

## **MEMORANDUM**

**TO:** Melinda Galler, Assistant City Manager  
**FROM:** Kevin Deaver, Police Chief  
**DATE:** October 1, 2018  
**SUBJECT:** **Approval of a Memorandum of Understanding/Interlocal Agreement (“MOU/ILA”) Among Participating Local Governments For Law Enforcement Data Sharing Via Dallas County Adult Information System**

### **BACKGROUND**

Lewisville jail staff has had access to the Dallas County Adult Information System for approximately one year. Dallas County indicated the desire to formalize this access with an MOU/ILA. Dallas County does not and will not have access to any of our operating systems.

The access allows jail staff to research inmates previously in the custody of Dallas County. The system provides jail staff with all booking information provided by the inmates, charges faced, and documentation related to their medical/suicide screening questions. The information in the system can help identify a person giving fictitious information to our staff and provide information needed in an emergency, such as next of kin and known medical conditions. The inmate may fail to provide our staff with emergency contact information that was provided to Dallas County.

Investigators can use this system to help identify possible accomplices to crimes that occurred in Lewisville. Accomplices could be family members, associates, or people who visited the inmate while in the custody of Dallas County.

### **ANALYSIS**

The City of Lewisville would have access to the Dallas County software system at no charge. Jail staff currently use the system and must comply with the guidelines provided by Dallas County. The MOU/ILA formalizes an agreement between the two entities.

### **RECOMMENDATION**

The City staff recommends that the City Council approve the proposed MOU/ILA as set forth in the caption above.