approval of a Bid Award for an Annual Requirements Agreement for Instrumentation and (SCADA) Telemetry Maintenance to Prime Controls, LP., Lewisville, Texas for an Estimated Amount of \$135,240; and Authorization for the City Manager, or Her Designee, to Execute the Agreement.
5. Approval of an Interlocal Cooperation Contract Between the City of Denton and the City of Lewisville for an Award of the Department of Justice Assistance Grant Funds and for the City Manager, or Her Designee, to Execute the Agreement.

6. Approval of Resolution No. 0642-24-RES, a Resolution of the City Council of the City of Lewisville, Texas, Supporting an Application for Competitive (9%) Housing Tax Credits from the Texas Department of Housing And Community Affairs for a Proposed Mixed Income Senior Living Development by Generation Housing Partners, or An Affiliate, to be Located at the Southeast Corner of W. Valley Ridge Blvd. and N. Garden Ridge Blvd.; Committing to a Development Incentive; and Providing an Effective Date.
7. Approval of a Supplemental Appropriation to the Insurance Risk Fund in the Amount of \$96,174 for the Purchase of Three Outdoor Warning Sirens.

The motion carried.

## REGULAR HEARING

**Consideration of Ordinance No. 0643-24-ORD, an Ordinance of the Lewisville City Council Appointing an Alternate Judge for the Municipal Court of Record No. 1 in the City of Lewisville to a Two Year Term; Providing a Repealer, Severability and an Effective Date; and Declaring an Emergency.**

(Agenda Item H-8)

Currently, we have three (3) associate judges and the municipal court judge would like to hire another associate judge to be responsible for assisting with court coverage as the presiding judge during periods of vacation, illness or the absence of the municipal court judge. Rajish K. Jose is being recommended as the additional Alternate Municipal Judge.

The City staff's recommendation was that City Council approve the ordinance as set forth in the caption above.

City Attorney Liz Plaster read the ordinance caption into the record as follows:

“An Ordinance of the Lewisville City Council Appointing an Alternate Judge for the Municipal Court of Record No. 1 in the City of Lewisville to a Two-Year Term; Providing a Repealer, Severability and an Effective Date; and Declaring an Emergency.”

**MOTION:** Upon a motion made by Councilmember Green and seconded by Councilmember Cade, the Council voted six (6) “ayes” and no (0) “nays” approve **Ordinance No. 0643-24-ORD**, as set forth in the caption. The motion carried.

**Reports**

**(Agenda Item I)**

**City Council Reports**

**(Agenda Item I-1)**

- Councilmember Jones thanked the Chin community for inviting the City Council to National Chin Day.
- Mayor Pro Tem Meridith thanked the Chin community for inviting the City Council to National Chin Day and reported on upcoming Lewisville Library activities.
- Councilmember Troyer thanked the Chin community for the invitation to National Chin Day, the invitation to the Chin Festival, and reported on upcoming Lewisville Grand events.
- Mayor Gilmore reported on the upcoming Tri-City Summit event, and on State of the Cities, which is scheduled for February 27, 2024.

**Staff Reports**

**(Agenda Item I-2)**

- Director Parks and Recreation Stacie Anaya announced that the second edition of the Roots for Wings workshop is scheduled for March 2, 2024.
- Director of Public Services Aaron Russell reported on the lake level.
- Assistant City Manager Jim Proce provided an update on the Tittle McFadden Public Safety Center.

**Return to Workshop Session if Necessary**

**(Agenda Item H)**

**Closed Session**

**(Agenda Item I)**

Mayor Gilmore RECESSED into Closed Session at 6:03 p.m.

In Accordance with Texas Government Code, Subchapter D,

Section 551.071 (Consultation with Attorney)

**Reconvene and Consider Action, if any, on  
Items Discussed in Closed Session**

**(Agenda Item J)**

Mayor Gilmore RECONVENED into Workshop Session at 6:07 p.m.

There was no action taken on items discussed in Closed Session.

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**Adjournment**

**(Agenda Item K)**

There being no further business to come before the Council, Mayor Gilmore adjourned the meeting of the Lewisville City Council at 8:24 p.m. on Monday, February 19, 2024.

These minutes approved by the Lewisville City Council on the 4<sup>th</sup> day of March, 2024.

APPROVED

\_\_\_\_\_  
TJ Gilmore  
MAYOR

ATTEST:

\_\_\_\_\_  
Thomas Harris III,  
CITY SECRETARY

DRAFT MINUTES





# Lewisville City Council Meeting

February 19, 2024

Presentation of the Draft Update of the City of Lewisville  
Drainage Design Criteria Manual



# Drainage Criteria Manual Updates

# Presentation Outline

- ▶ Background & Purpose - David Salmon, PE, City Engineer
- ▶ iSWM - Steve Galloway, PE, Kimley-Horn and Associates
- ▶ Connection to long range plans and comparison to existing DCM - Jeff Kelly, PE, Assistant City Engineer
- ▶ Next Steps - David Salmon, PE, City Engineer

# What is the Drainage Criteria Manual (DCM)?

- ▶ The DCM is the “how-to” manual to meet the policy standards established in the Unified Development Code for Drainage and Storm Water Controls.
- ▶ Our current DCM is dated April 1988 and is now being updated for the first time since 1988.

# What is iSWM?

► iSWM stands for integrated Stormwater Management. iSWM is a regional program administered by the North Central Texas Council of Governments (NCTCOG), which brings together representatives from regional cities, counties, and special districts to find collaborative solutions to regional drainage related environmental challenges.



# How does iSWM help?

- ▶ North Central Texas is a rapidly urbanizing region. This kind of development results in increased impervious surfaces, such as concrete and asphalt, which accelerate runoff and prevent infiltration. This creates serious challenges for stormwater managers in terms of volume and water quality.
- ▶ Issues that our local governments face include:
  - Increasing runoff volume, which can cause erosion and flooding;
  - Water quality problems arising from chemicals in lawns, debris and silt in streets and commercial areas that are picked up by runoff and carried to local streams;
  - Loss of natural features - such as forested areas and wetlands - that reduce runoff volume and improve water quality; and
  - Lack of regional consistency, which results in an ineffective patchwork of regulations with varying levels of effectiveness.
- ▶ iSWM is designed to help communities face these issues head-on in a comprehensive, regionally consistent manner. By adopting iSWM, cities commit to codifying best practice regulations that reduce volume and decelerate runoff, improve water quality, and encourage the use of holistic site designs that integrate both green (natural) infrastructure and gray (concrete) infrastructure.

# What does iSWM mean for Lewisville?

- ▶ Effective stormwater controls provide a variety of benefits for Lewisville and its citizens:
  - Protecting public safety in Lewisville by reducing flood impacts and minimizing the danger that comes with high volume runoff in our roadways;
  - Protecting property values by preventing excessive runoff that could damage homes, erode streambanks, and damage public and private infrastructure. Some iSWM recommended stormwater controls even enhance property values through aesthetically pleasing design; and
  - Improving water quality, which makes our waterways safer for recreation and lowers the cost of municipal water treatment.
- ▶ In short, if you are an iSWM community, this means your city is going above and beyond to serve its citizens and the environment.

# What does it mean to be an iSWM Certified Community?

- ▶ A community can become an iSWM Certified Community by documenting their implementation of iSWM practices and applying to be reviewed by the iSWM Implementation Subcommittee.
- ▶ Local Governments that achieve Bronze, Silver, or Gold iSWM implementation status will be entitled to a series of benefits including, road signs and plaques designating their iSWM status, free training for community staff, and additional assistance in complying with State MS4 permit requirements and lowering FEMA Community Rating System ratings which reduce insurance rates for residents.







# How does this manual help the City become an iSWM certified community?

- ▶ Implements requirements associated with desired iSWM outcomes associated with
  - ▶ Hydrologic Methods
  - ▶ Flow velocities
  - ▶ Stormwater detention
  - ▶ Flood mitigation
  - ▶ Downstream Assessments
  - ▶ Roadway Drainage
  - ▶ Water Quality
- ▶ In regard to these outcomes, the new criteria is designed to support the drainage standards in the UDC, meet iSWM criteria and improve the City drainage facilities



# DCM connects with long range plans and ordinances

## Lewisville 2025 Plan

- ▶ Big Move: Extending the Green - promote green corridors to influence site designs, streetscapes, and development expectations.
- ▶ Big Move: Sustainability - protect the City's environmental resources.

## Sustainability Action Plan

- ▶ Focus Area 2: Water - improve watershed health through storm water management strategies.

## UDC

- ▶ Article IX Public and Private Improvement Regulations - ensure safety from flooding and guide public & private development to provide sufficient drainage & storm water quality.



# Section 1: General Drainage Criteria

- ▶ Added that the developer shall file an O&M plan for privately maintained drainage facilities with the County to be consistent with Unified Development Code and NCTCOG integrated Storm Water Management (iSWM). This will help staff to hold property owners accountable for the O&M of their private drainage improvements.



# Section 2: Determination of Storm Runoff

- Updated the modeling software allowed to be used to determine the amount of drainage runoff for a site. This change updates the DCM to current industry standards for modeling software.

Table 2-5: Precipitation Intensity Frequency Estimates (Inches/hr)

Duration	Average Recurrence Interval (years)							
	1	2	5	10	25	50	100	500
5-min	5.05	5.86	7.20	8.29	9.77	10.87	11.96	14.64
10-min	4.04	4.69	5.77	6.66	7.86	8.76	9.60	11.64
15-min	3.35	3.88	4.76	5.48	6.48	7.20	7.92	9.64
30-min	2.32	2.68	3.30	3.78	4.44	4.94	5.42	6.64
60-min	1.51	1.75	2.15	2.48	2.92	3.24	3.57	4.41

# Section 3: Downstream Assessments and Redevelopment

- ▶ Downstream assessments will ensure storm water discharge from a development will not cause adverse impacts to adjacent or downstream properties or facilities from pre-development to post-development conditions.
- ▶ The existing Drainage Criteria Manual provided general guidelines on how to handle increased runoff from developing property. The downstream assessments flow chart and criteria will clarify when storm water detention is necessary. This change will add design cost to development.





# Section 4: Flow in Streets

- ▶ Added requirements for the permissible spread of water for MEW Streets and fire lanes to provide clear guidance to the design engineer.
- ▶ MEW Streets: The 100-year peak flow event shall be contained within the pavement section.
- ▶ Fire lanes: should be designed to allow a clear 12-foot traffic lane during 100-year peak flow event.



## Section 5: Storm Drain Inlets



- Clarified that an emergency drainage overflow path shall be located at sag locations to help avoid flooding of the street and/or homes or businesses. Current manual did not specify this location requirement



# Section 6: Design of Enclosed Storm Drainage Systems

- ▶ Added criteria for storm pipe outfall design for the use of stone rip-rap or alternate materials to dissipate the erosive velocity at the intersection of a storm sewer and a creek or channel. This change will help minimize erosion at these drainage outfalls. This change will add minimal construction costs to projects. Current manual did not have this design specification.
- ▶ Storm sewer manholes are required at least every 600 feet regardless of storm pipe size. Current manual allowed 1200 feet spacing for storm piping over 30" diameter and 600 feet for smaller storm piping. This change will provide better access for city staff to maintain the drainage piping. This change will add minimal construction costs to projects.



# Section 7: Open Channel Design

- ▶ The steepest side slope permitted is 4:1 for an open channel. Current manual allows 3:1 side slopes for an open channel. This change will help with vegetative maintenance of the side slopes.



## Section 8: Culvert & Bridge Design

- ▶ Added hydraulic bridge design criteria for drainage flow under bridges. Adding this criteria will ensure that the flood elevation of the open channel does not increase upstream of a proposed bridge or cause erosion on the downstream side of a bridge. This change will add design and possibly construction costs to the bridge. Current manual did not have any hydraulic bridge design criteria.





# Section 9: Detention Facility Design



- ▶ Added the requirement that 1, 5, 25, 50 and 100-year design storms need to be considered when designing a storm water detention facility. This requirement will help ensure there are no adverse impacts for most of the possible storm events. This change will add design costs of the detention facility
- ▶ The existing criteria manual only required the 100-year design storm.

# Section 10: Floodplain



- ▶ Supports the existing requirements of Chapter 5.5 Flood Damage Prevention Ordinance.
- ▶ Added criteria that an open channel velocity must be analyzed for the fully developed 1-, 5- and 100-year storm events to protect slopes and the bottom of an open channel when developing in the floodplain. This change will add design cost to a project with an open channel.

# Section 11: Water Quality

- ▶ New section of the criteria manual to establish minimum requirements to meet an iSWM recommended outcome for water quality protection for the streams, lakes and rivers. This change will add costs to the design and possibly construction of a project.
- ▶ Projects over 1 acre will need to implement water quality practices. Current water quality practices are in the NCTCOG iSWM Site Development Controls guidelines. These same water quality practices can help achieve a drainage utility credit per City Code Sec. 16-460 for the development.



# Next Steps

- ▶ Revise the UDC to give the City Engineer the authority to waive or modify technical requirements within the DCM.
- ▶ Report to Council when any changes are made to the DCM.
- ▶ Task the consultant with developing any drawings needed to illustrate the requirements of the DCM.
- ▶ Education of local developers and engineers.
- ▶ Update City website.
- ▶ Submit UDC and DCM to NCTCOG iSWM Implementation Subcommittee to determine our Bronze, Silver or Gold iSWM implementation status.



# Lewisville City Council Meeting

February 19, 2024

ADA Transition Plan





# **City of Lewisville ADA Self-Evaluation and Transition Plan Project Update**

**Kimley»Horn**  
Expect More. Experience Better.



# Agenda



- Importance of an ADA Self-Evaluation and Transition Plan
- Phase 1 (Current Phase)
- Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) Adoption
- Future Phases

# Importance of an ADA Self-Evaluation and Transition Plan



- Required by law (Title II of the Americans with Disabilities Act)
- Failure to comply with the ADA can result in:
  - Withholding of federal and state funds – TxDOT surveying municipalities in Texas to determine if Title II requirements have been met
  - Settlement agreement with Department of Justice
  - Private lawsuits

# Importance of an ADA Self-Evaluation and Transition Plan



Lack of accessibility directly impacts the lives of Lewisville residents and visitors





# ADA Background – Five Titles of ADA



- **Title I** Employment
- **Title II** State & Local Governments (28 CFR Part 35)
- **Title III** Public Accommodations (retail, commercial, sports complexes, movie theaters, et al) (28 CFR Part 36)
- **Title IV** Telecommunications
- **Title V** Misc., including requirements for the U.S. Access Board to develop design guidelines

# Title II Requirements – Phase 1



- Provided notice to the public about the ADA
- Designated an employee to oversee Title II compliance
- Adopted and published a Title II grievance procedure
- Provided opportunity to interested persons to participate in self-evaluation process and in the development of the transition plan by submitting comments

# Title II Requirements – Phase 1



- Developed a transition plan for needed structural changes
  - Identified physical obstacles in each facility that limit accessibility of its programs or activities to individuals with disabilities
  - Described in detail the methods that will be used to make the facilities accessible
  - Specified the schedule to achieve Title II compliance and steps that will be taken each year of transition period
  - Indicated office responsible for implementation of the plan

# Title II Requirements – Maintenance Phases



- Evaluate current services, policies, and practices
- Modify current services, policies, and practices if non-compliant
- Keep copy of self-evaluation on file for at least 3 years after completion
- Operate each service, program, or activity so that it is readily accessible and useable by individual with disabilities
- Provide a schedule for providing curb ramps
- Maintain a transition plan for needed structural changes



# City Documented Efforts To-date



- 1992-1993: ADA Self-Evaluation and Transition Plan
  - Comprehensive review of City policies and practices
  - Adopted ADA Grievance Policy and Procedure
  - Developed a Policy of Non-Discrimination on the Basis of Disability and Equal Opportunity Statement
  - Evaluated 55 City buildings/facilities
  - Reviewed by Mayor's Committee on Disabilities
- 2010
  - Curb Cut Retrofit Plan to identify locations requiring curb ramp improvements
  - Parks ADA Compliance Study for 23 City parks

# Phase 1: Current Phase



- Facilities Review
- Web Application Development
- Public Rights-of-Way Documentation
- Transition Plan Development
- Public Input

# Phase 1: Facilities Review



Item	2022-2023	Future Evaluation(s)
Buildings	7	21
Parks	6	19
Castle Hills Parks	15*	--- (complete)
Trails	3	17
Signalized Intersections	---	119
Public Rights-of-Way Sidewalk Corridors	---	769 miles
Public Rights-of-Way Curb Ramps	---	4,092

*\* Only Castle Hills parks with amenities are included in count. Green spaces do not need to be evaluated for ADA compliance.*

# Facilities Review – Example Observations



- Non-compliant exterior routes
- No accessible route
- Non-compliant doors/maneuvering clearances
- Non-compliant transaction counters
- Non-compliant clear floor space
- Coat hooks

# Facilities Review – Example Observations

LEVEL CHANGE ALONG  
ACCESSIBLE ROUTE

GRAND THEATER



NO ACCESSIBLE ROUTE TO  
BENCH

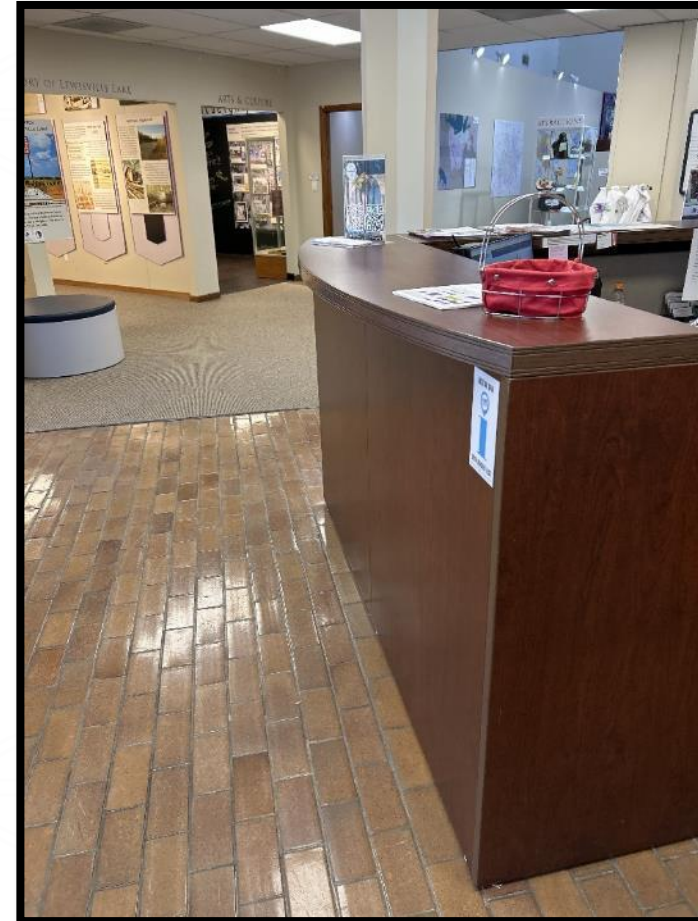
VALLEY RIDGE GREENBELT  
PARK TRAIL



# Facilities Review – Example Observations

**CLEARANCE ON PULL SIDE  
OF DOOR EXTENDS LESS  
THAN 18"**

**CITY HALL**



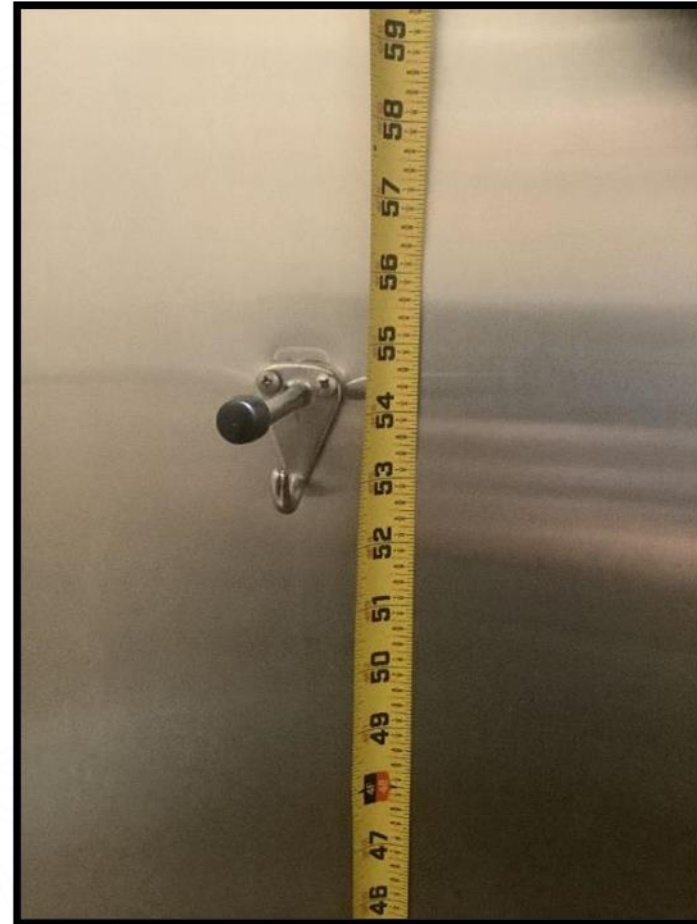
**COUNTER HAS NO  
LOWERED SECTION**

**VISITOR INFORMATION  
CENTER**

# Facilities Review – Example Observations

LAVATORY AND TOILET  
SPACE TOO NARROW

LEWISVILLE JAIL

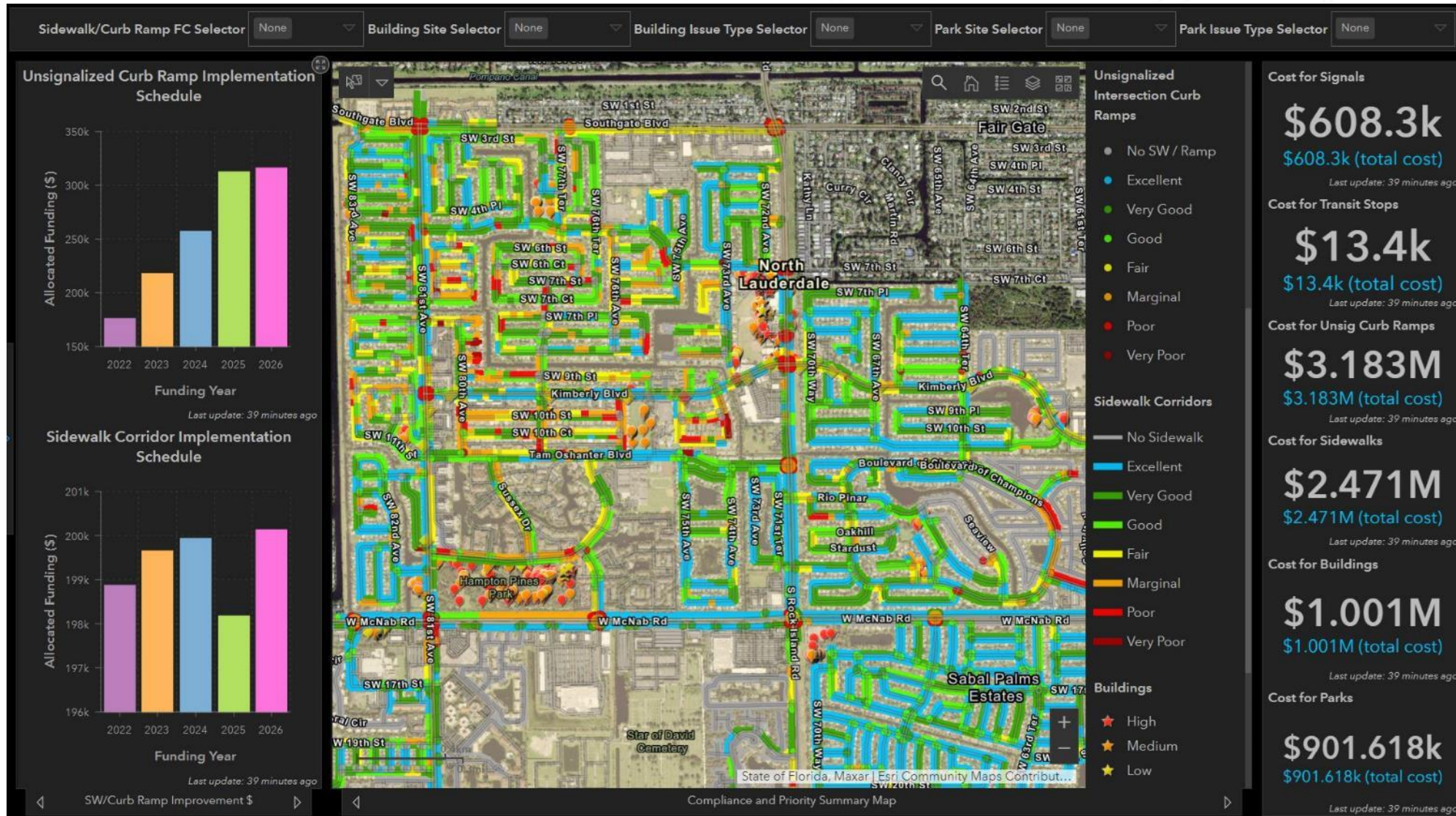


COAT HOOK IS INSTALLED  
AT GREATER THAN 48"

CITY HALL



# Web Application Development



# Phase 1: Public Rights-of-Way Documentation



- Gathered information related to the City's on-going public rights-of-way ADA/accessibility program
- Documented City efforts to-date regarding ADA compliance for pedestrian facilities within the public rights-of-way
- Assisting the City to develop an Action Plan to complete public rights-of-way evaluations

# Phase 1: Public Outreach



- Public Meetings
  - Meeting #1 held on 10/10/23
  - Meeting #2 scheduled for 2/26/24
- Online Survey

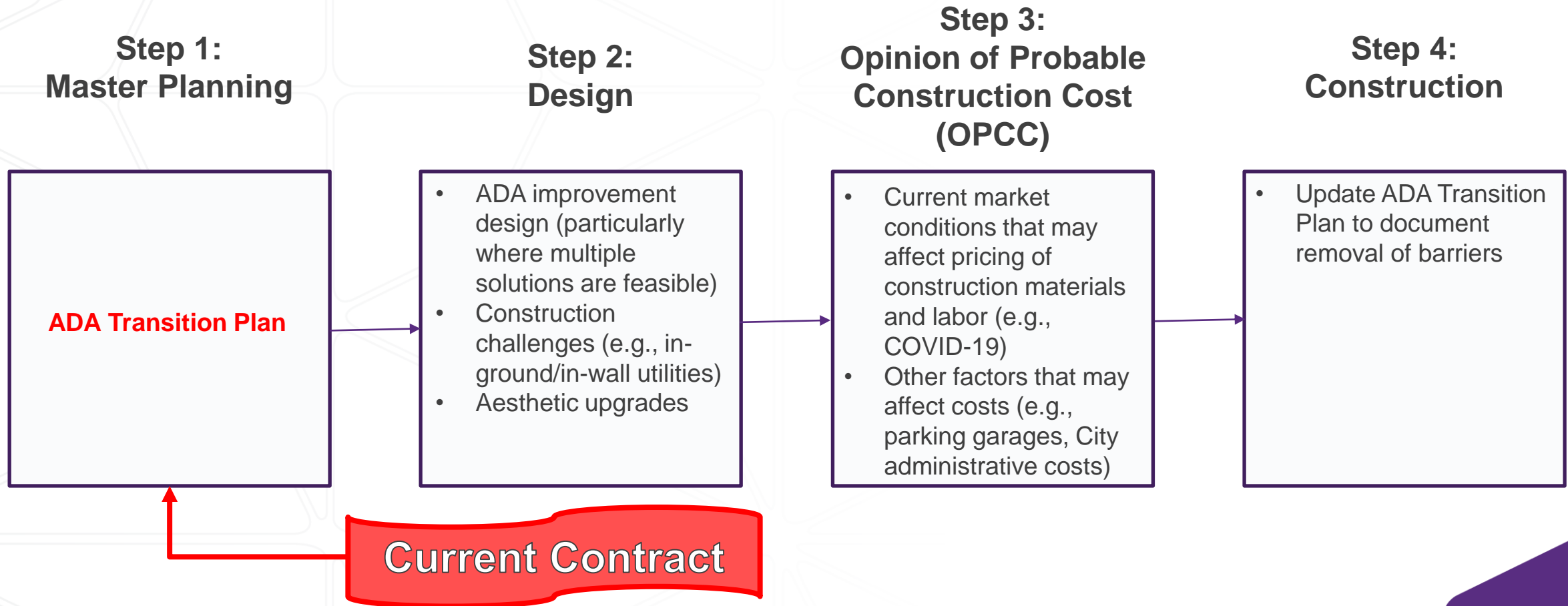


# Phase 1: ADA Transition Plan Update



- Defined ADA/504 Coordinator's roles and responsibilities
- Reviewed grievance policy, procedure, and complaint form
- Reviewed ADA Notice
- Recommended prioritization criteria
- Identified exceptions and exemptions
- Developed multi-year budget for accessibility improvements

# Accessibility Project Planning Process



# Phase 1 Facility Improvement Planning-Level Cost Estimates



Facility	Total
Buildings	\$ 193,300
Parks	\$ 268,500
Trails	\$ 110,000
<b>Total</b>	<b>\$ 571,800</b>

# Implementation Schedule



- Overall schedule based on improvement cost estimates
- Order in which projects are completed can be based on several factors:
  - Existing complaints
  - DOJ priorities (parking, accessible route, entrance, access to goods and services)
  - Available funding
  - Severity of non-compliance (e.g., barrier priorities)
  - Proximity to major generators
  - Programs, services, activities at a location
  - Public input

# Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG)



- In 2023, the U.S. Access Board issued its final rule that provides minimum guidelines for the accessibility of pedestrian facilities in the public right-of-way
- Compliance will be mandatory once the guidelines are adopted as accessibility standards (with or without modifications) by enforcing federal agencies
- However, the adopted accessibility standards will only be enforceable by federal agencies (e.g., DOJ)



# Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG)



- **Recommendation:** The City of Lewisville should adopt PROWAG to allow for enforcement by the City
- Lewisville Unified Development Code Example:
  - **Sec. 13-41. - Standards adopted.**

The Manual of Uniform Traffic Control Devices is hereby adopted by and shall be controlling within the city. A copy of such standards shall be maintained on file in the office of the city secretary.  
(Ord. No. 4406-08-2017 , § 2(Exh. A), 8-12-17)

# Phase 1: Next Steps



- **Public Meeting #2** (*February 26, 2024*)
- **Finalize Transition Plan** (*March 2024*)
- **City Council Approval** (*Fall 2024*)
- **Potential PROWAG Adoption** (*Fall 2024*)