

## **MEMORANDUM**

**TO:** Donna Barron, City Manager

**FROM:** Claire Swann, Assistant City Manager

**DATE:** November 5, 2018

**SUBJECT:** **Approval of the Sale of 0.010 Acres of City-owned Property Consisting of a Portion of Lot 2, Block A of the Wayne Ferguson Plaza Addition to EnvSer, LLC DBA EnviroServe in the Amount of \$1,000; and, Authorization for the City Manager to Sign All Documents Related to the Sale.**

### **BACKGROUND**

EnviroServe, a storm water consulting firm located at 126 W. Church Street across from City Hall, desires to purchase a portion of Lot 2, Block A of the Wayne Ferguson Plaza Addition ("The Property"). They plan to expand their office by building a second floor on their existing structure. To facilitate this expansion, they believe it is most economical to purchase an approximately 8-foot-wide strip of land directly behind their lot from the City. A copy of the survey depicting this strip of land is attached to this memorandum.

### **ANALYSIS**

EnviroServe has offered to purchase the property for its appraised value of \$1,000.00. Staff has determined there is no public need to maintain ownership of this strip of land because of its size and location between the alley's utility/dumpster area and EnviroServe's existing building. Allowing EnviroServe to purchase the land further promotes economic development in our Old Town core and can create value on an otherwise unusable piece of property. EnviroServe's purchase of the land would not include any property currently being used for alley parking nor would it affect access to the utilities and/or the dumpster. TNMP has already released their utility easements on the Property to allow EnviroServe to proceed with development once the property is transferred.

After the Property is sold to EnviroServe, they must still obtain all necessary city approvals prior to construction. This would include, but is not limited to, rezoning of the Property, replatting, approval of an Old Town Development Plan, design approval from the OTDRC, and general building permit requirements.

### **RECOMMENDATION:**

That the City Council approve the sale of the Property and authorize the City Manager, or her designee to execute all documents related to the sale.