

## **MEMORANDUM**

**TO:** Donna Barron, City Manager

**THROUGH:** Brenda Martin, Finance Director

**FROM:** Todd White, Purchasing Manager

**DATE:** August 27, 2018

**SUBJECT:** **Approval of a Professional Services Agreement with Peak Program Value, LLC, Boulder, Colorado, for Providing Project Control Services During the Construction of the Multigenerational Recreation Center, Thrive, in the Amount of \$238,185; and Authorization for the City Manager to Execute the Agreement.**

### **BACKGROUND**

The process of selecting a professional service provider is stated in the Texas Government Code Chapter 2254, *Professional and Consulting Services*. Professional service providers are to be selected on the basis of demonstrated competence and qualifications to perform the service.

### **ANALYSIS**

Due to the complexity of the Thrive project, it is felt to be in the City's best interest to hire a qualified third-party firm to provide internal oversight with regards to administering budgetary controls, forecasting, review and validation of change orders, and contract compliance. The recommended consultant has experience in providing cost and schedule controls for over \$10 billion in construction projects. In addition to being qualified to provide the requested services, the consultant is very familiar with this project, having provided cost estimates to the City from the design stage through bidding.

### **RECOMMENDATION**

That the City Council approve the agreement as set forth in the cation above; and authorize the City Manager to execute the agreement.