



# **2018-2019 ANNUAL ACTION PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT**

## **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

### **1. Introduction**

The Neighborhood and Inspection Services Department, Grants Division of the City of Lewisville worked with community residents, groups and agencies to create the 2017 - 2021 Consolidated Plan for Housing and Community Development. The strategies, goals and objectives of the Consolidated Plan guide the allocation of the City's CDBG entitlement funding so the funds can most effectively be utilized to benefit Lewisville's low-to-moderate-income persons, clients, households or neighborhoods.

This Annual Action Plan represents the second year of Lewisville's 2017-2021 Consolidated Plan. This plan outlines specific projects and services that will be funded during the 2018 Program Year. The City will receive \$699,808 in Community Development Block Grant (CDBG) funds.

### **2. Summarize the objectives and outcomes identified in the Plan**

- New Facility – Architectural services for a 32,000 square foot Community Center for Salvation Army to provide direct services to low-to-moderate clientele. - \$354,876
- Land acquisition for Habitat for Humanity to purchase one plot of land providing affordability of decent housing for one household. - \$40,000
- Facility Improvement for Children's Advocacy Center for Denton County, play therapy/ outdoor recreation area, providing direct services to low-to-moderate clientele. - \$60,000
- Public Services Programs totaling \$104,971
  - Programs providing affordability of a suitable living environment from PediPlace.
  - Programs providing accessibility of a suitable living environment from CASA, Children's Advocacy Center for Denton County, Chin Community Ministry, Denton Count Friends of the Family, and SPAN.
  - Programs providing sustainability of a suitable living environment from Christian Community Action.

### **3. Evaluation of past performance**

The City's activities to meet the goals of the Consolidated Plan are reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER). The 2016 program year was the final year in the 2012-2017 Consolidated Plan. Below are the program year accomplishments related to the goals in the 2016 Annual Action Plan.

### Housing and Community Development:

- 2 home-buyer education classes were held serving approximately 48 potential homebuyers;
- \$164,500 from the City general fund budget was used as a one-time replacement of Emergency Solutions Grant funding to Denton County providers after an unsuccessful 2016 application cycle;
  - Giving Hope, CCA, Friends of the Family, Salvation Army assisted 181 Lewisville residents using ESGP funding for:
    - Street Outreach – 23
    - Shelter – 77
    - Homelessness Prevention (rent) – 78
    - Rapid Re-Housing (rent/deposits and utilities) - 3
- One home was completed for major rehabilitation from the Lewisville Housing Rehab Program;
- The Holford's Prairie Street Rehabilitation Project was completed resulting in new asphalt paving on the southern portion of Holford's Prairie Road as well as Bunker Hill, Westhill, Corners, and Red Hawk. The project served 268 households.
- The Poydras-Decker Street Asphalt Rehab project was revised to upgrade the project to concrete street replacement. Construction was 90% complete at the end of the program year.
- A Sewer Manhole Rehabilitation project was 80% complete at the end of the program year. The project is rehabilitating 152 sewer manholes in scattered locations across 14 income census block groups.
- The PediPlace Facility Expansion project added an adjacent office suite freeing up space for an expanded waiting room and three new exam rooms. The facility will serve approximately 3,800 Lewisville children per year.
- Special Abilities and Denton Co. Children's Advocacy Center facility projects experienced delays into 2018.

The grants division provided \$170,000 from the City's general fund and \$89,865 in CDBG funds for essential social services for Lewisville residents. Accomplishments listed below represent services provided to Lewisville residents only, although most agencies/projects serve a considerably larger service area. CDBG services were provided for predominately low-to-moderate income clientele and accomplishments include:

### CDBG-funded Public/ Social Services:

- 5357 afterschool hours for 7 students through Boys & Girls Club of North Texas;
- 223 victim services for 16 youth/abused children through the Children's Advocacy Center;\*
- 141 family assistance services for 96 clients through Christian Community Action;
- 9 cases staffed for 9 youth/abused children through CASA;

- 40 medical visits to 32 low/ moderate income clients through Health Services of North Texas;
- 15,000 congregate and home-delivered meals to 223 elderly and disabled residents through SPAN;
- 122 shelter days to 17 family members through Friends of the Family;\*
- 130 half-day habilitation sessions to 2 Lewisville residents through Special Abilities of North Texas.

\*Agencies funded from both CDBG and City Social Service Agency Fund; accomplishments listed above are from services purchased with CDBG funds; accomplishments listed below are services purchased with City Funds.

#### City Social Service Agency Fund:

- 15,132 pediatric patient office visits for 3,790 youths from PediPlace;
- 7,371 senior volunteer hours completed by 65 Lewisville volunteers through RSVP;
- 875 counseling sessions for 251 youth and their families through Youth and Family Counseling's First Offender Program and 1,268 counseling sessions for 259 residents in their Community Psychological Healthcare Program;
- 1,561 victim services for 87 youth/abused children through the Children's Advocacy Center;
- 3,431.54 counseling hours/face to face services for 436 family members through Friends of the Family;
- 56,228 services to case managed students for 921 at-risk LISD students through Communities in Schools;
- 13 camperships to 16 disabled children or adults to experience camp through Camp Summit;
- 899 hours of instruction to 27 low/ moderate income children through New Hope Learning Center.

#### **4. Summary of Citizen Participation Process and consultation process**

This plan was developed using an effective citizen participation process in compliance with the regulations set forth in 24 CFR Part 91. The City's participation plan encourages and empowers citizens to participate in the development of viable urban programs. The City utilized the public input received to help establish strategies and priority needs to guide the development of the Consolidated Plan.

The CDBG Advisory Committee is made up of seven citizens appointed by the City Council to provide citizen input. The City held two public hearings on November 28, 2017 and December 5, 2017. A draft of this Annual Action Plan was posted on the City website for public review and comment on July 6, 2018. A final public hearing was advertised and held by the City Council on August 6, 2018 before formal adoption. The Consolidated Plan also had considerable public input through a Needs Assessment conducted April – July, 2017.

## **5. Summary of public comments**

The City of Lewisville received an email from a citizen regarding homelessness in the City of Lewisville. This citizen asked that Lewisville create an agency that is widely accessible and available to address Lewisville's in-crisis single adults. They requested a permanent overnight shelter, that an emergency shelter is not reliable due to frequent dangerous temperatures. This citizen also requested that city educate and prepare front line staff such as library, police, and recreation staff who come in contact with at-risk youth and adults. They would also like to see safe and well-maintained low cost apartments and other forms of affordable housing.

The City of Lewisville held two public hearings on November 28<sup>th</sup> and December 5<sup>th</sup> requesting comments from citizens.

November 28<sup>th</sup> Public Hearing Comments:

- Five CDBG Advisory Committee members, two non-profit agencies, one faith based organization, and one citizen were present.
- Gaps in services and duplication of services were discussed.
- How the city and agencies work together to make sure citizens were getting their needs met was also discussed.
- The need for a one stop facility for residents in need can go to and be able to speak to multiple agencies was discussed.
- Homelessness in schools was asked about. The agency that works in schools was asked if they see the same homelessness issues that other agencies are seeing
- Is housing instability the real issue in Lewisville? Non-profits believe underemployment is the main issue.

December 5<sup>th</sup> Public Hearing Comments:

- Four CDBG Advisory Committee members, six non-profit agencies, and one faith based organization were present.
- What homelessness in Lewisville looks like was discussed. A non-profit talked about wanting to work with businesses due to most of the homeless they encounter are in parking lots. They believe most homeless in Lewisville have jobs but still cannot afford a place to live.
- A faith based organization asked how the City was working to bring affordable housing to Lewisville.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

## **7. Summary**

The City of Lewisville solicited comments from the public for the proposed 2018-2019 Annual Action Plan by posting notice in the newspaper, posting the plan to the city website, emailing a copy to local social service agencies, and holding two public hearings. All comments were accepted and recorded. All comments represent actual needs. Several of the needs are addressed in the Action Plan and through on going collaborations. The need for a one stop shop is being addressed with a pilot pop up event. While a homeless shelter is not feasible, the Salvation Army project will expand the capacity for homeless services. City Council approved this Annual Action Plan on August 6, 2018.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	Lewisville, TX	Neighborhood & Inspection Services
CDBG Administrator	Lewisville, TX	Neighborhood & Inspection Services

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

The Neighborhood & Inspection Services Department is the lead agency for this Annual Action Plan. The Department is responsible for administering the Community Development Block Grant (CDBG) for the City of Lewisville.

Other agencies responsible for executing and administering programs include Building Inspection, Code Enforcement, Parks and Recreation, Planning and Zoning, Economic Development, and Public Services Departments/Divisions.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Lewisville continues to work closely with outside agencies, non-profit organizations, regional groups, and other governmental agencies to develop and implement effective community development.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Lewisville continues to enhance coordination between public and private housing, health, and service agencies through a variety of means, including membership of the Denton County Homeless Coalition, referrals to the Denton Housing Authority, and referrals to privately assisted housing project in the City. The City also offers a variety of technical service activities for non-profits, coalitions and neighborhood groups interested in developing housing or activities related to the CDBG program and other community development efforts. Coordination includes social service roundtables, United Way committees, the Greater Lewisville Realtors Association, and various non-profit organizations in addition to the eighteen agencies the City funds using CDBG and local funding. The City's request for proposals process is open to all non-profit organizations.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works closely with the Denton County Homeless Coalition, which is a member of the Balance of State Continuum of Care for the State of Texas. The Denton County Homeless Coalition is composed of local non-profits, government agencies, and county residents and helps coordinate efforts to address the needs of homeless persons in Denton County. This year the City will fund Salvation Army and Denton County Friends of the Family with CDBG, as well as Journey to Dream using local funds.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**



The City of Lewisville does not receive ESG funds. However, the City of Lewisville works closely with agencies that receive ESG funding, as well as the Denton County Homeless Coalition. In recent years, the City has been successful in securing additional local funding for agencies that have received reduced ESG funding.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	United Way of Denton County
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
2	<b>Agency/Group/Organization</b>	Denton County Homeless Coalition
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
3	<b>Agency/Group/Organization</b>	Christian Community Action
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
4	<b>Agency/Group/Organization</b>	PediPlace
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
5	<b>Agency/Group/Organization</b>	Giving Hope, Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.

6	<b>Agency/Group/Organization</b>	Communities in Schools of North Texas
	<b>Agency/Group/Organization Type</b>	Services-children
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs – Unaccompanied youth Homeless Needs - Families with children Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
7	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.
8	<b>Agency/Group/Organization</b>	Children's Advocacy Center of Denton County
	<b>Agency/Group/Organization Type</b>	Services-children Services – Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through invitations to provide feedback and other input in the plan.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Lewisville made every attempt to be inclusive in its consultation efforts throughout the planning process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Denton County Homeless Coalition/ Texas Homeless Network	The goals of this plan work in conjunction with the efforts of the Denton County Homeless Coalition and their efforts to combat homelessness.
Lewisville 2025	City of Lewisville	The City of Lewisville's efforts as defined by the 2025 plan were taken into account when developing this Annual Action Plan, using any opportunities to maximize impact or pool resources to meet needs.

**Table 2 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City of Lewisville continues to work closely with outside agencies in an effort to help promote coordinated efforts and consultation among agencies.

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process included various steps to gather resident and stakeholder feedback. Following the release of the draft document, a public hearing was held on July 17, 2018. Another public hearing was held on August 6, 2018. The culmination of these efforts is included through this plan and is integrated in establishing the priority needs and subsequent goals.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	0 responses	No comments were received	No comments were received	<a href="https://tinyurl.com/yco9tkky">https://tinyurl.com/yco9tkky</a>
2	Public Meeting	Non-targeted/broad community	9 attended	Homelessness and Affordable Housing	All comments were accepted	<a href="https://tinyurl.com/y9cjlw9ke">https://tinyurl.com/y9cjlw9ke</a>
3	Public Hearing	Non-targeted/broad community	11 attended	Homelessness and Affordable Housing	All comments were accepted	<a href="https://tinyurl.com/y9cjlw9ke">https://tinyurl.com/y9cjlw9ke</a>

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The following are the anticipated resources for the 2018 Annual Action Plan.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Public Facilities Housing Public Improvements Public Services	699,808	0	0	699,808	0	

**Table 3 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Lewisville will consider any opportunity to secure additional federal and private funding for housing and community development activities through responses to Notices of Funding Availability issued by federal agencies, state agencies and through public/private partnerships. The City continuously looks for opportunities to leverage federal funding, extending the ability of the federally funded programs to impact community needs.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

**Discussion**

The City will utilize its CDBG funding over the course of this Annual Action Plan period to fund the goals and objectives as outlined by this Plan.



## AP-20 Annual Goals and Objectives

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AFH Goal: Preservation of affordable housing	2017	2021	Affordable Housing	Citywide	Low to moderate Income homeowner households AFH Factor: Availability of Affordable Units AFH Factor: Access to Financial Services	CDBG: \$40,000	Homeowner Housing Added: 1 Household Housing Unit
2	AFH Goal: Enhance access to vital social services	2017	2021	Non-Homeless Special Needs	Citywide	Special Needs Populations AFH Factor: Lack of quality health care for some	CDBG: \$94,971	Public service activities other than Low/Moderate Income Housing Benefit: 688 Persons Assisted

<b>Sort Order</b>	<b>Goal Name</b>	<b>Start Year</b>	<b>End Year</b>	<b>Category</b>	<b>Geographic Area</b>	<b>Needs Addressed</b>	<b>Funding</b>	<b>Goal Outcome Indicator</b>
<b>3</b>	Enhance infrastructure and public facilities	2017	2021	Non-Housing Community Development	Citywide	Infrastructure Public Infrastructure	CDBG: \$414,876	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1915 People assisted
<b>4</b>	Support efforts to combat homelessness	2017	2021	Homeless	Citywide	Homelessness	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 10 People assisted

**Table 4 – Goals Summary**

### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	AFH Goal: Preservation of affordable housing
	<b>Goal Description</b>	The City of Lewisville will continue to promote the development and sustainability of affordable housing through homeowner housing rehabilitation and assistance to first-time home-buyers using prior-year funding balances.

<b>2</b>	<b>Goal Name</b>	AFH Goal: Enhance access to vital social services
	<b>Goal Description</b>	As needs in the community continues to grow, the City is committed to ensuring access to vital social services throughout the City, including access to economic opportunities. The City will fund projects that help meet the needs of residents to promote access to vital health and social service needs.
<b>3</b>	<b>Goal Name</b>	Enhance infrastructure and public facilities
	<b>Goal Description</b>	The City will promote community development through enhancing the City's infrastructure and public facilities to meet the needs of residents.
<b>4</b>	<b>Goal Name</b>	Support efforts to combat homelessness
	<b>Goal Description</b>	The City will support efforts to reduce homelessness in the City of Lewisville through homeless prevention activities, improving coordination, and supporting the annual homeless count.

## AP-35 Projects – 91.220(d)

### Introduction

The following projects will be undertaken during the 2018 Plan Year. Projects span from land acquisition to infrastructure and social services.

### Projects

#	Project Name
1	Salvation Army – Community Center
2	Children’s Advocacy Center for Denton Co – Outdoor Play Therapy
3	Habitat for Humanity – Land Acquisition
4	PediPlace
5	Chin Community Ministry Health Program
6	SPAN Meals on Wheels
7	Christian Community Action Family Assistance
8	Children's Advocacy Center of Denton Co - Victim Services
9	CASA Court Advocacy Program
10	Denton County Friends of the Family Shelter
11	Administration

**Table 5 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The allocation priorities are established based on the results of the Needs Assessment, Market Analysis, public input, and the 2017 Housing and Community Needs survey. These assessments, coupled with the City's capacity to address needs with available funds, resulted in these projects being selected. All of these projects meet various needs, as identified in the Priority Needs section of the 2017-2021 Consolidated Plan.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Salvation Army – Community Center
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services Enhance infrastructure and public facilities Support efforts to combat homelessness
	<b>Needs Addressed</b>	Public Facilities Homelessness Special Needs Populations AFH Factor: Access to Financial Services
	<b>Funding</b>	CDBG: \$354,876
	<b>Description</b>	Funding will support design and architecture of the new Salvation Army Lewisville Community Center. This community center will provide expanded service provision to help meet the comprehensive needs of community residents, especially those with low to moderate income.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$354,876 in CDBG funds will be used for 1,500 Clothing Assistance, 13,000 Community Kitchen Meals, and other services for 1,615 Lewisville residents.
	<b>Location Description</b>	880 Fox Avenue Lewisville, TX
2	<b>Planned Activities</b>	This community center will provide expanded service provision to help meet the comprehensive needs of community residents, especially those with low to moderate income.
	<b>Project Name</b>	Children’s Advocacy Center for Denton County
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services Enhance infrastructure and public facilities
	<b>Needs Addressed</b>	Special Needs Population – abused children

	<b>Funding</b>	CDBG - \$60,000
	<b>Description</b>	Funding will be used to purchase playground equipment, shaded structures, natural playscape spaces, and labor for any ground work and installation of playground equipment
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$60,000 in CDBG funds will be used for 1800 play therapy sessions for 300 clients.
	<b>Location Description</b>	1854 Cain Drive Lewisville, Texas
	<b>Planned Activities</b>	CACDC will use the playground to provide outdoor space for victims of child abuse and their siblings during therapy and childcare.
3	<b>Project Name</b>	Habitat for Humanity of Denton County – Land Acquisition
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Preservation of affordable housing
	<b>Needs Addressed</b>	Low to Moderate homeowner households AFH Factor: Availability of Affordable Units
	<b>Funding</b>	CDBG - \$40,000
	<b>Description</b>	Funding will be used for acquiring affordable, buildable land in the city of Lewisville.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$40,000 in CDBG funds will be used to purchase land to build at least 1 home for 1 family.
	<b>Location Description</b>	unknown
	<b>Planned Activities</b>	Habitat for Humanity of Denton County will purchase land within the City of Lewisville to build a home for a family in need.
4	<b>Project Name</b>	PediPlace
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services

	<b>Needs Addressed</b>	Health and Mental Health Services AFH Factor: Lack of quality health care for some
	<b>Funding</b>	CDBG: \$18,971
	<b>Description</b>	PediPlace provides quality, cost-effective primary pediatric healthcare to children from birth through 18 years of age. This program serves uninsured Lewisville residents and supplement limited reimbursements from Medicaid and Children's Health Insurance Program (CHIP).
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$18,971 in CDBG funds will be used to provide 658 health-related services to 172 people.
	<b>Location Description</b>	502 S Old Orchard Lane Ste. 126 Lewisville, TX 75067
	<b>Planned Activities</b>	PediPlace provides quality, cost-effective primary pediatric healthcare to children from birth through 18 years of age. This program serves uninsured Lewisville residents and supplement limited reimbursements from Medicaid and Children's Health Insurance Program (CHIP).
<b>5</b>	<b>Project Name</b>	Chin Community Ministry Health Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services
	<b>Needs Addressed</b>	Health and Mental Health Services AFH Factor: Lack of quality health care for some
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Chin Community Ministry, as part of its health program, makes doctor appointments, translates for doctors and qualifies clients for Medicaid, Women's Health and SSI. Led by physician volunteers, CCM also provides direct health screening services through quarterly Health Days and weekly appointments.
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$8,000 in CDBG funds will be used to provide 645 health-related services to 250 people.
	<b>Location Description</b>	Chin Community Ministry 1020 Fox Ave #504, Lewisville, TX 75067
	<b>Planned Activities</b>	Chin Community Ministry, as part of its health program, makes doctor appointments, translates for doctors and qualifies clients for Medicaid, Women's Health and SSI. Led by physician volunteers, CCM also provides direct health screening services through quarterly Health Days and weekly appointments.
<b>6</b>	<b>Project Name</b>	SPAN Meals on Wheels
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services
	<b>Needs Addressed</b>	Special Needs Populations - seniors
	<b>Funding</b>	CDBG: \$24,000
	<b>Description</b>	Meals on Wheels provides nutritious meals and nutrition education to seniors to assist in meeting daily nutritional needs. The program includes noon-time meals delivered by volunteers to home-bound seniors and congregate lunches at senior centers and senior living facilities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$24,000 in CDBG funds will be used to pay a portion of the cost to provide 15,000 meals to 136 people.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Meals on Wheels provides nutritious meals and nutrition education to seniors to assist in meeting daily nutritional needs. The program includes noon-time meals delivered by volunteers to home-bound seniors and congregate lunches at senior centers and senior living facilities.
<b>7</b>	<b>Project Name</b>	Christian Community Action Family Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services



	<b>Needs Addressed</b>	Special Needs Populations
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Family Assistance Services provides practical help through crisis relief programs. CCA assists people in improving their health, education and financial situation. The Family Assistance Service staff guide each person through their particular area of need with case management, and counseling.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$10,000 in CDBG funds will be used to provide 145 case management services to 90 people.
	<b>Location Description</b>	Christian Community Action 200 S Mill St, Lewisville, TX 75057
	<b>Planned Activities</b>	Family Assistance Services provides practical help through crisis relief programs. CCA assists people in improving their health, education and financial situation. The Family Assistance Service staff guide each person through their particular area of need with case management, and counseling.
<b>8</b>	<b>Project Name</b>	Children's Advocacy Center of Denton Co - Victim Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services
	<b>Needs Addressed</b>	Special Needs Populations
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	CACDC provides justice and healing to victims of severe child abuse and for investigative assistance to the Lewisville Police Department.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$20,000 in CDBG funds will be used to provide 269 victim services to 21 people.
	<b>Location Description</b>	Children's Advocacy Center of Denton County 1854 Cain Dr, Lewisville, TX 75077

	<b>Planned Activities</b>	CACDC provides justice and healing to victims of severe child abuse and for investigative assistance to the Lewisville Police Department.
<b>9</b>	<b>Project Name</b>	CASA Court Advocacy Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Enhance access to vital social services
	<b>Needs Addressed</b>	Special Needs Populations
	<b>Funding</b>	CDBG: \$14,000
	<b>Description</b>	The CASA Court Advocacy Program provides community volunteers, to advocate in the civil court system, for the individual needs and best interests of children who have been removed from their homes by Child Protective Services due to abuse and/or neglect.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$14,000 in CDBG funds will be used to staff 9 cases for 9 people.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The CASA Court Advocacy Program provides community volunteers, to advocate in the civil court system, for the individual needs and best interests of children who have been removed from their homes by Child Protective Services due to abuse and/or neglect.
<b>10</b>	<b>Project Name</b>	Denton County Friends of the Family Shelter
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support efforts to combat homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Emergency shelter program provides shelter, counseling, and advocacy to both adults and children who have become homeless as a result of domestic violence and/or sexual assault victimization. We provide comprehensive services to assist victims of domestic violence and sexual assault as they transition from crisis to safety and stability.
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	\$10,000 in CDBG funds will be used to provide 160 shelter days for 10 people.
	<b>Location Description</b>	Denton County Friends of the Family
	<b>Planned Activities</b>	Emergency shelter program provides shelter, counseling, and advocacy to both adults and children who have become homeless as a result of domestic violence and/or sexual assault victimization. We provide comprehensive services to assist victims of domestic violence and sexual assault as they transition from crisis to safety and stability.
<b>11</b>	<b>Project Name</b>	Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AFH Goal: Preservation of affordable housing AFH Goal: Enhance access to vital social services Enhance infrastructure and public facilities Support efforts to combat homelessness
	<b>Needs Addressed</b>	Low to moderate Income homeowner households Infrastructure Public Facilities Homelessness Health and Mental Health Services Special Needs Populations AFH Factor: Availability of Affordable Units AFH Factor: Access to Financial Services AFH Factor: Resistance to affordable housing AFH Factor: Discriminatory actions in the market AFH Factor: Lack of understanding of fair housing AFH Factor: Access to publicly supported housing AFH Factor: Lack of affordable housing for seniors AFH Factor: Lending Discrimination AFH Factor: Private Discrimination AFH Factor: Siting Selection Policies AFH Factor: Practice for publicly supported housing AFH Factor: Lack of quality health care for some
	<b>Funding</b>	CDBG: \$139,962
	<b>Description</b>	The City will use administrative funds to develop and implement the program. These funds are also used to help generate additional opportunities for collaboration among partners and service providers.

	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administrative funds. No direct benefit.
	<b>Location Description</b>	151 W. Church St Lewisville, TX 75057
	<b>Planned Activities</b>	The City will undertake a variety of tasks to facilitate the development and implementation of the Consolidated Plan, including actions related to furthering fair housing through increased collaboration and coordination with outside agencies.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

While the City of Lewisville will not target CDBG investments geographically, the City does prioritize some client selection based on locally designated Target Reinvestment Neighborhoods. The Target Reinvestment Neighborhoods are established areas in the City, as identified in Map X.1 of 2017-2021 Consolidated Plan, that have carried over from the City's previous planning efforts. These reinvestment neighborhoods primarily overlap with the Low-Mod block groups, as shown in Map X.2 of 2017-2021 Consolidated Plan. However, "Edna-Charles" does not fall in a low/mod income block group, so future LMA activities there would be unlikely. Since these target neighborhoods are part of other City efforts, the City may prioritize client selection within these areas. Specifically, the City currently gives a 'tie-breaker' selection for housing rehab clients in these four neighborhoods and offers additional home-buyer assistance for homes purchased in these areas. The TRN also affect selection of volunteer projects and increased marketing for programs including a new local incentive program, the Property Enhancement Program that gives any homeowner-occupant a \$1,000 match for exterior improvements. The match is increased up to \$5,000 for low-mod income owners. However, due to the fact that the City has no control over which clients apply for homeowner assistance programs, the City will not designate these areas as geographic targets over the planning period.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100

**Table 6 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

During the course of the five planning years from 2017 through 2021, the City of Lewisville intends on distributing CDBG funds throughout the City based on a variety of factors, including the level of need and the capacity to meet needs. Therefore, funds will be available citywide, although may be targeted to areas of high need during subsequent plan years.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

During the 2018 Program Year, the City will continue its efforts to support the Denton County Homeless Coalition through continued membership and collaboration.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Lewisville will maintain its membership and coordination with the Denton County Homeless Coalition. The Denton County Homeless Coalition utilizes coordinated entry, which helps match any household experiencing homelessness with any available and appropriate service in the County.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During PY 2018, the City is funding two efforts to help provide shelter options for homeless households. The first is funding for the Denton County Friends of the Family, by providing emergency shelter for 160 days for 10 people. The City is also funding supportive measures, including Giving Hope Inc.'s Housing Lewisville program. This program aims to provide emergency housing assistance to Lewisville residents that are experience homelessness.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through the use of coordinated entry, the Denton County Homeless Coalition uses eight locations within the County, including two locations in the City of Lewisville to

assess the needs of homeless persons and families. This service will assess the current housing situations and connect the household with any available housing resources. These efforts help reduce the average length of homelessness, as well as prevent homelessness through linking households with services in an efficient manner for all service providers within the County area. The Denton County Homeless Coalition has also created a Barriers Fund. This fund assists nonprofits that are working to promote housing stability and self-sufficiency.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Denton County Homeless Leadership Team continues efforts to follow discharge plans through partnerships with local hospitals and other systems of care to help ensure that persons are not discharged into homelessness. These efforts utilize existing resources within the County to place in need persons with available service providers.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

While the major barriers to affordable housing remain the high cost of land, materials, and labor, the City recognizes that it may increase access to affordable housing through its renovation and homebuyer efforts. The City will continue to increase access to affordable housing and support sustainable homeownership through its housing programs, while continuing to seek additional opportunities to promote affordable housing within the City. However, the homebuyer program has its challenges due to rising home prices. The City is evaluating the program to see if policy changes can be made to assist more homebuyers in this market.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City recognizes the large amount of unmet needs within the City, including the approximate 9,900 households at or below 80 percent HAMFI that have housing problems. Addressing the needs of these households, as well as the needs of low to moderate income special needs groups continues to be a major focus of City efforts throughout this Consolidated Plan and during the 2018 program year.

The City has also undertaken additional efforts that are meeting the priority needs as identified in this Plan. The City is building a multi-generational rec center with City general funds, which helps address the public facility priority need. The City also has on-going activities for master trails throughout the City, addressing the infrastructure priority needs identified in the Plan.

The City is working to create a coalition, Together Lewisville Coalition, which will bring local government, non-profits, faith based organizations, and businesses together. This coalition will work to identify unmet needs and find the resources to fill the gaps. An initiative this Coalition is working on is creating a One Stop Pop Up Shop. This pop up will bring multiple non-profit case workers and residents to one location. A resident will be able to receive resources from multiple agencies in one day rather than traveling around the county and making multiple appointments.

### **Actions planned to address obstacles to meeting underserved needs**

As the major obstacle to meeting underserved needs continues to be a lack of available resources, the City of Lewisville will continue to seek out additional funding opportunities. In addition, the City will continue to develop the Together Lewisville Coalition to increase collaboration, find resources, and increase the impact of available funding. The City will also be providing funding to Children's Advocacy Center for Denton County to build an outdoor play therapy area for abused children. Salvation Army's Community Center will also provide a variety of programs for residents in need.

### **Actions planned to foster and maintain affordable housing**

During the 2018 Program Year, the City will continue its efforts to increase access to affordable housing options through housing rehabilitation and homeownership opportunities using prior year funding. The City is providing funding the Habitat for

Humanity of Denton County to purchase land to build a home for a family in need.

### **Actions planned to reduce lead-based paint hazards**

The City will continue to increase community awareness by providing information to Lewisville residents. This information is provided to housing renovation projects at risk of lead-based paint, as well as providing adequate mitigation for any projects undertaken by City efforts. The City provides lead-based paint information to First Time Homebuyer Assistance Program (FHAP) clients when they begin their search for a home. If a client of the Housing Rehabilitation Program owns a home that was built before 1978, lead-based paint removal or mitigation is included in the scope of work. The City funded program, Property Enhancement Program (PEP) also provides information regarding lead-based paint to all clients. Lead-based paint activities, such as testing and use of qualified contracts, are eligible activities for PEP reimbursement.

### **Actions planned to reduce the number of poverty-level families**

The City, through direct funding and projects as well as partnerships with outside service providers, will support efforts that provide a full range of services to promote self-sufficiency. Through increasing access to vital health and social services, the City will strive to help meet the needs of poverty-level families. The City is providing funding to the Salvation Army to design their new Community Center. This Community Center will help Salvation Army provide more services to low income residents that will help them find jobs. Christian Community Action (CCA) has a Family Assistance Program that provides services that are tailored to each family's situation and needs.

### **Actions planned to develop institutional structure**

The City will continue to work with outside agencies and organizations that encourage collaboration and joint efforts to meet the needs of Lewisville residents and provide effective service with the available resources. Some of the programs the City is involved in that continue to encourage collaboration are Together Lewisville Coalition and its initiatives, Social Service Round Tables with Town of Flower Mound, Homeless Leadership Team, and Homeless Coalition.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Lewisville continues to enhance coordination between public and private housing, health, and service agencies through a variety of means, including

membership and participation with the Denton County Homeless Coalition, referrals to the Denton Housing Authority, and referrals to privately assisted housing project in the City. The City also offers a variety of technical service activities for developers, non-profits, coalitions and neighborhood groups interested in developing housing or activities related to the CDBG program and other community development efforts. A program that the Barriers Fund is developing called Doors for Denton County will provide financial assurances to local property managers and landlords concerned with perceived risks, and will ultimately increase housing stability for low-income families.

## **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

### **Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table of this Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an

officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature/Authorized Official  
Donna Barron, City Manager

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Date

## **Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);



2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income)

families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR §570.608;

**Compliance with Laws --** It will comply with applicable laws.

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Donna Barron, City Manager

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Date

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:**

#### **A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **B. Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification.

If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Lewisville  
Denton County  
151 W. Church Street  
Lewisville TX 75057

Check  X  if there are workplaces on file that are not identified here.

The certification with regard to the drugfree workplace is required by 24CFR part  
24, subpart F

7. Definitions of terms in the Nonprocurement Suspension and  
Debarment common rule and Drug-Free Workplace  
common rule apply to this certification. Grantees'  
attention is called, in particular, to the following  
definitions from these rules:

"Controlled substance" means a controlled substance in Schedules  
I through V of the Controlled Substances Act (21  
U.S.C. 812) and as further defined by regulation (21  
CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo  
contendere) or imposition of sentence, or both, by any  
judicial body charged with the responsibility to  
determine violations of the Federal or State criminal  
drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal  
statute involving the manufacture, distribution,

dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplace.

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

B-18-MC-480039

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

City of Lewisville

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

75-6000583

**\* c. Organizational DUNS:**

0783643120000

**d. Address:**

**\* Street1:**

151 W Church Street

**Street2:**

**\* City:**

Lewisville

**County/Parish:**

**\* State:**

TX: Texas

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

75057-4618

**e. Organizational Unit:**

**Department Name:**

Neighborhood and Inspection

**Division Name:**

Grants

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Jamey

**Middle Name:**

**\* Last Name:**

Kirby

**Suffix:**

**Title:**

Grants Coordinator

**Organizational Affiliation:**

**\* Telephone Number:**

972-219-3780

**Fax Number:**

**\* Email:**

jkirby@cityoflewisville.com

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

### \* 12. Funding Opportunity Number:

\* Title:

Community Development Block Grant

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Public Facilities/Infrastructure, Public Services, Administration

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

26

\* b. Program/Project

26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

10/01/2018

\* b. End Date:

09/30/2019

**18. Estimated Funding (\$):**

* a. Federal	699,808.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	699,808.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name: Donna

Middle Name:

\* Last Name: Barron

Suffix:

\* Title:

City Manager

\* Telephone Number:

972-219-3405

Fax Number:

\* Email:

dbarron@cityoflewisville.com

\* Signature of Authorized Representative:

\* Date Signed:

08/06/2018

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE City Manager
APPLICANT ORGANIZATION  	DATE SUBMITTED 08/06/2018