

MEMORANDUM

TO: Mayor Rudy Durham
Mayor Pro Tem Bob Troyer
Deputy Mayor Pro Tem R Neil Ferguson
Councilmember TJ Gilmore
Councilmember Brandon Jones
Councilmember Kristin Green

FROM: Julie Worster, City Secretary

DATE: August 8, 2019

SUBJECT: **Consideration of Acceptance of Resignation of Patricia Esselborn From Place No. 3 on the Old Town Design Review Committee (OTDRC); Declare a Vacancy Exists on the OTDRC; and Consideration of an Appointment to Place No. 3 on the OTDRC.**

BACKGROUND

Patricia Esselborn has submitted her resignation from Place No. 3 on the OTDRC. The City Council will need to declare a vacancy and consider a new appointment to fill this vacancy.

ANALYSIS

Place No. 3 of the OTDRC is required to be filled by an Old Town Resident. The data sheets for the following applicants considered during the recent appointment process that indicated interest in serving on this Committee (and are Old Town residents) have been included for City Council consideration:

- Josh Ashford (current Citizen's University Member)
- Sharron Ellis (formerly served on OTDRC - not reappointed due to six consecutive terms)

RECOMMENDATION

It is City staff's recommendation that the City Council accept the resignation, declare a vacancy, and consider an appointment as set forth in the caption above.