

MEMORANDUM

TO: Donna Baron, City Manager

VIA: Keith Marvin, P.E., Director of Public Services

FROM: Ron Carson, Public Works Manager

DATE: September 5, 2018

SUBJECT: **Approval of a Bid Award for an Annual Requirements Contract for Street Sweeping to Mister Sweeper, Dallas, Texas, for an Estimated Amount of \$104,210; and Authorization for the City Manager to Execute the Agreement.**

BACKGROUND

The City of Lewisville uses an annual requirements contract to perform street sweeping six times per year for commercial streets and four times per year for residential streets. In addition, some streets are swept every month due to heavy debris loads and/or the presence of on-street bicycle facilities. The frequency of sweeping these streets were increased due to complaints received from residents, businesses, and bicycle facility users. The streets that are swept every month are Hebron Parkway, Railroad Street, Valley Ridge (College to Animal Services), and Kealy (College to Jones).

If the city receives a complaint of debris on the roadway that causes an immediate concern, a streets crew is dispatched to clear the immediate concern, then the contract vendor is scheduled for follow-up service.

This contract also includes street sweeping after special events. Mister Sweeper has been easy to work with in scheduling the times and streets to be swept after each event. The current annual contract has expired, and no additional extensions are available.

ANALYSIS

On August 16, 2018, two bids were received and opened for the Annual Requirements Contract for Street Sweeping. The lowest bid is from Mister Sweeper, PO Box 560048, Dallas, TX. 75356, in the amount of \$104,210. Mister Sweeper held the previous contract for three years and has demonstrated they are both a reliable and competent contractor.

The contract before you for approval is for one year, with the option to renew for two additional one-year periods. Funding is available for this contract through the Public Services operating budget.

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RECOMMENDATION

That the City Council approve the award as set forth in the caption above.