



## Legislation Text

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**File #:** 18-0381, **Version:** 1

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**Consideration of Approval for the Lewisville Chamber of Commerce to Charge for Their Focus On: State Government Event which Will Be held on November 8, 2018, on the Third Floor of City Hall.**

### **ADMINISTRATIVE COMMENTS:**

The Lewisville Chamber of Commerce contacted City staff on October 22, 2018, to request use of the third floor of City Hall to conduct a Chamber breakfast on Thursday, November 8<sup>th</sup> from at 8:00am - 9:30am. This breakfast is to focus on local government with State Representative Ron Simmons as the speaker. Normal rental of the third floor is \$150 per hour with a two-hour minimum and \$500 deposit. Due to the nature of this breakfast and similar past events, City staff agreed to be a location sponsor for the event. Pursuant to Administrative Directive 4.1.1, co-sponsor programs are not charged any fees for use of City facilities. On November 2, 2018, City staff became aware that the Chamber was charging for this event, even though staff has previously and repeatedly told the Chamber that charging for an event held in City facilities is not allowed without City Council approval. Due to this recent discovery, it is necessary for the City Council to consider allowing the Chamber to charge for this event.

### **RECOMMENDATION:**

That the City Council consider approval for the Chamber to charge for the event as set for in the caption above.