

## **MEMORANDUM**

**TO:** Donna Barron, City Manager

**FROM:** Thomas Quinn, Emergency Administration Manager

**VIA:** Melinda Galler, Assistant City Manager

**DATE:** March 16, 2020

**SUBJECT: Consideration of Appointing a Replacement Representative and an Alternative Representative to the North Central Texas Council of Governments Regional Emergency Preparedness Planning Council (EPPC).**

### **BACKGROUND**

The Emergency Preparedness Planning Council is composed of elected officials from cities and counties participating in the NCTCOG Emergency Preparedness Department to set policy and oversee regional emergency capabilities in planning, preparedness, response, recovery, and mitigation. In addition, EPPC continues to ensure excellence in regional preparedness through coordination and integration of various emergency preparedness plans, practices and resources; and through engagement of stakeholders such as state and federal agencies, hospitals, and other private sector entities.

### **ANALYSIS**

Councilman TJ Gilmore was nominated by City Council on December 17, 2018 and subsequently appointed to the North Central Texas Council of Governments Regional Emergency Preparedness Planning Council (EPPC). The North Central Texas Council of Governments (NCTCOG) Executive Board appointed Councilman Gilmore to a two-year term representing population category 80,000-119,999. His current term expires on August 2021. This council meets on a quarterly basis. This council is composed of elected officials from participating cities and counties. Councilman Brandon Jones currently serves as the Alternate Representative for this committee.

Councilman Gilmore has advised he will be unable to fulfill the rest of his term on this council. City Council will need to consider appointing a replacement representative to EPPC. City Council will also need to consider an alternate representative to fill in for the representative if needed. The nomination form for the replacement and alternate representative form needs to be returned to the NCTGOG Executive Board.

### **RECOMMENDATION**

That the City Council consider appointing a replacement representative to EPPC and alternate representative as set forth by the caption above.