LEWISVILLE CITY COUNCIL

REGULAR SESSION

FEBRUARY 4, 2019

Present:

Rudy Durham, Mayor (absent)

Council Members:

TJ Gilmore
Bob Troyer, Deputy Mayor Pro Tem
R Neil Ferguson
Brent Daniels
Brandon Jones, Mayor Pro Tem

City Staff:

Donna Barron, City Manager
Eric Ferris, Deputy City Manager
Claire Powell, Assistant City Manager
Melinda Galler, Assistant City Manager
Julie Worster, City Secretary
Lizbeth Plaster, City Attorney

WORKSHOP SESSION – 6:30 P.M.

With a quorum of the Council Members present, the workshop session of the Lewisville City Council was called to order by Mayor Pro Tem Jones at 6:30 p.m. on Monday, February 4, 2019, in the City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas. All City Department Heads were in attendance.

Discussion of Regular Agenda Items and Consent Agenda Items **(Agenda Item A)**

Mayor Pro Tem Jones reviewed Agenda Item A, Invocation. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item B, Pledge to the American and Texas Flags. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item C, Presentation: 1) Presentation of the 2019 ColorPalooza Logo and 2019 ColorPalooza Logo Student Contest Winner. 2) CoServ to Present the CoServ Capital Credit Check. City Manager Barron advised that the ColorPalooza Logo winner may not be present this evening. There was no further discussion on this item.

WORKSHOP SESSION – 6:30 P.M.

Discussion of Regular Agenda Items and Consent Agenda Items (cont'd) **(Agenda Item A)**

Mayor Pro Tem Jones reviewed Agenda Item D, Visitors/Citizens Forum. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item E-1, Approval of a Three-Way Agreement Between Kansas City Southern Railway Company (KCS), RJS Marine, Inc. and the City of Lewisville. Providing for Installation of an 8-inch Water Line Crossing Under KCS Railroad Tracks at Mile Post 91.25, West of McGee Lane for the Great Lakes Crossing Development; and Authorization for the City Manager to Execute the Agreement. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item E-2, Approval of a Bid Award for Outdoor Fitness System and Accessible Play Panel Component to Kraftsman, LP, Spring, TX; in the Amount of $50,751.09; and Authorization for the City Manager to Execute the Contract. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item E-3, Approval of a Resolution in Support of Proposed Amendments to Chapter 460 of the Texas Transportation Code Related to Governance of Denton County Transportation Authority ("DCTA"); Supporting Legislation Adopting Said Amendments; Authorizing the Mayor, City Manager and the City Manager's Designee to Represent and Communicate the City's Position; and Authorizing the Mayor and City Manager to Sign all Letters, Petitions, and/or Other Documents on Behalf of the City to Promote the City's Position. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item F-4, Consideration of Upcoming Meeting Dates for the City's Budget Process. City Manager Barron pointed out that the Budget Workshop was scheduled for Saturday, August 10th. There was no further discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item G, Reports. There was no discussion on this item.

Mayor Pro Tem Jones reviewed Agenda Item H-Closed Session. There was no discussion on this item.

WORKSHOP SESSION – 6:30 P.M.

Denton County Homeless Leadership Team Shelter Planning Workgroup Report and Local Resources **(Agenda Item B)**

At the request of City Manager Barron, Ashleigh Farrell, Grants Specialist and Courtney Cox, with United Way of Denton County, conducted the attached PowerPoint Presentation regarding Denton County Homeless Leadership Team Shelter Planning Workgroup Report and Local Resources.

Community Emergency Response Team and Neighborhood Emergency Response Plan Program Update **(Agenda Item C)**

At the request of City Manager Barron, Thomas Quinn, Emergency Management Coordinator and Matt LaMunion, Emergency Management Specialist, conducted the attached PowerPoint Presentation regarding Community Emergency Response Team and Neighborhood Emergency Response Plan Program Update.

With no further discussion, the workshop session of the Lewisville City Council was adjourned at 7:00 p.m. on Monday, February 4, 2019.

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Lewisville City Council was called to order by Mayor Pro Tem Jones at 7:00 p.m. on Monday, February 4, 2019, in the Council Chambers of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

Invocation **(Agenda Item A)**

At the request of Mayor Pro Tem Jones, Deputy Mayor Pro Tem Troyer gave the invocation.

Pledge to the American and Texas Flags **(Agenda Item B)**

At the request of Mayor Pro Tem Jones, Councilman Ferguson gave the pledge to the American and Texas flags.

Presentation: Presentation of the 2019 ColorPalooza Logo and 2019 ColorPalooza Logo Student Contest Winner **(Agenda Item C-1)**

Art Center Manager Denise Helbing and Jamie Milstead, Events Specialist, presented 2019 ColorPalooza Logo and winner of the 2019 ColorPalooza student logo contest, Susie Bechinger a Sophomore at Hebron High School.

Presentation: CoServ to Present the CoServ Capital Credit Check **(Agenda Item C-2)**

Julie Willis, representing CoServ, presented the CoServ Capital Credit Check to the City of Lewisville in the amount of $9,242.24.

Visitors/Citizens Forum **(Agenda Item D)**

Patrick Kelly, 2511 Sir Turquine Lane, Lewisville, Texas, spoke before the City Council in regard to the Castle Hills Police Patrol. Mr. Kelly thanked the City Council and City of Lewisville for their support thus far in finding a mutually beneficial police solution for Castle Hills. He addressed both positive and negative comments on social media regarding this situation and expressed his belief that the silent majority is in favor of Lewisville police presence in Castle Hills. He addressed the reason they had utilized a private police presence previously, as Lewisville was not able to provide the necessary/required service. He encouraged a discussion to be held if the City did not feel they would be able to fill eight hours a day presence. Mr. Kelly also addressed his concerns that the patrol hour times be left off of any official documentation, but to list those times as deemed appropriate by Castle Hills and Lewisville, in an effort to not create issues of anyone thinking there were no police present in the area.

No one else appeared to speak at this time.

CONSENT AGENDA **(Agenda Item E)**

MOTION: Upon a motion made by Councilman Ferguson and seconded by Deputy Mayor Pro Tem Troyer, the Council voted five (5) "ayes" and no (0) "nays" to approve and adopt all items on the Consent Agenda, as recommended and as follows:

1. Approval of a Three-Way Agreement Between Kansas City Southern Railway Company (KCS), RJS Marine, Inc. and the City of Lewisville. Providing for Installation of an 8-inch Water Line Crossing Under KCS Railroad Tracks at Mile Post 91.25, West of McGee Lane for the Great Lakes Crossing Development; and Authorization for the City Manager to Execute the Agreement.

CONSENT AGENDA (cont'd) **(Agenda Item E)**

2. Approval of a Bid Award for Outdoor Fitness System and Accessible Play Panel Component to Kraftsman, LP, Spring, TX; in the Amount of $50,751.09; and Authorization for the City Manager to Execute the Contract.

3. Approval of **Resolution No. 0107-19-RES** in Support of Proposed Amendments to Chapter 460 of the Texas Transportation Code Related to Governance of Denton County Transportation Authority ("DCTA"); Supporting Legislation Adopting Said Amendments; Authorizing the Mayor, City Manager and the City Manager's Designee to Represent and Communicate the City's Position; and Authorizing the Mayor and City Manager to Sign all Letters, Petitions, and/or Other Documents on Behalf of the City to Promote the City's Position.

The motion carried.

END OF CONSENT AGENDA

Consideration of Upcoming Meeting Dates for the City's Budget Process **(Agenda Item F-4)**

City staff has provided a calendar showing the important upcoming dates for Council meetings regarding the City's budget process. The Budget Workshop is currently scheduled for August 10. A special called City Council meeting is also recommended for Tuesday morning, September 3rd to hold the second public hearing on the budget and tax rate.

The City staff's recommendation was that the City Council review the proposed calendar, direct City staff regarding any necessary changes, and adopt the calendar.

MOTION: Upon a motion made by Councilman Gilmore and seconded by Deputy Mayor Pro Tem Troyer, the Council voted five (5) "ayes" and no (0) "nays" to approve the Budget Calendar scheduling the Budget Workshop for August 10th and a special called City Council meeting for Tuesday morning, September 3rd to hold the second public hearing on the budget and tax rate. The motion carried.

Reports **(Agenda Item G)**

- Fire Chief Tim Tittle advised that Station 8 was now occupied effective at 8 a.m. this morning. He advised there would be an Opening Ceremony schedule soon.
- Director of Public Services Keith Marvin gave an update on the status of the lake.
- Director of Communications and Tourism James Kunke gave the Legislative Update.
- Councilman Gilmore extended his thanks to the Police Department for his recent ride along and for all they were doing for the City and for Castle Hills.
- Councilman Ferguson reviewed upcoming events at the MCL Grand.

There were no additional reports at this time.

Mayor Pro Tem Jones adjourned the regular session of the Lewisville City Council into Closed Session at 7:18 p.m. Monday, February 4, 2019, in accordance with the requirements of the Open Meetings Law.

Closed Session **(Agenda Item H)**

In accordance with Texas Government Code, Subchapter D, Section 551.072 (Real Estate), the Lewisville City Council convened into Closed Session at 7:18 p.m. on Monday, February 4, 2019, City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas, in order to discuss matters pertaining to the following:

1. Property Acquisition

Section 551.087 (Economic Development):

2. Deliberation Regarding Economic Development Negotiations.

The Closed Session was adjourned at 7:45 p.m. on Monday, February 4, 2019.

Reconvene into Regular Session and Consider Action, if any, on Items Discussed in Closed Session **(Agenda Item I)**

Mayor Pro Tem Jones reconvened the Regular Session of the Lewisville City Council at 7:45 p.m. on Monday, February 4, 2019, in the Council Chambers of the Lewisville City Hall.

Mayor Pro Tem Jones opened the floor for action to be taken on the items discussed in the Closed Session. There was no action taken on the items discussed during the Closed Session.

Adjournment **(Agenda Item J)**

MOTION: Upon a motion made by Councilman Ferguson and seconded by Deputy Mayor Pro Tem Troyer, the Council voted five (5) "ayes" and no (0) "nays" to adjourn the Regular Session of the Lewisville City Council at 7:45 p.m. on Monday, February 4, 2019. The motion carried.

These minutes approved by the Lewisville City Council on the 4th day of March, 2019.

APPROVED

_____
Rudy Durham
MAYOR

ATTEST:

_____
Julie Worster
CITY SECRETARY

DENTON COUNTY HOMELESSNESS LEADERSHIP TEAM

IN PARTNERSHIP WITH

United Way of Denton County, Inc.

SHELTER PLANNING WORKGROUP

*A **collective impact initiative** supported by:*

CITY OF DENTON

LEWISVILLE
Deep Roots. Broad Wings. Bright Future.

United Way
United Way of Denton County, Inc.

OBJECTIVES

1. Review the definition of an effective end to homelessness
2. Review **purpose** of the Denton County Homelessness Leadership Team (DCHLT) Shelter Planning Workgroup
3. Review the **work performed** to collect data and assess the **current environment**
4. Review the Workgroup's conclusions and **recommendations**

END VETERAN HOMELESSNESS
IN DENTON COUNTY BY 2020

An end to Veteran homelessness means that the community will have a systematic response in place that ensures homelessness among Veterans is prevented whenever possible or is otherwise a rare, brief, and non-recurring experience.

Specifically, the community will have the capacity to:

- Quickly identify and engage Veterans at-risk of and experiencing homelessness.
- Intervene to prevent the loss of housing and divert Veterans from entering the homeless service system.
- Provide immediate access to shelter and crisis services, without barriers to entry, while permanent stable housing and appropriate supports are being secured.
- When homelessness does occur, quickly connect Veterans to housing assistance and services—tailored to their unique needs and strengths—to help

SHELTER PLANNING WORKGROUP

- **Purpose:** To assess the current environment and determine direction for the future of emergency shelter services for people experiencing homelessness in Denton County
- Held **4 meetings** from September to December 2018
- Participation from the following organizations:

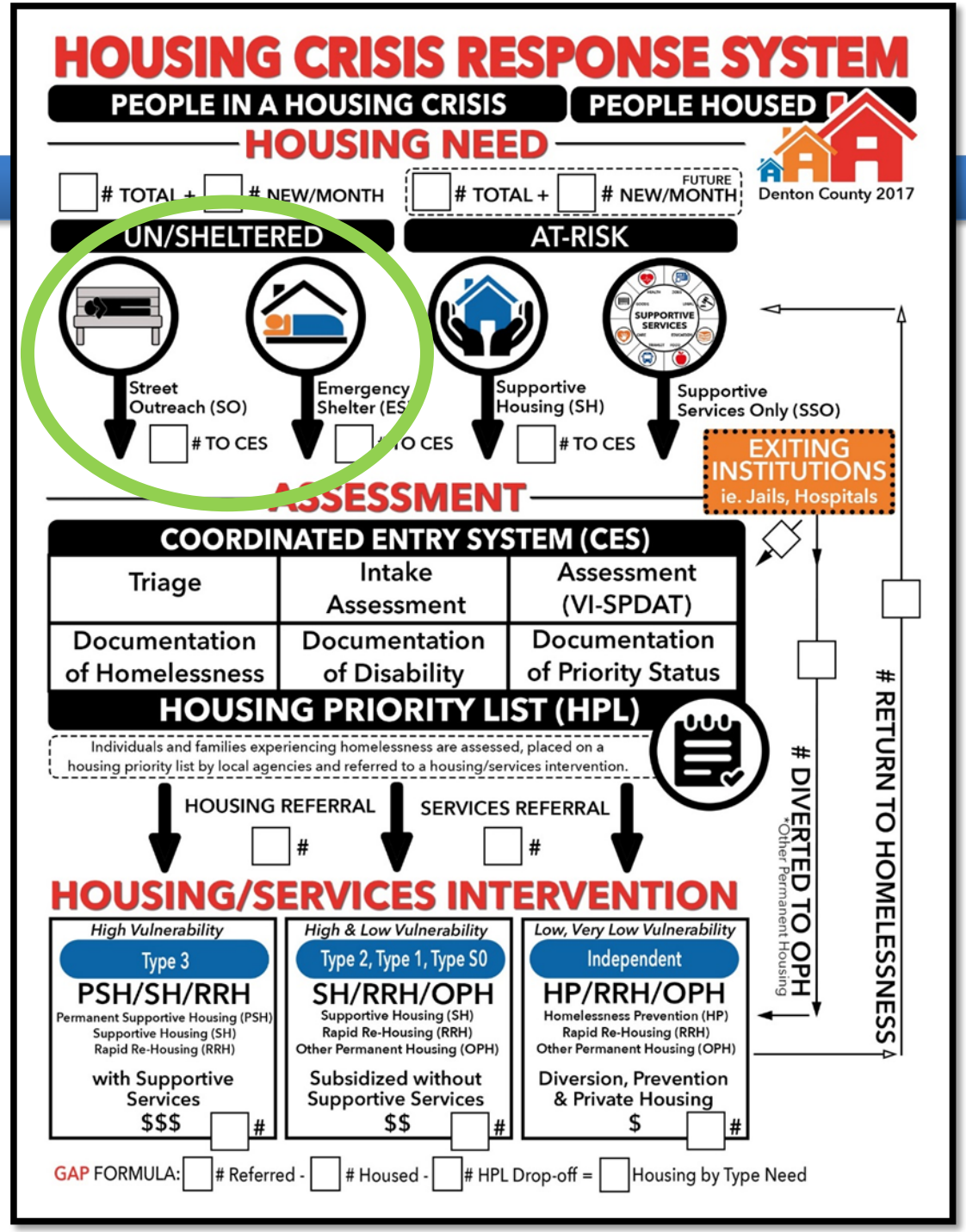
  - City of Lewisville
  - City of Denton
  - Crossroads of Hope
  - Denton Basic Services Center
  - Denton County Friends of the Family
  - Denton County Homelessness Leadership Team (United Way of Denton County as backbone support)
  - Denton PD
  - Giving Hope, Inc.
  - Grace Like Rain Ministries
  - Monsignor King Outreach Center
  - Our Daily Bread Meal & Resource Center
  - Salvation Army Denton Shelter
  - Salvation Army Lewisville
  - Serve Denton
  - University of North Texas
  - Vision Ministries

DEFINITION OF SHELTERED

Section 1: *How do we define Emergency Shelter in Denton County?*

- ***Unsheltered:*** people sleeping in places not meant for human habitation such as a car, tent, bench, or other public place

- **Standards for adequate *Emergency Shelter*:**
  - Must be considered **habitable**
  - Is considered a **short-term** solution
  - Services and **case management** should be housing-focused
  - Shelter access should be **low-barrier** and have few conditions for entry



CURRENT EMERGENCY SHELTER INVENTORY

Section 2: *What is the* ***current*** *emergency shelter inventory in Denton County? What is our current homeless population, and are there gaps in available shelter services?*

Organization	Type of Intervention	# beds (TFSS)	# of beds M, T, & W & during inclement weather	Daily Average # of Clients	Days at Full Occupancy (turn clients away)	Shelter Days & Hours	Entry Requirements
Salvation Army Denton	Emergency Shelter - Individual	30	42	20	0	7 days/week 5pm to 7am	Breathalyzer, drug test. Accepts any ID, felons. No sex offenders, No weapons and No drugs
	Emergency Shelter - Family	0	0	0			
Monsignor King Outreach Center	Emergency Shelter - Individual	0	92	64	1	MTW & Inclement Weather 6:30pm to 8pm	No sex offenders. Accepts any ID, felons, case-by-case entry for people under the influence, personal items (w/bag check). Pets allowed
Salvation Army Lewisville	Inclement Weather Shelter Only (City of Lewisville must declare an emergency)	0	16	0	0	Inclement Weather Only	No restrictions
	Current Total MTW & Inclement Weather:	**30**	**150**	**84**	**1**		
SPECIAL CLIENTELE ONLY							
Denton County Friends of the Family	Emergency Shelter (victims of domestic violence and sexual assault survivors)	32	32	24 clients per month	Unavailable	24/7	Domestic violence and sexual assault survivors, no drug test, no background check, no ID required, personal items allowed, shelter requests for no weapons but no search
Cumberland Presbyterian Children's Home	Emergency Shelter & Transitional Housing (single parent families)	8	8	n/a	Data Unavailable	24/7	Children and teen 5-17 removed from their custodial home

LEWISVILLE SHELTER SUPPORT

- **Kyle's Place**
  - Youth transitional housing shelter
  - CDBG & City Funding
  - FY17-18 – CDBG
    - 6113 Case Management Services to 31 Lewisville Clients
    - 48 Non-Lewisville Clients
  - FY18-19 – City Funding
    - Oct-Dec – 2653 Case Management Services to 12 Lewisville Clients
    - 26 Non-Lewisville Clients
- **Denton County Friends of the Family**
  - Domestic Violence Shelter in Denton
  - CDBG Funding
  - FY17-18 1799 Shelter Days for 45 Lewisville Clients
  - FY18-19 Oct-Dec 341 Shelter Days for 9 Lewisville Clients

LEWISVILLE SHELTER SUPPORT

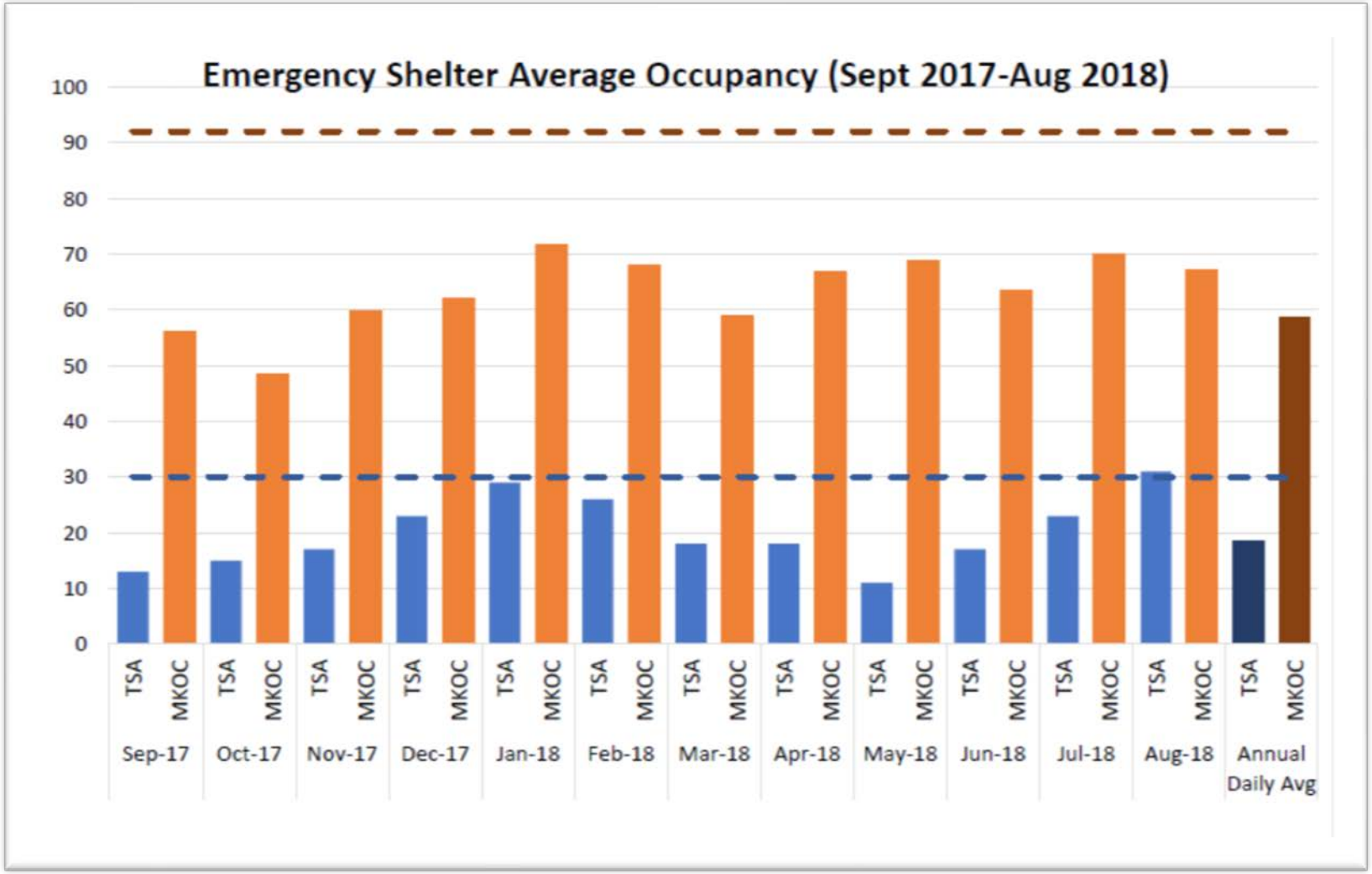
- **The Salvation Army – Lewisville** Inclement Weather Shelter
  - "Code Blue" NWS forecasts wind chill values at or below 20F or wintry precipitation with 32F or lower.

Date	Overnight Numbers	Dinner Numbers
1/11/18	5	5
1/12/18	8	8
1/13/18	11	11
1/15/18	13	13
1/17/18	15	15
1/18/18	10	10
2/10/18	7	7
2/11/18	8	8
7/21/18 (Heat)	6	6
7/22/18 (Heat)	7	7
11/12/18	7	7
11/13/18	13	13
11/14/18	16	17
12/9/18	8	8
1/2/19 (4 left)	7	7
1/19/19	10	30
1/23/19	12	22
1/24/19 (2 left)	15	20
1/28/19	14	16
Total	**192**	**230**

CURRENT EMERGENCY SHELTER INVENTORY

Section 2: *What is the current emergency shelter inventory in Denton County? What is our current homeless population, and are there gaps, in available shelter services?*

- On average, beds are available for the days shelters are operating
  - **MKOC** – Open MTW and inclement weather; max. capacity of 92 beds
  - **TSA** – Open 7 days/week; max. capacity of 30 beds (increased to 42 during inclement weather)
- MKOC reported one night where individuals were turned away



FUTURE PLANS

Section 3: *What are the future plans of Denton County organizations to increase access to emergency shelter or temporary housing solutions?*

- Received presentations from organizations **with plans to expand** shelter or transitional housing capacity
- 4 presentations provided by:
  - Crossroads of Hope
  - Grace Like Rain Ministries
  - Denton Basic Services Center
  - Serve Denton, Phase 5
- Note, The Salvation Army (TSA) has plans to expand their shelter capacity in Denton in the future, but are legally restricted from sharing details currently

SURVEY OF SHELTER SERVICES

Section 4: *What does Denton County's homeless population have to say about the accessibility and quality of shelter services?*

Key Demographics

92 individuals surveyed

- **68%** Sheltered, 32% Unsheltered
- **51%** Female, Male 49%
- **55%** White, 18% African American, 17% Hispanic/Latino
- **14%** are Veterans
- Half reported some source of income (18% disability income, 15% FT job, 9% PT job, 11% other source)

Information on Inclement Weather

55% of respondents reported getting information about emergency shelter services during inclement weather through their cell phones

During the rainy days in recent months, what did you do?

- **44%** reported being able to go to shelter
- **18%** reported barriers (transportation, not knowing if shelter would be open, and perception of not enough space)
- **38%** reported Other - mostly places not habitable, a few in hotel (2) or with friend/family (7)

Shelter Accessibility

- **28%** reported difficult to find or organize transportation to the shelter
- **24%** reported lack of beds (perceived)
- **21%** reported incompatible shelter hours
- **20%** reported process of bed assignment

SURVEY OF SHELTER SERVICES

Section 4: *What does Denton County's homeless population have to say about the accessibility and quality of shelter services?*

Top Reported for "Fear or Hesitancy to Access Shelter"
(could select more than one option)

- Lack of Privacy **(42%)**
- Concern about getting sick **(40%)**
- Fear of belongings being stolen **(38%)**
- Preference for being surrounded by their own social network **(30%)**
- Strict shelter rules **(28%)**
- Short lengths of stay **(27%)**

Top Reported for "What Would You Change About Shelter"
(could offer multiple comments)

- Increase bed capacity and shelter open hours (37 people)
- Increase onsite services (16 people)
- Change in staff and volunteer attitudes (10 people)
- Stronger enforcement of rules (10 people)

Top Reported for "What Would You NOT Change About Shelter"
(could offer multiple comments)

- Quality of staff and/or shelter processes (19)
- Meals, showers, and clothing (7)

INCLEMENT WEATHER

Section 5: *Is shelter accessible during inclement weather?*

- Sought feedback on inclement weather shelter plans for the cities of Denton and Lewisville
  - Set **common parameters** for inclement weather
  - Established **communications**
- Posted on the Denton County Homeless Coalition's site and on the city websites

City of Lewisville
Warming Centers & Emergency Shelter

Definitions

- **Public Facility:** Any facility, whether City-owned/operated or place of business, open and accessible to the public for warm refuge.
- **Warming Center:** Any facility specially designated and advertised as such, being a place for warm refuge from winter weather with heating, access to restrooms, winter weather safety and educational material, trained facility staff, and/or access to social services. Warming centers are typically operated during "business hours", but sometimes operate during "extended business hours" (open a few hours later than normal), should the situation dictate.
- **Emergency Shelter:** A facility, typically with large open spaces such as a cafeteria/feeding area or gym that can be set-up and staffed temporarily to provide emergency accommodations to protect public safety and operated for overnight stay(s).

Lists of Facilities

(lists not all-inclusive, nor exact; must maintain flexibility to meet specific need)

Persons needing temporary relief from winter weather conditions can be encouraged to visit public facilities during operating hours such as the mall, movie theater, local restaurant, etc. If this does not provide adequate relief, contact with a social service agency for case management and needs assistance, may be required. These facilities may be recommended as places of warm refuge during business hours only.

- Lewisville Public Library, 1197 West Main Street, Lewisville TX
  - Monday – Thursday 10 a.m. – 9 p.m.
  - Friday – Saturday 11 a.m. – 5 p.m.
  - Sunday 1 p.m. – 5 p.m.
- Salvation Army Lewisville Community Center, 206 W. Main St., Lewisville TX
  - Monday – Thursday 9 a.m. – 12 p.m. and 1 p.m. – 4 p.m.
  - Friday 9 a.m. – 12 p.m.
  - Free lunch is served to the community Monday-Friday from 12 p.m. – 1 p.m.

These facilities may operate as official "warming centers" and will be advertised as such at time of designation. Business hours only, unless otherwise specified.

- Salvation Army Lewisville Community Center, 206 W. Main St., Lewisville TX
- Salvation Army Denton Community Center, 1508 E McKinney St, Denton TX

Determination on local facilities used as emergency shelters will be made at time of need. Emergency shelters may be activated when the NWS forecasts wind chill values at or below 20ºF or wintry precipitation with 32ºF temperatures or lower. These facilities below primarily serve the homeless population.

- Salvation Army Lewisville Community Center, 206 W. Main St., Lewisville TX
- Salvation Army Denton Community Center, 1508 E McKinney St, Denton TX
- Monsignor King Outreach Center (MKOC), 300 S. Woodrow, Denton TX 76205

WORKGROUP RECOMMENDATIONS

Section 6

Improve and Leverage the Current Emergency Shelter Environment

- Reduce Barriers to Entry
- Increase Transportation Resources
- Improve Communications & Training

Expand Emergency Shelter Service Level

- Explore Expanding Shelter Hours
- Explore Expanding Shelter Nights
- Continue Shelter Planning Workgroup

Homelessness in Lewisville

- 2018 Coordinated Entry (July to December)
  - 46 Households
  - 10 left Coordinated Entry due to being housed or left the service area
- PIT 2018 Survey
  - 31 surveys completed in Lewisville
  - 16 reported becoming homeless in Lewisville

DENTON COUNTY
HOMELESSNESS
LEADERSHIP TEAM

IN PARTNERSHIP WITH

United Way of Denton County, Inc.

Thank You!

CITY OF DENTON

LEWISVILLE
Deep Roots. Broad Wings. Bright Future.

United Way
United Way
of Denton County, Inc.

CITY OF LEWISVILLE Office of Emergency Management

CERT & NERP Program Update

COMMUNITY EMERGENCY RESPONSE TEAM TRAINING

&

NEIGHBORHOOD EMERGENCY RESPONSE PLANNING

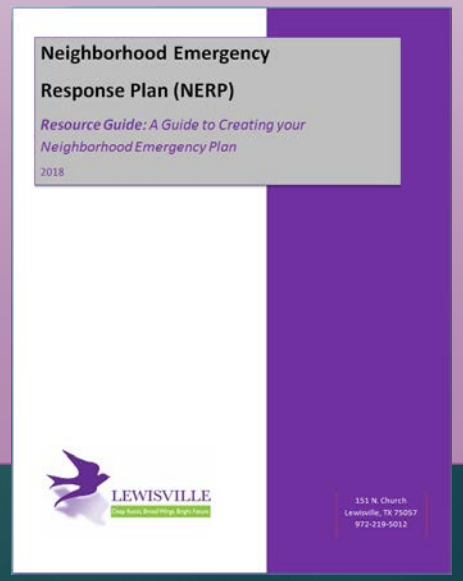
“Whole Community” - FEMA

CERT Program

- OEM will conduct **3 - 4** free CERT (20-hour) courses per year for Lewisville residents
- Designed to teach disaster preparedness and basic disaster survival skills to help themselves, their family, and their neighbors during the initial post-disaster period

NERP Program

- OEM will conduct **10** free NERP workshops per year and assist neighborhoods in developing a plan of action before a disaster strikes
- Neighbors can assist each other for at least 72 hours after a disaster strikes or until help arrives



CERT Program Funding

Homeland Security Grant Program

FY2018 Urban Area Security Initiative (UASI) Grant = $39,955.52 Award Received

- CERT Trailer with training equipment & classroom supplies
- Personal CERT Backpacks
  - Protective Helmet
  - Reflective Vests
  - Goggles, mask, gloves
  - First aid kit
  - Flashlight, duct tape, wrench
  - Field Operation Guide

CERT Training

- 20-hours classroom/skills training
- Skills: Disaster first aid and triage, search and rescue, cribbing, shutting off utilities, extinguishing small fires, incident command, and disaster psychology
- Ages 18+ (except for Teen CERT)
- Physical strength is not a requirement as there are many other tasks that do not require lifting
- CERT members may self-deploy to help their neighbors and coordinate with OEM after a disaster
- Opportunities for additional trainings (Stop-the-Bleed, Shelter, CERT Instructor)
- Can assist with special events, crowd control for parades, and shelter operations
- CERT members will be encouraged to develop a NERP for their neighborhood

NEIGHBORHOOD EMERGENCY RESPONSE PLAN (NERP) PLANNING MEETING

Help Prepare Our Neighborhood for an Emergency!

This meeting is to learn about basic preparedness and decide if we would like to use NERP to get organized and ready to take care of each other when a disaster strikes our neighborhood!

DATE: _____

TIME: _____

PLACE: _____

NERP Workshops

- 1 – 2 hour workshop
- For any neighborhood leader who would like to take the lead
- OEM provides a user-friendly guide for neighborhoods to plan and prepare for disasters
- Neighborhood Services Grant funding for meeting room rentals, snacks, and printing supplies for plan, etc.
- OEM will assist neighborhoods through the planning process and with drill exercises
- NERP members will be encouraged to complete CERT training

Implementation Plan for 2019

CERT/NERP Programs	Date
FY18 UASI Grant Award **$39,955.52**	October 23, 2018
FY18 UASI Grant Award Resolution signed by Council	November 5, 2018
Purchase CERT Trailer, Training Equipment, Backpacks	November – January 2018
CERT Class 1 (Friday evening and 2 Saturdays)	**February 1st, 2nd, and 9th, 2019**
NERP Workshops (Coordination with NS workshops)	**April-August, 2019**
Teen CERT (2nd Week of Xtreme Camp)	**June, 2019**
CERT Class 2 (Friday evening and 2 Saturdays)	**July-August, 2019**

Lewisville CERT Class 1

- 28 participants from:
  - Citizen's University
  - Citizen's Police Academy
  - Citizen's Fire Academy
  - King's Grant HOA
  - Vista Ridge Estates HOA
  - Castle Hills HOAs
  - Creekside Manufactured Home Community
  - 2 UNT Emergency Management Students
- 14 Victim Volunteers for Final Class Exercise Include:
  - UNT Emergency Management Students
  - FEMA Corp volunteers

3 Year Goals

01

200-250 CERT Trained Residents

02

15-20 Completed NERPs

03

Citywide CERT/NERP Drill