

MEMORANDUM

TO: Donna Barron, City Manager

FROM: Gina Thompson, Strategic Services Director

DATE: October 15, 2018

SUBJECT: Consideration of the Dates and Locations for the 2019 City Council Retreat

BACKGROUND

The City of Lewisville has historically held City Council retreats annually. The retreat is normally held in February. The retreat has been held in multiple locations depending on development activity/city projects that are beneficial for staff and the City Council to tour.

ANALYSIS

This year, staff is recommending a three-day retreat to be held February 14 – 16, 2019. The first day will be focused on Castle Hills. The retreat would begin in Castle Hills at noon with a working lunch and discussion of various topics related to Castle Hills. The day would end with a tour of Castle Hills. It is anticipated that the tour would conclude by 5:00 p.m.

The remainder of the retreat is recommended to be held at the Hilton Garden Inn here in Lewisville beginning at 8:30 a.m. on Friday February 15th. A meeting space has been reserved for all day on the 15th and all day on the 16th.

RECOMMENDATION

That the City Council finalize the dates and locations for the 2019 City Council Retreat.