



2019-2020 ANNUAL ACTION PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT

DRAFT FOR PUBLIC COMMENT

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Neighborhood and Inspection Services Department, Grants Division of the City of Lewisville worked with community residents, groups and agencies to create the 2017 - 2021 Consolidated Plan for Housing and Community Development. The strategies, goals and objectives of the Consolidated Plan guide the allocation of the City's CDBG entitlement funding so the funds can most effectively be utilized to benefit Lewisville's low-to-moderate-income persons, clients, households or neighborhoods.

This Annual Action Plan (AAP) represents the third year of Lewisville's 2017-2021 Consolidated Plan. The AAP outlines specific projects and services that will be funded during the 2019 Program Year. The City will receive \$725,927 in Community Development Block Grant (CDBG) funds.

2. Summarize the objectives and outcomes identified in the Plan

- Park Access and Development – a review of the City's parks, green space and recreation facilities using the "10-minute walk" standard, revealed areas in the City where residents have reduced access. One such area, bounded by Highway 121 Business, Interstate 35 and Corporate Dr., also has a high concentration of low-to-moderate income residents. This will be a multi-year project will develop new park/greenspace through acquisition and public improvements and will improve pedestrian access through sidewalk rehabilitation and expansion. The first year commitment is \$471,853, plus program income from 2018 of \$26,426 for a total of \$498,279.
- Public Services Programs totaling \$108,889
 - Programs providing affordability of a suitable living environment from PediPlace.
 - Programs providing accessibility of a suitable living environment from CASA, Children's Advocacy Center for Denton County, Denton Count Friends of the Family, and SPAN.

3. Evaluation of past performance

The City's activities to meet the goals of the Consolidated Plan are reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER). The 2017 program year was the first year in the 2017 Consolidated Plan. Below are the program year accomplishments related to the goals in the 2017 Annual Action Plan as well as project from prior years that were open in 2017.

Housing and Community Development:

- The Lewisville Housing Rehabilitation Program assisted one client. The client was low-income, disabled, and a female head of household. The HVAC, electrical service, smoke detectors, and carbon monoxide detectors were all replaced with a total cost of \$13,049.
- Through the First Time Homebuyer Assistance program one client was able to buy their first home. This client was a single mother and categorized as very low income (30%). The total assistance that was given to this client was \$15,000.
- The Morningside Sewer replacement project had not yet begun by the end of the program year although an engineering firm was engaged. The project will replace sanitary sewer lines for 14 homes. The project eligibility requires that the majority of properties to be assisted by the project be residential, so a small segment was cut from the project that served commercial properties. Engineering should be complete by February of 2019 at a cost of \$35,600 with construction to follow by summer at an estimated cost of \$250,000.
- The 2014 Poydras-Decker Street Improvement project replaced existing asphalt street with an engineered concrete street with minor storm drain improvement providing 105 people (31 households) with improved access and neighborhood infrastructure. As reported in previous CAPERs, the project went through several changes. The final scope upgraded the project from asphalt to concrete. Engineering was awarded in December 2016 with constructing following from July to October 2017 and final payment in December 2017. The total project cost was \$452,647 with the last \$81,010 drawn this year.
- The 2016 Sewer Manhole Rehabilitation project was engineered and completed in 2017. It rehabilitated 152 sewer manholes for a cost of \$374,064 throughout several low/moderate income neighborhoods, improving stormwater drainage, reducing infiltration and prolonging the life of critical neighborhood infrastructure. The final \$44,901 was drawn this year.

The grants division provided \$170,000 from the City's general fund and \$90,639 in CDBG funds for essential social services for Lewisville residents.

CDBG-funded Public/ Social Services:

- 268 victim services for 19 youth/abused children through the Children's Advocacy Center for Denton County;*
- 133 family assistance services for 35 clients through Christian Community Action;
- 12 cases staffed for 12 youth/abused children through CASA;

- 14,459 congregate and home-delivered meals to 132 elderly and disabled residents through SPAN;
- 130 shelter days to 15 family members through Denton County Friends of the Family;*
- 588 program services to 2 homeless teens through Journey to Dream's Kyle's Place;
- 840 health related services to 468 Chin clients through Chin Community Ministries.

*Agencies funded from both CDBG and City Social Service Agency Fund; accomplishments listed above are from services purchased with CDBG funds; accomplishments listed below are services purchased with City Funds.

City Social Service Agency Fund:

- 5,550 after-school hours for 35 students through Boys & Girls Club of North Texas;
- 17,307 pediatric patient office visits for 4,393 youths from PediPlace;
- 7,348 senior volunteer hours completed by 64 Lewisville volunteers through Chisholm Trail RSVP;
- 1,453 counseling sessions for 215 youth and their families through Youth and Family Counseling;
- 1,151 victim services for 96 youth/abused children through the Children's Advocacy Center for Denton County;
- 1,216 face to face services for 545 family members through Denton County Friends of the Family;
- 66,566 case management services to 1,208 at-risk LISD students through Communities in Schools;
- 12 camperships to 13 disabled children or adults to experience camp through Camp Summit;
- 777 hours of instruction to 52 low/ moderate income children through New Hope Learning Center.;
- 104 medical visits to 102 low/ moderate income clients through Health Services of North Texas;
- 8,757 half-day habilitation sessions to 70 Lewisville residents through Special Abilities of North Texas;
- 9 months of rental assistance to 6 veteran families through Catholic Charities of Fort Worth;
- 122 outreach services to 122 homeless clients through Giving Hope Inc.

4. Summary of Citizen Participation Process and consultation process

This plan was developed using an effective citizen participation process in compliance with the regulations set forth in 24 CFR Part 91. The City's participation plan encourages and empowers citizens to participate in the development of viable urban programs. The City utilized the public input received to help establish strategies and priority needs to guide the development of the Consolidated Plan.

The CDBG Advisory Committee is made up of seven citizens appointed by the City Council to provide citizen input. The City held two public hearings on November 27, 2018 and December 4, 2018. A notice will be published in the Denton Record Chronicle on July 5, 2019 that this Action Plan is available for public review and comment at City Hall, the Library and online. The CDBG Advisory Committee will host a public hearing and consider the plan on July 16 and a final public hearing is advertised and will be held by the City Council on August 5, 2019 before formal adoption. The Consolidated Plan also had considerable public input through a Needs Assessment conducted April – August, 2017.

5. Summary of public comments

The City of Lewisville held two public hearings on November 27th and December 4th requesting comments from citizens.

November 27th Public Hearing Comments:

- Five CDBG Advisory Committee members, two funded non-profit agencies representing child victims and at-risk students, one regional aging advocate, and one community college representative were present.
- Mental health should be a top priority. Anxiety among students is increasing. Texas remains 48th of the 50 states for mental health funding.
- Affordable housing issues are worsening as rents rise across the metro area. The HOME program includes TBRA funding which could be applied for from the state.
- Student's families have issues with mobility and unstable housing.
- Homeless students in community college are a hidden population.

December 4th Public Hearing Comments:

- Four CDBG Advisory Committee members and two non-profit agencies representing families with financial needs and at-risk students were present.
- A specific issue implementing Emergency Solutions Grant funding has recently presented CCA with difficulty in assisting families with rental assistance. The Fair Market Value rate limits are preventing assistance to many families. Previous guidance or a waiver from the state allowed ESG

funds to be used based on area rents, but now zip codes must be used and Lewisville rents are higher.

- Communities in Schools served 122 homeless students from its Lewisville ISD campuses including 59 from South Ridge Elementary which serves weekly motels. In all, LISD had 213 homeless students in 2018.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted. Subsequent to the public hearings, the City revised its ranking of priority social services to combine mental health services with health. Homeless services were also elevated and homeless prevention was combined with financial and crisis services.

7. Summary

The City of Lewisville solicited comments from the public for the proposed 2019-2020 Annual Action Plan by posting notice in the newspaper, posting the plan to the city website, emailing a copy to local social service agencies, and holding two public hearings. All comments were accepted and recorded. All comments represent actual needs. Several of the needs are addressed in the Action Plan and through on going collaborations. While a homeless shelter is not feasible, the Salvation Army project funded last year will expand the capacity for homeless services. The City considered public comment in making changes to its ranking of priority needs that is taken into consideration when scoring funding applications. This especially impacted mental health application for both CDBG and City Social Service Agency Fund grants. City Council will consider this Annual Action Plan on August 5, 2019.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Lewisville, TX	Neighborhood & Inspection Services
CDBG Administrator	Lewisville, TX	Neighborhood & Inspection Services

Table 1 – Responsible Agencies

Narrative (optional)

The Neighborhood & Inspection Services Department is the lead agency for this Annual Action Plan. The Department is responsible for administering the Community Development Block Grant (CDBG) for the City of Lewisville.

Other agencies responsible for executing and administering programs include Building Inspection, Code Enforcement, Parks and Recreation, Planning and Zoning, Economic Development, and Public Services Departments/Divisions.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Lewisville continues to work closely with outside agencies, non-profit organizations, regional groups, and other governmental agencies to develop and implement effective community development.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Lewisville continues to enhance coordination between public and private housing, health, and service agencies through a variety of means, including membership of the Denton County Homeless Coalition, referrals to the Denton Housing Authority, and referrals to privately assisted housing project in the City. The City also offers a variety of technical service activities for non-profits, coalitions and neighborhood groups interested in developing housing or activities related to the CDBG program and other community development efforts. Coordination includes social service roundtables, United Way committees, the Greater Lewisville Realtors Association, and various non-profit organizations in addition to the eighteen agencies the City funds using CDBG and local funding. The City's request for proposals process is open to all non-profit organizations.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City works closely with the Denton County Homeless Coalition, which is a member of the Balance of State Continuum of Care for the State of Texas. The Denton County Homeless Coalition is composed of local non-profits, government agencies, and county residents and helps coordinate efforts to address the needs of homeless persons in Denton County. This year the City will fund Salvation Army and Denton County Friends of the Family with CDBG, as well as Journey to Dream using local funds.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Lewisville does not receive ESG funds. However, the City of Lewisville works closely with agencies that receive ESG funding, as well as the Denton County Homeless Coalition. In recent years, the City has been successful in securing additional local funding for agencies that have received reduced ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	United Way of Denton County
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
2	Agency/Group/Organization	Denton County Homeless Coalition
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
3	Agency/Group/Organization	Christian Community Action
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
4	Agency/Group/Organization	PediPlace
	Agency/Group/Organization Type	Services-Children Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
5	Agency/Group/Organization	Giving Hope, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.

6	Agency/Group/Organization	Communities in Schools of North Texas
	Agency/Group/Organization Type	Services-children
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Unaccompanied youth Homeless Needs - Families with children Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
7	Agency/Group/Organization	Salvation Army
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.
8	Agency/Group/Organization	Children's Advocacy Center of Denton County
	Agency/Group/Organization Type	Services-children Services – Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted through invitations to provide feedback and other input in the plan.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Lewisville made every attempt to be inclusive in its consultation efforts throughout the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Denton County Homeless Coalition/ Texas Homeless Network	The goals of this plan work in conjunction with the efforts of the Denton County Homeless Coalition and their efforts to combat homelessness.
Lewisville 2025	City of Lewisville	The City of Lewisville's efforts as defined by the 2025 plan were taken into account when developing this Annual Action Plan, using any opportunities to maximize impact or pool resources to meet needs.

Table 2 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Lewisville continues to work closely with outside agencies in an effort to help promote coordinated efforts and consultation among agencies.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process included various steps to gather resident and stakeholder feedback. Following the release of the draft document, a public hearing was held on July 16, 2019. Another public hearing was held on August 5, 2019. The culmination of these efforts is included through this plan and is integrated in establishing the priority needs and subsequent goals.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	0 responses	No comments were received	No comments were received	https://tinyurl.com/yco9tkky
2	Public Meeting 11-27-18	Non-targeted/broad community	4 attended	Homelessness and Affordable Housing	All comments were accepted	https://tinyurl.com/y9cjw9ke
3	Public Hearing 12-04-18	Non-targeted/broad community	3 attended	Homelessness and Affordable Housing	All comments were accepted	https://tinyurl.com/y9cjw9ke
4	Public Hearing 07-16-19	Non-targeted/broad community	TBD	TBD		
5	Public Hearing 08-05-19	Non-targeted/broad community	TBD	TBD		

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following are the anticipated resources for the 2019 Annual Action Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Public Facilities Housing Public Improvements Public Services	725,927	26,426	0	752,353	0	

Table 3 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Lewisville will consider any opportunity to secure additional federal and private funding for housing and community development activities through responses to Notices of Funding Availability issued by federal agencies, state agencies and through public/private partnerships. The City continuously looks for opportunities to leverage federal funding, extending the ability of the federally funded programs to impact community needs. However, the consideration to apply for additional funds may be limited by constraints of staff capacity and local funding needed to support new programs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City will utilize its CDBG funding over the course of this Annual Action Plan period to fund the goals and objectives as outlined by this Plan.

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding 2019	Goal Outcome Indicator
1	AFH Goal: Enhance access to vital social services	2017	2021	Non-Homeless Special Needs	Citywide	Special Needs Populations AFH Factor: Lack of quality health care for some	CDBG: \$98,419	Public service activities other than Low/Moderate Income Housing Benefit: 820 Persons Assisted
2	Enhance infrastructure and public facilities	2017	2021	Non-Housing Community Development	"Triangle" area: I-35, St. Hwy 121, Corporate Dr.	Infrastructure Public Infrastructure	CDBG: \$498,279	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3,600 People assisted
3	Support efforts to combat homelessness	2017	2021	Homeless	Citywide	Homelessness	CDBG: \$10,470	Public service activities other than Low/Moderate Income Housing Benefit: 10 People assisted

Table 4 – Goals Summary

Goal Descriptions

1	Goal Name	AFH Goal: Enhance access to vital social services
	Goal Description	As needs in the community continues to grow, the City is committed to ensuring access to vital social services throughout the City, including access to economic opportunities. The City will fund projects that help meet the needs of residents to promote access to vital health and social service needs.
2	Goal Name	Enhance infrastructure and public facilities
	Goal Description	The City will promote community development through enhancing the City's infrastructure and public facilities to meet the needs of residents.
3	Goal Name	Support efforts to combat homelessness
	Goal Description	The City will support efforts to reduce homelessness in the City of Lewisville through homeless prevention activities, improving coordination, and supporting the annual homeless count.

AP-35 Projects – 91.220(d)

Introduction

The following projects will be undertaken during the 2019 Plan Year. Projects include park development/acquisition (infrastructure), social services and homeless services.

Projects

#	Project Name
1	Park Development and Access
2	PediPlace – Pediatric Health Care
3	SPAN - Meals on Wheels
4	Children's Advocacy Center of Denton Co - Victim Services
5	CASA - Court Advocacy Program
6	Denton County Friends of the Family - Shelter
7	Administration & Planning

Table 5 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are established based on the results of the Needs Assessment, Market Analysis, public input, and the 2017 Housing and Community Needs survey. These assessments, coupled with the City's capacity to address needs with available funds, resulted in these projects being selected. All of these projects meet various needs, as identified in the Priority Needs section of the 2017-2021 Consolidated Plan.

AP-38 Project Summary

Project Summary Information

1	Project Name	Park Development and Access
	Target Area	"Triangle" area: I-35, St. Hwy 121, Corporate Dr.
	Goals Supported	Enhance infrastructure and public facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$498,279
	Description	Funding will support development of new park space through acquisition of land and pedestrian access to new or existing parks, trails and green space.
	Target Date	9/30/2023 – Multi-year funding.
	Estimate the number and type of families that will benefit from the proposed activities	\$498,279 will be used in year one to acquire new land for park space and/or for pedestrian access to parks for 3,600 Lewisville residents. 76% of households are low/mod income and 72% are Hispanic. Nearly all live in apartment communities and have no parks, grocery stores and other amenities in the neighborhood.
	Location Description	To be determined, but within a 10-minute walk to the Target "Triangle" area: I-35, St. Hwy 121, Corporate Dr. Lewisville, TX
2	Planned Activities	Land Acquisition, improved infrastructure/ pedestrian access. In years 2-3 to include park design and construction. Once completed, new park space will be used for social gathering space for residents of the immediate area.
	Project Name	PediPlace
	Target Area	Citywide
	Goals Supported	AFH Goal: Enhance access to vital social services
	Needs Addressed	Health and Mental Health Services AFH Factor: Lack of quality health care for some
	Funding	CDBG: \$37,999

	Description	PediPlace provides quality, cost-effective primary pediatric healthcare to children from birth through 18 years of age. This program serves uninsured Lewisville residents and supplement limited reimbursements from Medicaid and Children's Health Insurance Program (CHIP).
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	\$37,999 in CDBG funds will be used to provide 450 health-related services to 100 people.
	Location Description	502 S Old Orchard Lane Ste. 126 Lewisville, TX 75067
	Planned Activities	PediPlace provides quality, cost-effective primary pediatric healthcare to children from birth through 18 years of age. This program serves uninsured Lewisville residents and supplement limited reimbursements from Medicaid and Children's Health Insurance Program (CHIP).
3	Project Name	SPAN Meals on Wheels
	Target Area	Citywide
	Goals Supported	AFH Goal: Enhance access to vital social services
	Needs Addressed	Special Needs Populations - seniors
	Funding	CDBG: \$25,480
	Description	Meals on Wheels provides nutritious meals and nutrition education to seniors to assist in meeting daily nutritional needs. The program includes noon-time meals delivered by volunteers to home-bound seniors and congregate lunches at senior centers and senior living facilities.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	\$25,480 in CDBG funds will be used to pay a portion of the cost to provide 15,000 meals to 140 people.
	Location Description	Citywide

	Planned Activities	Meals on Wheels provides nutritious meals and nutrition education to seniors to assist in meeting daily nutritional needs. The program includes noon-time meals delivered by volunteers to home-bound seniors and congregate lunches at senior centers and senior living facilities.
4	Project Name	Children's Advocacy Center of Denton Co - Victim Services
	Target Area	Citywide
	Goals Supported	AFH Goal: Enhance access to vital social services
	Needs Addressed	Special Needs Populations
	Funding	CDBG: \$20,470
	Description	CACDC provides justice and healing to victims of severe child abuse and for investigative assistance to the Lewisville Police Department.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	\$20,470 in CDBG funds will be used to provide 305 victim services to 34 people.
	Location Description	Children's Advocacy Center of Denton County 1854 Cain Dr, Lewisville, TX 75077
5	Planned Activities	CACDC provides justice and healing to victims of severe child abuse and for investigative assistance to the Lewisville Police Department.
	Project Name	CASA Court Advocacy Program
	Target Area	Citywide
	Goals Supported	AFH Goal: Enhance access to vital social services
	Needs Addressed	Special Needs Populations
	Funding	CDBG: \$14,470
	Description	The CASA Court Advocacy Program provides community volunteers, to advocate in the civil court system, for the individual needs and best interests of children who have been removed from their homes by Child Protective Services due to abuse and/or neglect.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	\$14,470 in CDBG funds will be used to staff 9 cases for 9 people.
	Location Description	Citywide
	Planned Activities	The CASA Court Advocacy Program provides community volunteers, to advocate in the civil court system, for the individual needs and best interests of children who have been removed from their homes by Child Protective Services due to abuse and/or neglect.
6	Project Name	Denton County Friends of the Family Shelter
	Target Area	Citywide
	Goals Supported	Support efforts to combat homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,470
	Description	Emergency shelter program provides shelter, counseling, and advocacy to both adults and children who have become homeless as a result of domestic violence and/or sexual assault victimization. We provide comprehensive services to assist victims of domestic violence and sexual assault as they transition from crisis to safety and stability.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	\$10,470 in CDBG funds will be used to provide 122 shelter days for 5 people.
	Location Description	Denton County Friends of the Family
7	Planned Activities	Emergency shelter program provides shelter, counseling, and advocacy to both adults and children who have become homeless as a result of domestic violence and/or sexual assault victimization. We provide comprehensive services to assist victims of domestic violence and sexual assault as they transition from crisis to safety and stability.
	Project Name	Administration
	Target Area	Citywide

	Goals Supported	AFH Goal: Preservation of affordable housing AFH Goal: Enhance access to vital social services Enhance infrastructure and public facilities Support efforts to combat homelessness
	Needs Addressed	Low to moderate Income homeowner households Infrastructure Public Facilities Homelessness Health and Mental Health Services Special Needs Populations AFH Factor: Availability of Affordable Units AFH Factor: Access to Financial Services AFH Factor: Resistance to affordable housing AFH Factor: Discriminatory actions in the market AFH Factor: Lack of understanding of fair housing AFH Factor: Access to publicly supported housing AFH Factor: Lack of affordable housing for seniors AFH Factor: Lending Discrimination AFH Factor: Private Discrimination AFH Factor: Siting Selection Policies AFH Factor: Practice for publicly supported housing AFH Factor: Lack of quality health care for some
	Funding	CDBG: \$145,185
	Description	The City will use administrative funds to develop and implement the program. These funds are also used to help generate additional opportunities for collaboration among partners and service providers.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Administrative funds. No direct benefit.
	Location Description	151 W. Church St Lewisville, TX 75057
	Planned Activities	The City will undertake a variety of tasks to facilitate the development and implementation of the Consolidated Plan, including actions related to furthering fair housing through increased collaboration and coordination with outside agencies.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

While the City of Lewisville will not target CDBG investments geographically, the City does prioritize some client selection based on locally designated Target Reinvestment Neighborhoods. The Target Reinvestment Neighborhoods are established areas in the City, as identified in Map X.1 of 2017-2021 Consolidated Plan, that have carried over from the City's previous planning efforts. These reinvestment neighborhoods primarily overlap with the Low-Mod block groups, as shown in Map X.2 of 2017-2021 Consolidated Plan. However, "Edna-Charles" does not fall in a low/mod income block group, so future LMA activities there would be unlikely. Since these target neighborhoods are part of other City efforts, the City may prioritize client selection within these areas. Specifically, the City currently gives a 'tie-breaker' selection for housing rehab clients in these four neighborhoods and offers additional home-buyer assistance for homes purchased in these areas. The TRN also affect selection of volunteer projects and increased marketing for programs including a new local incentive program, the Property Enhancement Program that gives any homeowner-occupant a \$1,000 match for exterior improvements. The match is increased up to \$5,000 for low-mod income owners. However, due to the fact that the City has no control over which clients apply for homeowner assistance programs, the City will not designate these areas as geographic targets over the planning period.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 6 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

During the course of the five planning years from 2017 through 2021, the City of Lewisville intends on distributing CDBG funds throughout the City based on a variety of factors, including the level of need and the capacity to meet needs. Therefore, funds will be available citywide, although may be targeted to areas of high need during subsequent plan years.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

During the 2019 Program Year, the City will continue its efforts to support the Denton County Homeless Coalition through continued membership and collaboration.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Lewisville will maintain its membership and coordination with the Denton County Homeless Coalition. The Denton County Homeless Coalition utilizes coordinated entry, which helps match any household experiencing homelessness with any available and appropriate service in the County.

Addressing the emergency shelter and transitional housing needs of homeless persons

During PY 2019, the City is funding two efforts to help provide shelter options for homeless households. The first is funding for the Denton County Friends of the Family from CDBG, by providing emergency shelter for 160 days for 10 people. The City is also funding supportive measures, including Giving Hope Inc.'s Housing Lewisville program from \$8,000 from local funds. This program aims to provide emergency housing assistance to Lewisville residents that are experience homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through the use of coordinated entry, the Denton County Homeless Coalition uses

eight locations within the County, including two locations in the City of Lewisville to assess the needs of homeless persons and families. This service will assess the current housing situations and connect the household with any available housing resources. These efforts help reduce the average length of homelessness, as well as prevent homelessness through linking households with services in an efficient manner for all service providers within the County area. The Denton County Homeless Coalition has also created a Barriers Fund. This fund assists nonprofits that are working to promote housing stability and self-sufficiency.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Denton County Homeless Leadership Team continues efforts to follow discharge plans through partnerships with local hospitals and other systems of care to help ensure that persons are not discharged into homelessness. These efforts utilize existing resources within the County to place in need persons with available service providers.

AP-75 Barriers to affordable housing – 91.220(j)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

While the major barriers to affordable housing remain the high cost of land, materials, and labor, the City recognizes that it may increase access to affordable housing through its renovation and homebuyer efforts. The City will continue to increase access to affordable housing and support sustainable homeownership through its housing programs, while continuing to seek additional opportunities to promote affordable housing within the City. However, the homebuyer program has its challenges due to rising home prices. The City has suspended the program while evaluating whether policy changes can be made to assist more homebuyers in this market.

AP-85 Other Actions – 91.220(k)

Introduction:

The City recognizes the large amount of unmet needs within the City, including the approximate 9,900 households at or below 80 percent HAMFI that have housing problems. Addressing the needs of these households, as well as the needs of low to moderate income special needs groups continues to be a major focus of City efforts throughout this Consolidated Plan and during the 2019 program year.

The City has also undertaken additional efforts that are meeting the priority needs as identified in this Plan. The City is building a multi-generational rec center with City general funds, which helps address the public facility priority need. The City also has on-going activities for master trails throughout the City, addressing the infrastructure priority needs identified in the Plan. These plans were recently enhanced with strategic planning for 10-minute walk to the park approach that highlighted underserved populations and led to this year's Action Plan project for park development.

The City is working to create a coalition, Together Lewisville Coalition, which will bring local government, non-profits, faith based organizations, and businesses together. This coalition will work to identify unmet needs and find the resources to fill the gaps. Two initiatives this Coalition is working on is creating a One Stop Pop Up Shop and a Resource Expo. These efforts will bring multiple non-profit case workers and residents to one location. A resident will be able to receive resources from multiple agencies in one day rather than traveling around the county and making multiple appointments. The Resource Expo will be a larger, more centralized semi-annual event, while the pop-ups will be smaller, more focused efforts in places with underserved population.

Actions planned to address obstacles to meeting underserved needs

As the major obstacle to meeting underserved needs continues to be a lack of available resources, the City of Lewisville will continue to seek out additional funding opportunities. In addition, the City will continue to develop the Together Lewisville Coalition to increase collaboration, find resources, and increase the impact of available funding.

Actions planned to foster and maintain affordable housing

During the 2019 Program Year, the City will continue its efforts to increase access

to affordable housing through housing rehabilitation using prior-year funds, however the homeownership program has been suspended. City planning and management are looking how affordability can be taken into consideration as the City revises its zoning ordinances.

Actions planned to reduce lead-based paint hazards

The City will continue to increase community awareness by providing information to Lewisville residents. This information is provided to housing renovation projects at risk of lead-based paint, as well as providing adequate mitigation for any projects undertaken by City efforts. The City provides lead-based paint information to First Time Homebuyer Assistance Program (FHAP) clients when they begin their search for a home. If a client of the Housing Rehabilitation Program owns a home that was built before 1978, lead-based paint removal or mitigation is included in the scope of work. The City funded program, Property Enhancement Program (PEP) also provides information regarding lead-based paint to all clients. Lead-based paint activities, such as testing and use of qualified contracts, are eligible activities for PEP reimbursement.

Actions planned to reduce the number of poverty-level families

The City, through direct funding and projects as well as partnerships with outside service providers, will support efforts that provide a full range of services to promote self-sufficiency. Through increasing access to vital health and social services, the City will strive to help meet the needs of poverty-level families. The City is providing funding to the Salvation Army to design their new Community Center. This Community Center will help Salvation Army provide more services to low income residents that will help them find jobs. In the mean-time, the City will fund financial assistance program with \$5,470 from local funds this year. Christian Community Action (CCA) has a Family Assistance Program that provides services that are tailored to each family's situation and needs. CCA is not funded from this AAP this year, but received ESG funds in addition to private grants and donations.

Actions planned to develop institutional structure

The City will continue to work with outside agencies and organizations that encourage collaboration and joint efforts to meet the needs of Lewisville residents and provide effective service with the available resources. Some of the programs the City is involved in that continue to encourage collaboration are Together Lewisville Coalition and its initiatives, Social Service Round Tables with Town of

Flower Mound, Homeless Leadership Team, and Homeless Coalition.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Lewisville continues to enhance coordination between public and private housing, health, and service agencies through a variety of means, including membership and participation with the Denton County Homeless Coalition, referrals to the Denton Housing Authority, and referrals to privately assisted housing project in the City. The City also offers a variety of technical service activities for developers, non-profits, coalitions and neighborhood groups interested in developing housing or activities related to the CDBG program and other community development efforts. A program that the Barriers Fund is developing called Doors for Denton County will provide financial assurances to local property managers and landlords concerned with perceived risks, and will ultimately increase housing stability for low-income families.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table of this Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	26,426
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	26,426

Other CDBG Requirements

1. The amount of urgent need activities 0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. Program Year 2019

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and

- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Donna Barron, City Manager

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of

public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR §570.608;

Compliance with Laws -- It will comply with applicable laws.

Donna Barron, City Manager

Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal

inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Lewisville

Denton County

151 W. Church Street

Lewisville TX 75057

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drugfree workplace is required by 24CFR part 24, subpart F

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplace.